

ANNUAL PROCUREMENT PLAN

FY 2025-2026

Ministry/Division : Ministry of Commerce
 Agency : Export Promotion Bureau
 Procuring Entity Name & Code : Export Promotion Bureau

Budget: Revenue

Package No.	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approved Authority	Source of Fund	Est'd Cost (in tk Lakh)	Time Code for Process	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval To Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	11	12	13	14	15	16	17	18
1	Supply Computer Accessories: Desktop computer-10,Laptop-4,Printer-10,Multiplag-10, Access Point-5	Lot	1	OTM	HOPE	Market Development	20	Planned Dated	12/8/2025	25/8/25	1/9/2025	10/9/2025	12/9/2025	2/10/2025	50	50
								Planned Dated	12/8/2025	25/8/26	1/9/2025	10/9/2025	12/9/2025	2/10/2025	50	50
								Actual Dates	12/8/2025	25/8/27	1/9/2025	10/9/2025	12/9/2025	2/10/2025	50	50
2	New LAN Account Section	Lot	1	RFQ	HOPE	Market Development	0.5	Planned Dated	10/8/2025	23/8/25	27/8/25	5/9/2025	12/9/2025	20/9/25	40	40
								Planned Dated	10/8/2025	23/8/25	27/8/25	5/9/2025	12/9/2025	20/9/25	40	40
								Actual Dates	10/8/2025	23/8/25	27/8/25	5/9/2025	12/9/2025	20/9/25	40	40
3	Prepare conference room: PA System-1 and Sound System-1	Lot	1	OTM	HOPE	Market Development	20	Planned Dated	12/8/2025	2/9/2025	7/9/2025	12/9/2025	18/9/25	10/10/2025	58	58
								Planned Dated	12/8/2025	2/9/2025	7/9/2025	12/9/2025	18/9/25	10/10/2025	58	58

Handwritten signature

Handwritten signature

								Actual Dates	12/8/2025	2/9/2025	7/9/2025	12/9/2025	18/9/25	10/10/2025	58	58
4	Furniture	Lot	1	OTM	HOPE	Market Development	9	Planned Dated	17/8/2025	8/9/2025	13/9/25	15/9/25	18/9/25	8/10/2025	51	51
								Planned Dated	17/8/2025	8/9/2025	13/9/25	15/9/25	18/9/25	8/10/2025	51	51
								Actual Dates	17/8/2025	8/9/2025	13/9/25	15/9/25	18/9/25	8/10/2025	51	51
5	Stationery and General Office Materials	Lot	1	OTM (Framework Agreement)	HOPE	Market Development	15	Planned Dated	14/8/2025	27/8/25	30/8/25	5/9/2025	8/9/2025	25/9/25	41	41
								Planned Dated	14/8/2025	27/8/25	30/8/25	5/9/2025	8/9/2025	25/9/25	41	41
								Actual Dates	14/8/2025	27/8/25	30/8/25	5/9/2025	8/9/2025	25/9/25	41	41
6	Fuel cost including CNG	Lot	1	DPM	HOPE	Market Development	52	Planned Dated	12/8/2025	25/8/25	30/8/25	5/9/2025	8/9/2025	20/9/25	38	38
								Planned Dated	12/8/2025	25/8/25	30/8/25	5/9/2025	8/9/2025	20/9/25	38	38
								Actual Dates	12/8/2025	25/8/25	30/8/25	5/9/2025	8/9/2025	20/9/25	38	38
7	Transportation Fare	Lot	1	OTM	HOPE	Market Development	46	Planned Dated	12/8/2025	2/9/2025	7/9/2025	12/9/2025	18/9/25	10/10/2025	58	58
								Planned Dated	12/8/2025	2/9/2025	7/9/2025	12/9/2025	18/9/25	10/10/2025	58	58
								Actual Dates	12/8/2025	2/9/2025	7/9/2025	12/9/2025	18/9/25	10/10/2025	58	58
8	Vehicle Maintenance	Lot	1	DPM	HOPE	Market Development	17	Planned Dated	12/8/2025	25/8/25	30/8/25	5/9/2025	8/9/2025	20/9/25	38	38
								Planned Dated	12/8/2025	25/8/25	30/8/25	5/9/2025	8/9/2025	20/9/25	38	38
								Actual Dates	12/8/2025	25/8/25	30/8/25	5/9/2025	8/9/2025	20/9/25	38	38
9	Maintenance, Servicing,	Lot	1	DPM	HOPE	Market	10	Planned Dated	14/8/2025	27/8/25	2/9/2025	5/9/2025	10/9/2025	22/9/25	36	36

