

MEMORANDUM OF UNDERSTANDING (MoU)

BETWEEN

**SKILLS DEVELOPMENT COORDINATION AND MONITORING UNIT
(SDCMU)**

SKILLS FOR EMPLOYMENT INVESTMENT PROGRAM (SEIP)
PROBASHI KALLYAN BHABAN (15TH FLOOR),
71-72 OLD ELEPHANT ROAD, ESKATON
FINANCE DIVISION, MINISTRY OF FINANCE
GOVERNMENT OF BANGLADESH

AND

DEPARTMENT OF YOUTH DEVELOPMENT (DYD)

108, Motijeel C/A, Dhaka
MINISTRY OF YOUTH AND SPORTS
GOVERNMENT OF BANGLADESH

For

**“THE RENOVATION OF YOUTH DEVELOPMENT TRAINING
CENTRES WITH NECESSARY TRAINING EQUIPMENT FOR SKILLS
TRAINING UNDER DYD”**

February 2021



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MEMORANDUM OF UNDERSTANDING (MoU)

This MEMORANDUM OF UNDERSTANDING (MoU) is made and entered into on this 24 day of February, 2021 at Dhaka, Bangladesh by and between the Parties:

Skills Development Coordination and Monitoring Unit (SDCMU), Skills for Employment Investment Program (SEIP), Finance Division, Ministry of Finance, Government of the People's Republic of Bangladesh and having its office at Probashi Kallyan Bhaban (15th Floor), 71-72 Old Elephant Road, Eskaton Garden, Dhaka-1000 (hereinafter referred to as "SDCMU" which expression shall, unless it be repugnant to the subject or context thereof, include its successors and permitted assignees) acting through the Executive Project Director, SDCMU of SEIP

AND

Department of Youth Development (DYD), a Government Department under the Ministry of Youth and Sports having its office located at Jubo Bhaban, 108, Motijheel C/A, Dhaka-1000 (hereinafter referred to as "DYD" which expression shall, unless it be repugnant to the subject or context thereof, include its successors and permitted assignees) acting through the Director-General, DYD.

SDCMU and DYD are hereinafter individually referred to as "Party" and collectively as "Parties".

WHEREAS

- (i) SDCMU is established with the objective of developing unskilled and semi-skilled labor force into productive and skilled labor in priority sectors and to support Government institutes, private companies, non-government organizations, industry skill councils and industry associations for achieving this objective. SDCMU is utilizing funds provided by the Asian Development Bank (ADB) under Tranche 3-Loan 3839-BAN (COL) and GoB: Skills for Employment Investment Program (SEIP), to provide assistance towards skilling of about 320,000 youths by 31 December 2023 in the priority industry sectors.
- (ii) DYD intends to avail the support and financial assistance of SDCMU for the following i) renovation of 08 Youth Development Training Centers ii) training equipment, training tools, PPE and furniture for at least 04 (four) market responsive skills training courses iii) cost of training for implementing skills training. SDCMU has agreed to extend support to renovate Youth Training Centers (YTCs) with the provisions of tools, training equipment, PPE, furniture and training cost necessary for delivery skills training as per the set standards of SDCMU-SEIP.

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(iii) This assistance to renovate YTC with associated support as mentioned above shall be effective immediately upon signing by both the Parties and shall remain valid up to 31 December 2023, unless terminated earlier due to any default by the DYD of any provisions under this MoU.

(iv) This MOU while not creating binding or legal obligations on any of the Parties serves on the basis of a general understanding on the roles and responsibilities specified below:

A. ROLES AND RESPONSIBILITIES OF THE PARTIES

- (i) DYD will provide the name of the centers which need to be improved or renovated in line with the set standards for imparting market responsive skills training.
- (ii) SDCMU shall engage Contractor/Firm to accomplish the renovation of the proposed centers.
- (iii) DYD shall support SDCMU to smoothly perform construction/renovation works necessary to create spaces for running market responsive trades.
- (iv) SEIP before the commencement of renovation works will prepare a layout plan in consultation with DYD.
- (v) SEIP will develop one workshop/lab of minimum 600 sft for each trade by renovating existing rooms of the center. For conducting theoretical classes of the trades, at least two class rooms of about 450 sft each will need to be ready in every training center.
- (vi) DYD will provide the name of the trades which will be offered in renovated centers to build the capacity of young and youths in the country.
- (vii) SDCMU shall procure the training equipment, tools, PPE and furniture based on the proposed trades and procurement will be accomplished in accordance with the procurement rules and regulation. Upon satisfactory completion of procurement, supply and installation, the ownership of the training equipment, tools, PPE and furniture will be formally transferred to DYD
- (viii) SDCMU shall organize ToT program on skills and pedagogy for DYD trainers to upgrade their skills, knowledge and attitude. DYD will nominate two trainers for each course with details of the trainers.
- (ix) DYD shall prepare a Business Plan following the template provided by SEIP to commence training in renovated centers from January 2022. The training will continue until December 2023. Business Plan will specify all the necessary items such as objective of training, outputs of training, trainee target, job placement target, job placement strategy, training implementation schedule, core staff with trainers to be engaged in implementing training, monitoring mechanism, quality assurance including budget for delivery of market responsive trades.

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- (x) Once business plan is submitted by DYD to SEIP, it will review the business plan for its consideration for training. A fresh contract with Business Plan will be sent to ADB for their consent. As soon as contract and Business Plan is approved by ADB, a contract will be signed for training under Tranche 3. The training will begin from January 2022 and end by December 2023.
- (xi) DYD undertakes that the renovated centers will be exclusively utilized for the SEIP training program until December 2023 and shall not be used for other purposes.

Both the parties have agreed on the roles and responsibilities specified above to carry out for ensuring market responsive skills training in DYD centers with the financial and technical assistance of SEIP and signed and delivered for and on behalf of :

Skills Development Coordination and Monitoring Unit (SDCMU)

Signature:

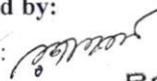
 **Md. Zahidul Haque**
(Additional Secretary)
Executive Project Director (EPD)

Name: Md. Zahidul Haque, Executive Project Director, SDCMU, SEIP
Skills for Employment Investment Program (SEIP)
Finance Division, Ministry of Finance

Date:

Witnessed by:

Signature:

 **Rownak Jahan**
Assistant Executive Project Director (Public-2)
Deputy Secretary
Skills for Employment Investment Program (SEIP)
Finance Division, Ministry of Finance

Name:

Address:

**Signed and delivered for and on behalf of
Department of Youth Development (DYD)**

Signature:

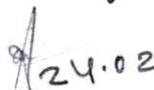
 **মোঃ আজহারুল ইসলাম খান**
মহাপরিচালক
যুব উন্নয়ন অধিদপ্তর
গণপ্রজাতন্ত্রী বাংলাদেশ সরকার

Name: Md. Azharul Islam Khan, Director

Date: 24.02.2021

Witnessed by:

Signature:

 24.02.2021

Name:

Address:

Abul Foyez Md. Alauddin Khan
Joint Secretary
Director (Training)
Department of Youth Development

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