

(বৈদেশিক সংস্থা জড়িত থাকায় পত্রটি ইংরেজিতে করা হলো)
Government of the People's Republic of Bangladesh
Ministry of Youth & Sports
Department of Youth Development
Planning Wing
108 Motijheel C/A, Dhaka-1000.
www.dyd.gov.bd

Minutes of the ISEC Project 9th PIC Meeting

Chair : Dr. Gazi Md. Saifuzzaman, Director General (Grade-I), Department of Youth Development

Date : 6 May 2026 **Time :** 10.00 Hours

Venue : Conference Room of Department of Youth Development

2.0 List of Participants (Not according to Seniority)

SL	Name & Designation	Office
1.	Mr. M A Akher, Director (Administration), (Joint Secretary)	DYD
2.	Mr. Priyasindhu Talukder, Director (Training) (Joint Secretary)	DYD
3.	Mr. Muhammad Humayun Kabir (Director Planning)	DYD
4.	Ms. Shahana Sultana, Deputy Secretary	MOYS
5.	Mr Mamunur Rashid, Senior Assistant Secretary	SCYSWAM Wing, SEI, Planning Commission
6.	Mr. Md. Moazzem Hossian, Deputy Director	DYD, Cox's Bazar
7.	Mr. Md. Shawkat Ali, Assistant Director	DYD
8.	Mr. Nazmol, Assistant Director (Planning)	DYD
9.	Mr. Md. Hasinur Rahman, Assistant Director (Planning)	DYD
10.	Ms. Pearl Wierenga, First Secretary	Canada High Commission, Dhaka
11.	Ms. Ruchika Bahl, Chief Technical Adviser	ILO Sub Office Cox's Bazar
12.	Mr. Md. Serajul Islam, National Project Manager	ILO, ISEC project, Cox's Bazar

3. Agenda

- 3.1 Welcome remarks from the DG (Grade-I), DYD
- 3.2 ISEC Project Updates-Outcomes and results
- 3.3 AOB (PSC meeting)
- 3.4 Concluding remark by the Chair

4.0 Meeting Proceedings

The Director General (Grade-I) and Chairman of the meeting welcomed all participants and invited the Director (Planning), Department of Youth Development (DYD), to present the current status of the ISEC project. Mr. Md. Humayun Kabir, Director (Planning), reviewed the decisions and outcomes of the 8th PIC meeting. The meeting members formally endorsed the minutes of the 8th PIC meeting.



Following this, Ms. Ruchika Bahl, Chief Technical Adviser of the ISEC project, presented the project's progress up to April 2026.

She highlighted that, despite the current context of Bangladesh, the project team has continued to work diligently and effectively with local partners and skills training providers to implement the planned activities in line with the project's annual work plan. She then provided a brief overview of the project's status as of August 2025.

A summary of the presentation is outlined below:

4.1 Project target groups: NEET youth, vulnerable women, Qwami madrasah dropouts, religious minorities as well as existing workers who want to enhance their career through upskilling programme. The project will reach out to the vulnerable youth in the remote areas of the district.

4.2 Financial Progress: Total ADP allocation BDT 5000.00 lakhs, Expenditure as of August 2025 is BDT 539 lakhs of the ADP allocation.

4.3 Physical progress:

a. Enterprise Development

4.3.1 9 Upazilla destinations development committee formed to integrate local governance system and developed 9 Destination Development Plan 2025-27 to guide tourism development in the Cox's Bazar district.

4.3.2 **650 businesses** completed entrepreneurship, branding and digital marketing promotion

4.3.3 **554** individual women and youth received tourism associated etiquettes trainings.

4.3.4 10 private & 6 public sector stakeholders engaged in adopting Responsible Practices and Promotion of Diverse Touristic Activities.

4.3.5 Comprehensive branding and marketing campaign launched to promote 8 selected high demand destinations to diverse customer segments via physical and digital media promotion

4.3.6 **40 women entrepreneurs** recognised for their contribution to promote tourism

4.3.7 **200 local e-vehicle drivers** trained by the district police authorities to ensure tourist safety.

4.3.8 In Seaweed and Salt- farming capacity & post-harvest management trainings reached 185 seaweed & 150 salt producers.

4.3.9 OSH Training in Salt – 335 salt farmers& mill workers +2115 agriculture producers from 10 aggregation centres (50% women)

4.3.10 Health Camps with local health care providers in Salt- 650;

4.3.11 160 small & medium agribusinesses are engaged via private sector extension to promote integrated farming businesses in vegetables, poultry, aquaculture, commercial gourd & maize farming (on-going).

4.3.12 2,500 ultra poor households (all women & 8% PWDs) in the process of successful graduation through asset & socio-economic support.

b. Skills Development

4.3.13 Developed 10 CBT packages with NSDA as per BNQF.

4.3.14 Developed the capacity of 21 TVET institutions to deliver market-driven Skills Development Training (completed).

4.3.15 Trained 4004 (CBT) on 21 Occupations as per BNQF- target 4000 NEET youth.

4.3.16 4,736 youth attended the Informal Apprenticeship Program. Total target 4,800.

