Electricity Generation Bangladesh PLC.
Power Division, Ministry of Power, Energy and Mineral Resources
Unique Heights (Level-14,15 & 16), 117 Kazi Nazrul Islam Avenue, Eskaton Garden, Dhaka-1217.
Tel: 55138633-36 (PABX)
Email: info@egcb.com.bd, Web: egcb.gov.bd

Record Number: 27.27.2666.000.101.12.0085.17.3899 Date: 28/10/2026

Office Order

Md Abu Syed (Employee ID: 055-067), Technician (Mechanical Maintenance), Siddhirganj 335 MW CCPP, Siddhirganj, Narayanganj, Electricity Generation Bangladesh PLC is hereby granted Ex. Bangladesh leave to visit Saudi Arabia to perform Umrah Hajj from 09-11-2026 to 23-11-2026 or from the date of journey for 15 (Fifteen) days under the conditions mentioned below :

Conditions:

a) There shall be no involvement either in local or in foreign currency of the Government of Bangladesh or of EGB PLC in the journey expense;
b) No portion of his salary and allowances shall be paid in foreign currency;
c) The period of his leave for this visit shall not be extended and
d) The stated leave will be treated as earned leave with full pay availed.

2. This order has been issued with the approval of the competent authority.

28-10-2026
S M Atiqur Rahman
Deputy General Manager (HR)

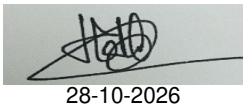
Record Number: 27.27.2666.000.101.12.0085.17.3899/1(12) Date: 28/10/2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Managing Director, Office of Managing Director, Electricity Generation Bangladesh PLC..
2. Director General, Director General, DIP.
3. Executive Director (Admin & Finance), Department of Executive Director (Admin & Finance), Electricity Generation Bangladesh PLC..
4. Executive Director (P&D), Department of Executive Director (P&D), Electricity Generation Bangladesh PLC..
5. Executive Director (O&M), Office of Executive Director (O&M), Electricity Generation Bangladesh PLC ..
6. Additional Director General, Passport, Visa & Immigration, DIP.
7. Director, Director (Passport & Visa), DIP.

8. Chief Engineer, Office of Chief Engineer (Siddhirganj 335 MW CCPP), Electricity Generation Banglad esh PLC..
9. Superintending Engineer (ICT), Department of Superintending Engineer (ICT), Electricity Generation B angladesh PLC. PLC [with request to publish it on website].
10. Manager (HR), Manager (HR)_Siddhirganj 335 MW CCPP Department, Electricity Generation Bangl adesh PLC..
11. Manager (Accounts), Manager (Accounts)_Siddhirganj 335 MW CCPP Department, Electricity Gener ation Bangladesh PLC..
12. Office Assistant (Despatch), Department of Deputy Manager (Admin), Corporate Office, Electricity G eneration Bangladesh PLC..





28-10-2026
Habibur Rahman
Assistant Manager (HR)