

To
The Chief Engineer
Education Engineering Department (EED)
Shikkha Bhaban, Dhaka.

Attn: System Analyst (C.C), EED ICT Section.

Subject: Information for Transfer e-GP User ID.

Description	Present User Details			Incoming User Details		
e-GP ID						
Zimbra mail						
User Name(Bangla)						
User Name(English)						
Designation						
Role						
NID No.						
Date of Birth	Y:	M:	D:	Y:	M:	D:
Mobile No.						
Telephone						
Reference						

att. NID Photocopy

Signature & Date

(.....)

Name & Designation
Head of Office