

Eastern Lubricants Blenders PLC
Sadarghat, Chattogram

REQUEST FOR QUOTATION FORM

for
Supply of Lube Base Oil.

RFQ No: 28.28.0000.100.38.012.26/74

Date: 21.07.2026

To

1. The Eastern Lubricants Blenders PLC has been allocated own funds and intends to apply a portion of the funds to eligible payments under the Contract for which this is issued.
2. Detailed Specifications for the intended Lube Base Oil and related services is given in the Technical Specification of Lube Base Oil and related services Form.
3. Quotation shall be prepared and submitted using the Quotation Document.
4. For the convenience of your submission a Quotation Submission Form is attached herewith to be filled in and duly signed by the authorized representative of your organization.
5. Quotation shall be completed and submitted by the date to the office as specified in below.
6. Quotation shall be submitted in registered office (Eastern Lubricants Blenders PLC, Padma Bhaban, Strand Road, Sadarghat, Chattogram, Bangladesh) of Eastern Lubricants Blenders PLC on or before **27.07.2026; Time: 02:00 PM (BST)**. Quotations received later than the time specified herein shall not be accepted.
7. All Quotations received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.
8. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of seven (7) days pursuant to Rule 92 (4) of the Public Procurement Rules, 2025.
9. All Quotations must be valid for a period of at least **20 days** from the closing date of the Quotation.
10. No public opening of Quotations received by the closing date shall be held.
11. Rates shall be quoted and, subsequent payments under this Contract shall be made in USD currency. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
12. Quotationer shall have legal capacity to enter into Contract.
13. Quotations shall be evaluated based on information and documents submitted with the Quotations by the Evaluation Committee and the lowest evaluated responsive Quotation will be recommended for award of the Contract. Quotation not compliant with the requirements of this document shall be considered non-responsive. There will be no requirement of minimum number of responsive quotationers, pursuant to the Rule 105(3)(D), if the RFQ is being sent to all enlisted potential suppliers electronically.

In case of discrepancy between words and figures of the unit rate the former will govern.
Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.



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15. The supply of Lube Base Oil and related services shall be completed within the Delivery Window after signing the Confirmation Notice as mentioned in the Confirmation Notice.
16. The Confirmation Notice along with the Letter of Credit shall be binding upon the Supplier and the Procuring Entity.
17. Only suppliers who are enlisted by the Procuring Entity shall be eligible to participate in the procurement process and submit price offers. Any price quotation received from a supplier that is not included in the list of enlisted suppliers at the time of submission shall be considered non-responsive and will not be taken into account during the evaluation process.
18. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.

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Signature of the official inviting Quotation

Name: Engr. Mohammad Shahidul Alam

Designation: Managing Director

Date: 21.07.2026

Address: Padma Bhaban, Strand Road, Sadarghat, Chattogram, Bangladesh.

Phone No: +8801777703329 ; +880171094007 (Alternative)

e-mail : md.elbl@elbl.gov.bd ; dm.ops@elbl.gov.bd (Alternative)



Quotation Submission Letter

[Use Letter-head Pad]

RFQ No: _____

Date: dd/mm/yy

To:

*Eastern Lubricants Blenders PLC,
Padma Bhaban, Strand Road, Sadarghat, Chattogram, Bangladesh.*

I/We, the undersigned, offer to execute in conformity with the RFQ for execution of the Procurement of goods named Import of 700 Metric Ton Lube Base Oil in Flexi Bags.

The Total Price of my/our Quotation is USD [insert amount both in figure and words]

My/Our Quotation shall remain valid for the period stated in the Request For Quotation Form and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

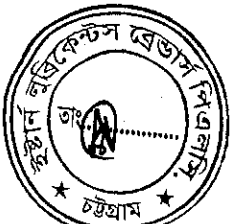
I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive, coercive or obstructive practices. Furthermore, I/we am/are aware of and pledge not to indulge in such practices in competing for or completion of delivery of Lube Base Oil and related services.

I/We am/are not submitting more than one Quotation in this Request For Quotation process in my/our own name or other name or in different names. I/We understand that the Confirmation Notice issued by you shall constitute the Contract and will be binding upon me/us.