Handwritten signature/initials

Handwritten signature: Julian

	and Replacement: Computer,Printer,Scanner,A C, Furniture, Telephone, Intercom					Developm ent		Planned Dated	14/8/2025	27/8/25	2/9/2025	5/9/2025	10/9/2025	22/9/25	36	36
								Actual Dates	14/8/2025	27/8/25	2/9/2025	5/9/2025	10/9/2025	22/9/25	36	36
10	Tonner: Computer, Photocopier	Lot	1	RFQ	HOPE	Market Developm ent	3.5	Planned Dated	12/8/2025	25/8/25	29/8/25	7/9/2025	14/9/2025	22/9/25	38	38
								Planned Dated	12/8/2025	25/8/25	29/8/25	7/9/2025	14/9/2025	22/9/25	38	38
								Actual Dates	12/8/2025	25/8/25	29/8/25	7/9/2025	14/9/2025	22/9/25	38	38
11	Official Uniforms for Class-IV employees	Lot	1	RFQ	HOPE	Market Developm ent	3.5	Planned Dated	23/10/2025	7/11/2025	10/11/2025	13/11/25	15/11/25	28/11/25	35	35
								Planned Dated	23/10/2025	7/11/2025	10/11/2025	13/11/25	15/11/25	28/11/25	35	35
								Actual Dates	23/10/2025	7/11/2025	10/11/2025	13/11/25	15/11/25	28/11/25	35	35
12	Brochure for International Fairs	PCS	1000	RFQ	HOPE	Market Developm ent	5	Planned Dated	23/10/2025	7/11/2025	10/11/2025	13/11/25	15/11/25	28/11/25	35	35
								Planned Dated	23/10/2025	7/11/2025	10/11/2025	13/11/25	15/11/25	28/11/25	35	35
								Actual Dates	23/10/2025	7/11/2025	10/11/2025	13/11/25	15/11/25	28/11/25	35	35
13	Display item for Bangladesh Foreign Mission	PCS	250	DPM	HOPE	Market Developm ent	5	Planned Dated	23/10/25	8/11/2025	10/11/2025	12/11/2025	13/11/25	26/11/25	33	33
								Planned Dated	23/10/25	8/11/2025	10/11/2025	12/11/2025	13/11/25	26/11/25	33	33
								Actual Dates	23/10/25	8/11/2025	10/11/2025	12/11/2025	13/11/25	26/11/25	33	33
14	Souvenir items	PCS	250	RFQ	HOPE	Market Developm ent	20	Planned Dated	23/10/2025	7/11/2025	10/11/2025	13/11/25	15/11/25	28/11/25	35	35
								Planned Dated	23/10/2025	7/11/2025	10/11/2025	13/11/25	15/11/25	28/11/25	35	35
								Actual Dates	23/10/2025	7/11/2025	10/11/2025	13/11/25	15/11/25	28/11/25	35	35
15	Print CoO(SAFTA , KOREA , CHILE ,GSP)	PCS	220000	DPM	HOPE	Market Developm ent	60.4	Planned Dated	14/8/25	28/8/25	1/9/2025	5/9/2025	7/9/2025	15/5/25	31	31
								Planned Dated	14/8/25	28/8/25	1/9/2025	5/9/2025	7/9/2025	15/5/25	31	31