- 4.3.17 Upskilling and reskilling trainings and assessment for 550 existing workers. Total target 550.
- 4.3.18 Trained 3380 Quami Madrasah on Pre-Vocational Training, total target 3,500.
- 4.3.19 Trained 200 trainers and assessors in NC-IV in CBT&A (TOT), total target 00.
- 4.3.20 Assessed and certified 305 informal sector workers through Recognition of Prior Learning (RPL).

Cross-cutting:

- 4.3.21 Developed guidelines for gender mainstreaming in TVET and PSEA training and trained 50 trainers and managers.
- 4.3.22 Developed Training module for Trainers to deliver gender-responsive training and trained 40 trainers.
- 4.3.23 Developed Training module on Greening TVET institutions and trained 25 Trainers and Managers.

4.4 Major interventions 2026

a) Enterprise Development interventions

- 4.4.1 400 MSMEs to engage in climate resilient crops access for inputs and output markets, OSH, and access to finance through mentoring and linkage with private sector distribution channels
- 4.4.2 2 public agency (DAE and BSCIC) and 5 private sector companies to provide climate-resilient solutions in maize, aquaculture, poultry, vegetable and coastal farming.
- 4.4.3 60 waste aggregation MSMEs offered business formalisation, access to finance and OSH
- 4.4.4 200 waste collection MSMEs (50 from refugee camps) to be provided knowledge and tools

b) Skills Development interventions

- 4.4.5 Deliver BNQF-aligned formal skills development training to 900 young women and men across 14 occupations.
- 4.4.6 Provide advanced skills training to 100 BNQF Level 1–certified workers in 5 occupations.
- 4.4.7 Deliver vocational skills training to 200 Qawmi Madrasah pre-vocational graduates in 5 occupations
- 4.4.8 Implement Dual Training System (DTS)/apprenticeship-based training for 300 youth in Cox’s Bazar across 10 occupations.
- 4.4.9 Provide entrepreneurship training to 500 job seekers and graduates to support self-employment.
- 4.4.10 Expand Employment Support Services (ESS)- career counselling, job matching, and referral services to 3,000 job seekers.

5.0 Open discussion

The PIC members appreciated the achievements of the ISEC project and urged the project team to ensure the timely completion of all planned activities within the project timeframe. During the meeting, members also inquired whether the current ISEC model could be replicated in other parts of the district. The Director General, who chaired the meeting, further sought ILO’s technical support to scale up and replicate the ISEC model nationwide through the Department of Youth Development (DYD).



6.0 Decisions:

- 6.1 The project team will undertake regular progress assessments and implement timely corrective measures, as necessary, to ensure the effective and efficient delivery of all project activities by **November 2026**.
- 6.2 The ILO will explore opportunities for scaling up and replicating the ISEC model nationwide through the intervention areas of the Department of Youth Development (DYD), under the Ministry of Youth and Sports (MoYS).
- 6.3 "The Project Completion Report (PCR) shall be submitted timely at the end of the project tenure."

6.0 Conclusion

The Chair of the meeting expressed his sincere appreciation to the project team for the progress achieved and advised the team to continue working closely with relevant government entities to deliver the project interventions with a view to creating wage and self-employment opportunities.

As there was no other agenda item for discussion, the Chair thanked all members once again for their valuable contributions and formally concluded the meeting.

JA 14.06.2026

(Dr. Gazi Md. Saifuzzaman)
Director General (Grade-1)
&
Chairperson
PIC, ISEC Project

No. 34.01.0000.025.14.021.2024-369

Date: 14 Jun 2026

Distribution for necessary action (Not according to seniority)

1. Executive Chairman, NSDA, Dhaka
2. Division Chief, Programming Division, Planning Commission, Sher-E-Banglanagar, Dhaka
3. Director General (Sector-6), IMED, Sher-E-Banglanagar, Dhaka
4. Wing Chief, UN Wing, ERD, Sher-E-Banglanagar, Dhaka
5. Joint Secretary (Dev), Ministry of Youth & Sports, Bangladesh Secretariat, Dhaka
6. Joint Chief, SCYSOWAM Wing, SEI, Planning Commission, Sher-E-Banglanagar, Dhaka
7. Director (Planning), Department of Youth Development, Motijheel, Dhaka
8. Director (Training), Department of Youth Development, Motijheel, Dhaka
9. Deputy Secretary (Planning), Ministry of Youth & Sports, Bangladesh Secretariat, Dhaka
10. Deputy Director, DYD Cox's Bazar and Deputy Project Director, ISEC Project
11. Ms. Pearl Wierenga, First Secretary, Canada High Commission, Dhaka
12. Ms Ruchika Bahl, ILO Sub Office Office, Cox's Bazar

Copy to:

1. Programmer, DYD, Dhaka (He is requested to upload the copy on the website)
2. PA to the Director General (Grade-1), Department of Youth Development, Dhaka

MA
14.06.2026

Mariam Akhter
Deputy Director (Planning)
&
Member-Secretary
PIC Committee
ISEC Project