

(বৈদেশিক সংস্থা জড়িত থাকায় পত্রটি ইংরেজিতে করা হলো)
Government of the People's Republic of Bangladesh
Department of Youth Development
Planning Wing
108 Motijheel C/A, Dhaka-1000.
www.dyd.gov.bd

1st Technical Committee Meeting Minutes of Plan International Bangladesh

Chair: Mr M A Akher
Joint Secretary
Director (Planning)
Department of Youth Development

Date: September 18, 2024 **Time:** 10:30 AM to 11:30 PM

Venue: Conference Room, Department of Youth Development

2.0 List of Participants (Not according to Seniority)

SL	Name & Designation	Office
01.	Mr M A Akher (Joint Secretary), Director (Planning)	DYD
02.	Mr Prajesh Kumar Saha, Deputy Director (Planning-1)	DYD
03.	Mr. Shahabuddin Sarkar, Deputy Director (Implementation)	DYD
04.	Mr Md. Salimul Islam, Deputy Director (Planning-2)	DYD
05.	Mr Saleh Uddin Ahmed, Assistant Director (Planning-1)	DYD
06.	Mr Md. Shawkot Ali, Assistant Director (Planning-2)	DYD
07.	Rokshana Akther, Lead- SOYEE	PIB
08.	Ajnabi Sultana, SOYEE Specialist- Girls Get Equal	PIB
09.	Khurshid Ara, Advisor- SOYEE	PIB
10.	Roton Malo, Media Specialist	PIB

3.0 Meeting Proceedings:

The Chair of the meeting Mr M A Akher (Joint Secretary), Director (Planning), DYD Bangladesh, welcomed and thanked the participants of the meeting and shared his positive views regarding the Plan International Bangladesh. He opened the floor to start the meeting. Rokshana Akther, Lead- SOYEE, PIB greeted the guests and gave a brief overview and update of the status as follows-

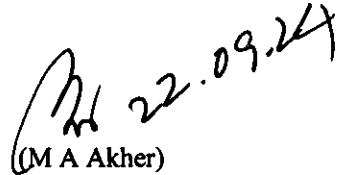
4.0 Launch Youth Led Small project incubation (Tree plantation): Two letters have been issued by DYD for tree plantation at Patuakhali and Kurigram districts. Plan international Bangladesh already communicated with DD Kurigram and DD Patuakhali and process on going. A joint report will be prepared once the event is concluded. A total of 5,000 trees will be planted, with a significant number allocated for Patuakhali (Kuakata Road). Since Barguna and Bhola are the operational areas of PIB so PIB proposed to include Barguna and Bhola for this event.

- 5.0 Organize Equality Award Ceremony:** PIB carried out the entire process and selected five ideas to provide Equality award. Next year, the process will be conducted jointly, ensuring involvement and contributions from both parties.
- 6.0 Girls Takeover:** PIB, in coordination with DYD, will select a girl to assume the role of DG for a day. PIB will share the selection criteria and details via email, and will incorporate any suggestions from DYD.
- 7.0 Organize an exposure visit of DYD-DG, Directors, and 2 NYC members:** PIB will arrange a two-day exposure visit for DYD personnel to showcase youth engagement activities implemented by PIB. The proposed location for the visit is Kurigram, and a detailed itinerary will be shared by PIB. The proposed date for the visit is the last week of September.
- 8.0 Organize youth fair-PIB engagement:** Youth Day is a national program organized by the Ministry of Youth, so PIB's direct contribution may not be feasible, but participation in the youth fair is possible. PIB can secure a stall for a fee of approximately BDT 10,000. During the 5-day fair, PIB could host a thematic discussion for one day (requiring financial support).
- 9.0 Discussion to provide logistic support for the NYC election by the PIB:** There is limited opportunity for PIB to contribute to the election process, as it is conducted under the supervision of DYD and has a well-established system in place.
- 10.0 Technical Vocational education and Training (TVET) popularization campaign:** To encourage girls to pursue technical skills, PIB will carry out campaigns over a duration of three months. This campaign will be organized jointly with BTEB, DYD and NSDA.
- 11.0 Decision Based Decisions-**
- 11.1 DYD recommended Bakul, Shonalu, Radhachura trees for plantation along Kuakata Road to enhance its aesthetic appeal. Two additional letters will be issued by DYD and sent to the District DYD office to ensure their support.
 - 11.2 DYD has agreed to participate in the award ceremony and PIB will share event date along with detail schedule.
 - 11.3 The DG has given his consent and suggested the event 'Girls Takeover' is scheduled to take place during the first week of October.
 - 11.4 PIB will send invitation letter for exposure visit, mentioning visit dates.
 - 11.5 PIB could apply for the stall of National Youth day 2024 Fair and thematic discussion with financial contribution and will discuss about financial contribution with organizing committee.
 - 11.6 PIB can support the elected NYC members at the upazila level and participate in various activities. PIB will conduct 2 days long capacity-building training (safeguarding, organizational development, Gender Equality/transformation, media influence and advocacy) for the newly elected NYC members on April-June 25.



- 11.7 DYD has expressed strong appreciation for this initiative and will provide support. PIB will conduct meeting with three government agencies and prepare a plan and share with all.

As there was no other agenda, the chair thanked all the members again and concluded the meeting.


(M A Akher)
Joint Secretary
Director (Planning)
And
Chairperson
Technical Committee
PIB
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No. 34.01.0000.025.32.005.22- 357

Date: 22/09/2024

Distribution for necessary action (Not according to seniority)

1. Deputy Director (Planning-1), Department of Youth development, Dhaka.
2. Deputy Director (Implementation), Department of Youth development, Dhaka.
3. Assistant Director (Planning-1), Department of Youth development, Dhaka.
4. Lead – SOYEE, Plan International Bangladesh.
5. Lead – Child & Youth Leadership, Plan International Bangladesh.
6. Advisor – SOYEE, Plan International Bangladesh.
7. Manager- Shomota a Taranno, Plan International Bangladesh.

Copy to:

01. Programmer, DYD, Dhaka (He is requested to upload the copy on the website)
02. PA to the Director General (Grade-1), Department of Youth Development, Dhaka
03. PA to the Director (Planning), Department of Youth Development, Dhaka


22/09/2024
(Saleh Uddin Ahmed)
Assistant Director (Planning-1)
And
Member-Secretary
Technical Committee
PIB
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