



EMPLOYMENT OPPORTUNITY

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Date: 17 September 2025

Infrastructure Investment Facilitation Company (IIFC) is a well-known consulting company in Bangladesh under Economic Relations Division, Ministry of Finance which specializes in Public Private Partnership (PPP), public procurement, research, survey and feasibility studies, financial and economic analysis, impact assessment, training and capacity building, institutional reforms, policy and advocacy. IIFC works internationally across two continents in Asia and Africa.

IIFC wishes to engage the following position to support its activities.

Project Officer: 2 positions (6 months - Extendable) – (No. of Position may be increased/decreased based on requirements).

Qualification: 4-year B. Sc. Engineering in Civil from any reputed university. Minimum CGPA 3.5 (out of 4) or 4.5 (out of 5) in the academic career.

Age: Max. 30 years

Experience: Fresher

Job Description:

- (i) Assisting the Team Leader in organizing deliverables;
- (ii) Liaison with Clients and team members in consultation with the Project Coordinator;
- (iii) Drafting letters and internal memos with regard to the project;
- (iv) Accompany and participate in internal discussions and discussion with the client and writing meeting minutes;
- (v) Any other task assigned by Team Leader.

Remuneration: Negotiable

Job Location: Dhaka

Application deadline: Application along with CV and a passport size photograph to be submitted to the Executive Director (Finance & HR) and Company Secretary, Infrastructure Investment Facilitation Company (IIFC), on or before 05 October 2025 to career@iifc.gov.bd. Only short-listed candidates will be called for interview.

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