Handwritten signature

Handwritten signature

								Actual Dates	14/8/25	28/8/25	1/9/2025	5/9/2025	7/9/2025	15/5/25	31	31
16	Publication: Export Statistics 2024-2025	PCS	200	RFQ	HOPE	Market Development	3	Planned Dated	2/3/2026	10/3/2026	13/3/26	15/3/25	17/3/26	25/3/26	23	23
								Planned Dated	2/3/2026	10/3/2026	13/3/26	15/3/25	17/3/26	25/3/26	23	23
								Actual Dates	2/3/2026	10/3/2026	13/3/26	15/3/25	17/3/26	25/3/26	23	23
17	Publication:Pocket Statistics Book 2024-2025	PCS	1000	RFQ	HOPE	Market Development	0.8	Planned Dated	31/10/25	9/11/2025	12/11/2025	15/11/25	17/11/25	25/11/25	24	24
								Planned Dated	31/10/25	9/11/2025	12/11/2025	15/11/25	17/11/25	25/11/25	24	24
								Actual Dates	31/10/25	9/11/2025	12/11/2025	15/11/25	17/11/25	25/11/25	24	24
18	Publication: Annual Report 2024-2025	PCS	500	RFQ	HOPE	Market Development	5	Planned Dated	1/8/2025	10/8/2025	13/8/25	15/8/25	17/8/25	27/8/25	27	27
								Planned Dated	1/8/2025	10/8/2025	13/8/25	15/8/25	17/8/25	27/8/25	27	27
								Actual Dates	1/8/2025	10/8/2025	13/8/25	15/8/25	17/8/25	27/8/25	27	27
19	Pulication:Export Trophy 2022-2023	PCS	500	LTM	HOPE	Market Development	10	Planned Dated	30/12/25	14/1/26	16/1/26	18/1/26	22/1/26	5/2/2026	35	35
								Planned Dated	30/12/25	14/1/26	16/1/26	18/1/26	22/1/26	5/2/2026	35	35
								Actual Dates	30/12/25	14/1/26	16/1/26	18/1/26	22/1/26	5/2/2026	35	35
20	Pulication:CIP-2023	PCS	500	LTM	HOPE	Market Development	3	Planned Dated	30/12/25	14/1/26	16/1/26	18/1/26	22/1/26	5/2/2026	35	35
								Planned Dated	30/12/25	14/1/26	16/1/26	18/1/26	22/1/26	5/2/2026	35	35
								Actual Dates	30/12/25	14/1/26	16/1/26	18/1/26	22/1/26	5/2/2026	35	35
21	National Export Trophy Distribution Ceremony:1. Trophy, Crest making and	Lot	1	OTM	HOPE	Market Development	181	Planned Dated	1/12/2025	2/1/2026	5/1/2026	10/1/2026	12/1/2026	25/1/26	56	56
								Planned Dated	1/12/2025	2/1/2026	5/1/2026	10/1/2026	12/1/2026	25/1/26	56	56

Handwritten signature/initials

Handwritten signature/initials

testification							Actual Dates	1/12/2025	2/1/2026	5/1/2026	10/1/2026	12/1/2026	25/1/26	56	56	
22	CIP (Export) Awarding Ceremony	Lot	1	DPM	HOPE	Market Development	12	Planned Dated	1/11/2025	15/11/25	20/11/25	25/11/25	30/11/25	15/12/25	46	46
								Planned Dated	1/11/2025	15/11/25	20/11/25	25/11/25	30/11/25	15/12/25	46	46
								Actual Dates	1/11/2025	15/11/25	20/11/25	25/11/25	30/11/25	15/12/25	46	46
23	Trade Delegation	Lot	1	DPM	HOPE	Market Development	500	Planned Dated	1/12/2025	15/12/25	20/12/25	25/12/25	30/12/25	15/01/26	46	46
								Planned Dated	1/12/2025	15/12/25	20/12/25	25/12/25	30/12/25	15/01/26	46	46
								Actual Dates	1/12/2025	15/12/25	20/12/25	25/12/25	30/12/25	15/01/26	46	46
24	Survey/Feasibility Study/Research	Lot	1	OTM	HOPE	Market Development	50	Planned Dated	1/10/2025	20/10/25	25/10/25	30/10/25	5/11/2025	20/11/25	51	51
								Planned Dated	1/10/2025	20/10/25	25/10/25	30/10/25	5/11/2025	20/11/25	51	51
								Actual Dates	1/10/2025	20/10/25	25/10/25	30/10/25	5/11/2025	20/11/25	51	51
25	Product Diversification (One District One Products))	Lot	1	DPM	HOPE	Market Development	30	Planned Dated	1/8/2025	15/8/25	20/8/25	25/8/25	30/8/25	15/9/25	46	46
								Planned Dated	1/8/2025	15/8/25	20/8/25	25/8/25	30/8/25	15/9/25	46	46
								Actual Dates	1/8/2025	15/8/25	20/8/25	25/8/25	30/8/25	15/9/25	46	46
26	Product Development	Lot	1	DPM	HOPE	Market Development	20	Planned Dated	1/9/2025	15/9/25	20/9/25	25/9/25	30/9/25	15/10/25	46	46
								Planned Dated	1/9/2025	15/9/25	20/9/25	25/9/25	30/9/25	15/10/25	46	46
								Actual Dates	1/9/2025	15/9/25	20/9/25	25/9/25	30/9/25	15/10/25	46	46
27	Bangladesh China Match Making Event	Lot	1	DPM	HOPE	Market Development	25	Planned Dated	1/11/2025	15/11/25	20/11/25	25/11/25	30/11/25	15/12/25	46	46
								Planned Dated	1/11/2025	15/11/25	20/11/25	25/11/25	30/11/25	15/12/25	46	46

