

Government of the People's Republic of Bangladesh
Department of Youth Development
Economic Acceleration and Resilience for NEET (EARN) Project
Jubo Bhaban
108, Motijheel, C/A, Dhaka-1000
www.dyd.gov.bd

Memo No.: 34.01.0000.046.11.060.24.525

Date: May 13, 2025

REQUEST FOR EXPRESSIONS OF INTEREST
(Individual Consultant Selection)

Country : Bangladesh
Project Name : Economic Acceleration and Resilience for NEET (EARN)
Credit No. : IDA-7364-BD
Assignment Title : Selection of Senior Procurement Specialist
Reference No. : Package No. - S15.11

The Government of the People's Republic of Bangladesh has received financing from the World Bank toward the cost of the Economic Acceleration and Resilience for NEET (EARN) Project (P178077) and intends to apply part of the proceeds for consulting services.

The consulting services ("the Services") will include but not limited to:

The Senior Procurement Specialist will be responsible for:

1. Developing the procurement plan for goods, works, and services under the project.
2. Prepare and regular update of the procurement plan and other procurement transactions for the project as and when needed through the World Bank's Systematic Tracking of Exchanges in Procurement (STEP) system.
3. Monitoring and updating the procurement plan as per the requirement of the project.
4. Preparing all procurement documents (Request for Expressions of Interest, Request for Proposal/bidding documents, etc.), working in collaboration with technical staff, consultants, and Project Director (PD) of the project.
5. Participating in pre-bid/pre-proposal meetings and bid/proposal opening meetings.
6. Help the members of the tender/bid/proposal evaluation committee in the evaluation of bids/proposals, including following up with the Technical Evaluation Committee and compiling and consolidating bid/proposal evaluation reports prepared by the bid evaluation committee before submission to the approving authorities.
7. Monitoring the procurement processes to ensure compliance with the approved procurement plan and preparing procurement progress reports on the progress of each procurement package, identifying any bottlenecks and recommending measures for resolution. Guiding and advising the concerned government officials involved with



procurement in ensuring that all procurement financed under the EARN project is carried out according to the applicable World Bank Procurement Regulations.

8. Reviewing and anticipating potential issues on procurement or any other issues and bringing them to the attention of the PD.
9. Monitoring and keeping track of the deliverables during implementation of goods/works/services contracts.
10. Building capacity and transferring knowledge to GoB and local staff on procurement by providing regular structured/classroom and hands-on/practical training to a specified number of government staff to be designated by DYD, with the objective that the specified staff acquire adequate procurement knowledge and hands-on experience to be able to independently carry out the routine procurement tasks by the end of the consultant's contract.
11. Carry out the procurement activities under the project through electronic government procurement (e-GP), where applicable.
12. Provide operational advice on concepts, policies, and procedures for international and local procurement matters.
13. Closely monitor procurement activities in reference to the Procurement Plan timeline and the procurement approval process of the Government and bring any slippage of activities immediately to the attention of the Project Director.
14. Prepare reports regularly on procurement status and procurement risk mitigation framework and arrange submission of the same to the Government and World Bank through an appropriate system for review.
15. Assist implementing partners in reviewing various project implementation and capacity development reports.
16. Conduct diagnostic analyses on delays, inefficiency, etc. And provide recommendations to improve the same, if required.
17. Work under the guidance of the Project Director and Additional Project Director in implementing all aspects of procurement under the project.
18. Any other procurement-related task assigned by the Project Director.

Qualifications:

1. Academic: At least a Bachelor's Degree in Engineering or any other relevant field.
2. Professional: Candidates having Masters in Procurement/Supply Chain or any related fields with/or Professional qualifications in procurement/ purchasing and supply chain management will be given preference. Membership of a professional body of internationally reputed in Procurement/Purchasing/Supply Chain is preferred.
3. Training: Candidates having training on World Bank Procurement Regulations, Public Procurement of GoB and e-GP is highly desirable.

Experience:

1. At least 15 (Fifteen) years of overall experience in implementing development projects under any government/semi-government/autonomous organizations or any other reputed international donor organizations.



2. At least 10 (Ten) years specific experience of providing consultancy services in Public Procurement sector at Junior/Mid/Senior level position under development projects of Government/ Semi-Government/ Autonomous Organization/ Development Partner/ Donor Agency.
3. Experience of working directly with the World Bank will be considered as an added advantage.
4. Experience of working in high value service procurement/procurement of NGO selection will also be considered as added advantage
5. Hands-on experience in managing all steps in the procurement process, including procurement planning, preparation of bidding/contract documents, bid/proposal evaluation, contract award and implementation monitoring, and internationally competitive procurement of goods, works and consultant services.
6. Hands-on working experience in the electronic Government Procurement (e-GP) and the World bank's Systematic Tracking of Exchanges in Procurement (STEP) system is mandatory requirement.
7. Well understanding of the World Bank Procurement Regulations, PPA-2006 and PPR-2008 needed.
8. Analytical capability in identifying and resolving procurement issues. Strong coordination and communication skills in presenting, discussing, and resolving difficult issues.
9. Excellent ICT and computer skills.
10. Excellent English writing and speaking ability.

Regional/Country Experience : Bangladesh

Date of Commencement : 1st week of July 2025 (Tentative)

Assignment Period : 36 months from the date of commencement. The duration of the assignment may be increased or decreased depending upon the performance of the Procurement Specialist, the needs and budget allocated for the Project and the duration of the Project. Depending on the satisfactory performance of the Procurement Specialist his/her period of service will be continued till the project period.

Place of Working: Primarily at PMU of EARN with field visits all over Bangladesh if required.

The detailed Terms of Reference (TOR) for the assignment is available in www.dyd.gov.bd.

The Department of Youth Development now invites eligible Individual Consultant ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are qualification (academic, professional, training), experience (general & specific) and suitability for the assignment.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the "World Bank Procurement Regulations for IPF Borrowers" dated November 2020 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

A consultant will be selected following the Open Market Approach of Individual Consultant Selection (ICS) method as set forth in the "World Bank Procurement Regulations for IPF Borrowers," dated November 2020.



Further information can be obtained at the address below during office hours:

Office of Project Director

Economic Acceleration and Resilience for NEET (EARN) Project

Department of Youth Development

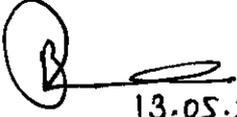
Jubo Bhaban (Level-5), 108, Motijheel C/A, Dhaka-1000.

Tel: +880-02-55101121

e-mail: pd.earn@dyd.gov.bd

Website: www.dyd.gov.bd

Expressions of interest must be delivered in a written form to the address below (in person, or by mail or by e-mail) by 17 March 2025



13.05.2025

Kazi Moklesur Rahman

Project Director (Joint Secretary)

Economic Acceleration and Resilience for NEET (EARN) Project

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