

Government of the People's Republic of Bangladesh
Ministry of Finance
Economic Relations Division
Administration Section-1
Sher-e-Bangla Nagar, Dhaka
www.erd.gov.bd

Memo No. 09.00.0000.000.072.25.0118.25.05

Date: 05 January 2026

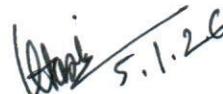
Notification

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh for Ms. Umme Rumana Tua (Passport: E00264640), Deputy Secretary, Economic Relations Division to avail Ex-Bangladesh Leave for 08 (eight) days from 06-13 January 2026, or from the actual date of availing leave, for medical treatment in China. Her husband Mr. Mohammad Abdullah Al Zakir (Passport: E00203109), Deputy Secretary, Economic Relations Division will accompany her during the visit under the following terms and conditions:

02. Terms and Conditions:

- a. All expenses related to the travel will be borne by Ms. Umme Rumana Tua from her own personal savings. The Government of Bangladesh will have no financial involvement in this regard;
- b. She may leave Dhaka for China on 05 January 2026 or the nearest possible date and return to Dhaka on 14 January 2026 or the nearest possible date;
- c. She will draw her pay and allowances in local currency only. No part of it shall be drawn in foreign currency;
- d. The provisions of Rule 34 of Appendix VIII of BSR (Part-I) shall apply to this approval;
- e. She will not be allowed to stay abroad beyond the approved period.

03. This order is issued with the approval of the competent authority.



Umme Hasina
Deputy Secretary
Phone: +88 02 4811443
E-mail: admin1@erd.gov.bd

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Copy forwarded for kind information and necessary action (Not according to seniority):

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Senior Secretary, Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
3. Secretary, Finance Division, Bangladesh Secretariat, Dhaka.
4. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
5. H.E. the Ambassador, Embassy of the People's Republic of China in Dhaka, Bangladesh.
6. H.E. the Ambassador, Embassy of the People's Republic of Bangladesh in Beijing, China.
7. H.E. the Ambassador, Embassy of the Kingdom of Thailand in Dhaka, Bangladesh.
8. H.E. the Ambassador, Embassy of the People's Republic of Bangladesh in Bangkok, Thailand.
9. Wing Chief (All Wings), Economic Relations Division, Dhaka.
10. Director General, Department of Immigration & Passports, Agargaon, Dhaka.
11. Bangladesh Consulate General, Kunming, China
12. Director, Hazrat Shahjalal International Airport, Dhaka.
13. PS to Hon'ble Chief Adviser, Chief Adviser's Office, Dhaka.
14. PS to the Hon'ble Finance Adviser, Ministry of Finance, Bangladesh Secretariat, Dhaka.
15. Ms. Umme Rumana Tua (Passport: E00264640), Deputy Secretary, Economic Relations Division
16. Mr. Mohammad Abdullah Al Zakir (Passport: E00203109), Deputy Secretary, Economic Relations Division.
17. PS to the Special Assistant, Ministry of Finance, Bangladesh Secretariat, Dhaka.
18. PS to Secretary, Economic Relations Division, Dhaka.
19. Deputy Secretary/Senior Assistant Secretary (Admin-4/Budget Management Section), Economic Relations Division, Dhaka.
20. Chief Accounts and Finance Officer, Economic Relations Division, Segunbagicha, Dhaka.
21. Senior System Analyst, Economic Relations Division, Dhaka (With request to publish on ERD website).
22. Accounts Officer, Economic Relations Division, Dhaka.