I/We have examined and have no reservations to the Request For Quotation Document issued by you on [insert date]

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal
Date:



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Price Schedule for Lube Base Oil and related services

REQ NO.

Date: dd/mm/yy

Incoterms: CFR, Chattogram Port, Bangladesh

Item No.	Description of Items of goods (specifications preferably built-in)	Unit	Quantity at 15°C	Unit rates or prices quoted by the Quotationer in USD		Amount in USD
				In figures	In words	
1	2	3	4	5	6	7 = 4x5
1	Base Oil, 150-N (Group-II)	Metric Ton	140			
2	Base Oil, 500-N (Group-II)	Metric Ton	260			
3	Base Oil, SBS-150 (Group-I)	Metric Ton	300			
Total Amount in USD (in figure)						

Total Amount in USD (in words): [insert total amount in words]

[insert number] number corrections made by me/us have been duly initialed in this Price Schedule. My/Our Offer is valid until dd/mm/yy [insert Quotation Validity date].

Signature of Quotationer with Seal	Date: dd/mm/yy
Name of Quotationer	



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Technical Specification of Lube Base Oil and related services

A. Specification of Lube Base Oil

Properties	Test Method	Specification	Specification	Specification
		150-N (Group II)	500-N (Group II)	BS-150 (Group I)
Appearance	Visual	Bright & Clear	Bright & Clear	Bright & Clear
Density, @15°C, Kg/L	ASTM D1298	Report	Report	Report
Kinematic Viscosity, @ 40°C, CST	ASTM D445	27-34	90-110	Min. 460
Kinematic Viscosity, @ 100°C, CST	ASTM D445	4.8-5.7	10.9-12.9	Min. 30.5
Viscosity Index	ASTM D2270	Min. 100	Min. 100	Min. 95
Flash Point, °C	ASTM D92	Min. 200	Min. 230	Min. 270
Pour Point, °C	ASTM D97	Max. -12	Max. -12	Max. -6
Color	ASTM D1500	Max. 0.5	Max. 0.5	Max. 3.0
Copper Strip Corrosion, 3 Hours @ 100°C	ASTM D130	Max. 1	Max. 1	Max. 1
CCR (Conradson carbon residue), wt%	ASTM D189 ASTM D4530	Max. 0.01	Max. 0.01	Max. 0.7
Total Acid No., mg KOH/g	ASTM D664	Max. 0.02	Max. 0.02	Max. 0.05
Sulfur content, wt%	ASTM D4294	< 0.03	< 0.03	Max. 1.0
Water Content, ppm	ASTM D6304	Max. 250	Max. 250	Max. 400
Sulphated Ash, wt%	ASTM D874	Max. 0.01	Max. 0.01	Max. 0.01

B. Specification of Flexi Bag Container for Lube Base Oil

Capacity: 20 M.Ton each

Discharge: Bottom

4 layers PE film+ 1 layer Tubular PP fabric.

Valve: PP 2" to 4"

Food grade materials

Coupling System: Flange coupling.

Can be tailored to the buyer's requirement with all accessories to be provided by the supplier.

I/We declare to supply Lube Base Oil and related services offered by me/us fully in compliance with the Technical Specifications and Standards mentioned hereinabove

Signature of Quotationer with Seal	Date: dd/mm/yy
Name of Quotationer	



[Handwritten Signature]

Eastern Lubricants Blenders PLC
Sadarghat, Chattogram

ACCEPTANCE LETTER FOR THE SUPPLY OF LUBE BASE OIL

No. _____

Date: dd/mm/yy

RFQ No: _____	Date: dd/mm/yy
To: [name and address of the Supplier]	
Delivery Date: [insert completion date]	Order Value: USD..... [insert Contract Price]

The Procuring Entity has accepted your Quotation dated [insert date] for the supply of Lube Base Oil and related services as listed below and requests that you submit the required information immediately to establish Letter of Credit.

ORDER ITEMS
.....Units of Lube Base Oil and related services at a price of (mention currency) within the Delivery Window.
For the Procuring Entity:
Signature of the Procuring Entity with name and Designation
Date:



[Handwritten signature]