Mehedi

Ruhan

								Actual Dates	1/11/2025	15/11/25	20/11/25	25/11/25	30/11/25	15/12/25	46	46
28	Event: Africa Summit	Lot	1	DPM	HOPE	Market Development	60	Planned Dated	1/12/2025	15/12/25	20/12/25	25/12/25	30/12/25	20/1/26	50	50
								Planned Dated	1/12/2025	15/12/25	20/12/25	25/12/25	30/12/25	20/1/26	50	50
								Actual Dates	1/12/2025	15/12/25	20/12/25	25/12/25	30/12/25	20/1/26	50	50
29	Dhaka International Fair Sourcing Bangladesh	Lot	1	DPM	HOPE	Market Development	250	Planned Dated	1/8/2025	15/8/25	20/8/25	25/8/25	30/8/25	15/9/25	46	46
								Planned Dated	1/8/2025	15/8/25	20/8/25	25/8/25	30/8/25	15/9/25	46	46
								Actual Dates	1/8/2025	15/8/25	20/8/25	25/8/25	30/8/25	15/9/25	46	46
30	Seminar	PCS	12	DPM	HOPE	Market Development	30	Planned Dated	1/8/2025	15/8/25	20/8/25	25/8/25	30/8/25	15/9/25	46	46
								Planned Dated	1/8/2025	15/8/25	20/8/25	25/8/25	30/8/25	15/9/25	46	46
								Actual Dates	1/8/2025	15/8/25	20/8/25	25/8/25	30/8/25	15/9/25	46	46
31	Research and Development	Lot	1	DPM	HOPE	Market Development	25	Planned Dated	1/9/2025	15/9/25	20/9/25	25/9/25	30/9/25	15/10/25	46	46
								Planned Dated	1/9/2025	15/9/25	20/9/25	25/9/25	30/9/25	15/10/25	46	46
								Actual Dates	1/9/2025	15/9/25	20/9/25	25/9/25	30/9/25	15/10/25	46	46
32	Training on Capacity Building	Lot	1	DPM	HOPE	Market Development	7	Planned Dated	1/9/2025	15/9/25	20/9/25	25/9/25	30/9/25	15/10/25	46	46
								Planned Dated	1/9/2025	15/9/25	20/9/25	25/9/25	30/9/25	15/10/25	46	46
								Actual Dates	1/9/2025	15/9/25	20/9/25	25/9/25	30/9/25	15/10/25	46	46
33	Outsourcing(Cleaning Staff)	No	17	OTM	HOPE	Admin	66	Planned Dated	1/7/2025	25/7/25	30/7/25	5/8/2025	10/8/2025	30/8/25	60	60
								Planned Dated	1/7/2025	25/7/25	30/7/25	5/8/2025	10/8/2025	30/8/25	60	60

Handwritten signature

Handwritten signature

								Actual Dates	1/7/2025	25/7/25	30/7/25	5/8/2025	10/8/2025	30/8/25	60	60
34	BCFEC Maintanance	Lot	1	DPM	HOPE	Admin	100	Planned Dated	1/8/2025	15/8/25	20/8/25	25/8/25	30/8/25	15/9/25	46	46
								Planned Dated	1/8/2025	15/8/25	20/8/25	25/8/25	30/8/25	15/9/25	46	46
								Actual Dates	1/8/2025	15/8/25	20/8/25	25/8/25	30/8/25	15/9/25	46	46
35	Language Learning	Lot	1	DPM	HOPE	Admin	8	Planned Dated	1/9/2025	15/9/25	20/9/25	25/9/25	30/9/25	15/10/25	46	46
								Planned Dated	1/9/2025	15/9/25	20/9/25	25/9/25	30/9/25	15/10/25	46	46
								Actual Dates	1/9/2025	15/9/25	20/9/25	25/9/25	30/9/25	15/10/25	46	46
37	Relocation, room facilities, and structural renovation	Lot	1	DPM	HOPE	Admin	20	Planned Dated	5/7/2025	20/7/25	30/7/25	10/8/25	12/8/25	25/8/25	50	50
								Planned Dated	5/7/2025	20/7/25	30/7/25	10/8/25	12/8/25	25/8/25	50	50
								Actual Dates	5/7/2025	20/7/25	30/7/25	10/8/25	12/8/25	25/8/25	50	50
Total							1717.7									

Handwritten signature
 মেস্ট্র হুমজেরুদী হুসাইন
 পেশাশার
 বঙ্গালি উন্নয়ন ব্যুরো, ঢাকা।

Handwritten signature
 22/07/2025
 তরফদার মোহেল রহমান
 সচিব
 বঙ্গালি উন্নয়ন ব্যুরো
 ঢাকা।