

4th Technical Committee Meeting Minutes of Bijoyee Project

Chair: Mr M A Akher (Joint Secretary)
Director (Planning)
Department of Youth Development

Date: September 18, 2024 **Time:** 11:40 AM to 1:00 PM

Venue: Conference Room, Department of Youth Development

1.0 List of Participants (Not according to Seniority)

SL	Name & Designation	Office
01.	Mr Kazi Mokhlesur Rahman, Joint Secretary	MoYS
02.	Mr M A Akher (Joint Secretary), Director (Planning)	DYD
03.	Mr Md. Hamidur Rahman, Deputy Director (Training-1)	DYD
04.	Mr Prajesh Kumar Saha, Deputy Director (Planning-1)	DYD
05.	Mr Md. Salimul Islam, Deputy Director (Planning-2)	DYD
06.	Mr Saleh Uddin Ahmed, Assistant Director (Planning-1)	DYD
07.	Mr Md. Shawkot Ali, Assistant Director (Planning-2)	DYD
08.	Mr Md. Hasinur Rahman Talukder, Assistant Director (Planning-3)	DYD
09.	Ms Dipti Das, Education Advisor	USAID
10.	Mr Dr. Md. Mehedi Hasan	USAID
11.	Mr Almeer Ahsan Asif, DCoP	USAID Bijoyee Project
12.	Ms Mithela Haque	BYLC
13.	Mr Mohammad Sahil, Program Lead, Bijoyee	JAAGO Foundation Trust
14.	Mr Md. Ayub Ali Sarker, Senior Specialist	UCEP
15.	Rehan Uddin Ahmed Razu, Program Director	DYDF
16.	Ms Nashia Nafis, Program Manager	The Earth
17.	Mr Maruf Azam, Senior Team Leader	CARE Bangladesh
18.	Mr Md. Balayat Hossain, Policy and Advocacy Specialist	CARE Bangladesh

2.0 Meeting Summary

The purpose of the meeting was to provide an update on USAID Bijoyee project activities and identify areas where DYD collaboration is necessary to ensure the project's smooth implementation and long-term sustainability. The recommendations resulting from the meeting will be presented to the Project Advisory Committee for their advice and endorsement.

3.0 Meeting Proceedings

3.1 The Chair of the meeting Mr M A Akher, Joint Secretary Director (Planning), DYD Bangladesh, welcomed and thanked the participants of the meeting and shared his positive views regarding the Bijoyee Project. He opened the floor to start the meeting.

3.2 Almeer Ahsan, DCoP, USAID Bijoyee Project, greeted the guests and gave a brief overview and update of the status from the last Technical Committee meeting, which was held on September 18, 2024.

Decisions and progress based on the last meeting are the following -

- USAID Bijoyee Project received the registered YLO list from the DYD.
- As per DYD's suggestion, skills like- problem solving, personal development have been added to the soft skill curriculum.
- As per DYD's suggestion, Mr Saleh Uddin Ahmed, Assistant Director (Planning-1) has been included to the Bijoyee technical committee meeting.

3.3 **Presentation on Year 03:** Almeer Ahsan, DCoP, USAID Bijoyee Project gave a presentation on the planning of year 03, USAID Bijoyee project. Major updates are the following:

- Bijoyee from June to till September 2024, Bijoyee has a total of 3637 soft skill training graduates in total.
- Psychological Well-being Course will be launched on September 29, 2024 during the YLO MoU signing Ceremony.
- Bijoyee will organize the DYD master trainers training in Year 03 in November 2024. Bijoyee needs support from the DYD regarding this.
- Master trainer and Youth Skill Specialist will take the training. Bijoyee needs support from the DYD in organizing the program.
- Bijoyee will do aptitude test for understanding the soft skill training participants' career preference.
- 1200 HR staff from employers end will be trained in year 03 for career orientation and job training.
- Increased number of private sector partnership will be signed in year 03
- Bijoyee will do meeting with Employers Committee for increasing job placement
- Agro-based entrepreneurship, PwD inclusion, youth saving loan association and financial institution collaboration will be included in the entrepreneurship program.
- Accessibility Audit will be conducted by inclusion partners
- To engage youth in the system change process, policy dialogue, policy brief, capacity building workshops, budget assembly, youth forum will be organized.
- An Interagency coordination platform will be formed to implement a plan of action.
- Youth System Mapping will be arranged in year 03 for improving youth-centric policy and system and the result will be shared in a publication.
- Validation Workshop will be organized in the mid of October 2024.

3.4 Dipti Das from USAID asked for the recommendation and suggestion from DYD for USAID Bijoyee Project in the context of the current changing scenario of Bangladesh. In recommendation, DYD Officials emphasized on including traffic management awareness, stopping polythene use awareness, green skill, green technology and food security contents in campaigns and curriculum.



4.0 Decisions

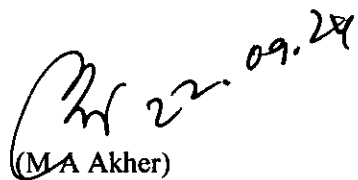
After the discussion, the committee unanimously endorsed the following recommendations placed by the technical committee for the advisory committee meeting:

- 4.1 Bijoyee will organize National Youth Day 2024 with DYD on November 01, 2024. For the national youth fair on November 01, Bijoyee will support DYD by taking one stall of the fair and taking responsibility for one day's (out of five) event plans. An internal meeting will be held for finalizing the process.
- 4.2 DYD suggested to include traffic management awareness campaign with local authority, drivers and stopping polythene use awareness campaign led by YLOs. Bijoyee will consider the proposal.
- 4.3 It is suggested to include some aspects of green skill and green technology in different programs and curriculum. This will be covered in the Validation workshop of Bijoyee's consultant, Matrix. Proposed date can be mid of October 2024.
- 4.4 DYD will connect Bijoyee with relevant DYD officials of DYD Savar for organizing DYD Master Trainer Training. This training is planned to be organized in mid November, Bijoyee will provide certificates and food and lodgings to the participants. Further discussion is necessary with DYD to carry the process forward.

5.0 Closing

- 5.1 Dipti Das from USAID and Almeer Ahsan Asif of USAID Bijoyee Project thanked DYD for their active participation and prompt support and hoped to continue receiving it throughout the project and look forward to the coming advisory meeting.
- 5.2 Mr M A Akher (Joint Secretary) Director (Planning), DYD, expressed appreciation of the presentations made by the consortium partners and requested that a Bijoyee brochure be shared with DYD so that relevant stakeholders can be made aware of the project. He also thanked everyone for their participation in the meeting.

As there was no other agenda, the chair thanked all the members again and concluded the meeting.


(MA Akher)
Joint Secretary
Director (Planning)
And
Chairperson
Technical Committee
Bijoyee Project
Tel: +88-02-223380761

No. 34.01.0000.025.32.005.22- 356

Date: 22/09/2024

Distribution for necessary action (Not according to seniority)

01. Joint Secretary (Development), MoYS;
02. Director (Planning), DYD;
03. Deputy Director (Planning-1, Training), DYD;
04. Assistant Director (Planning, Training), DYD;
05. Education Advisor, USAID;
06. Chief of Party (COP), USAID Bijoyee Project;
07. DCOP, USAID Bijoyee Project;
08. Executive Director, BYLC;
09. Program Lead, Bijoyee, JAAGO Foundation Trust;
10. Senior Specialist, UCEP;
11. CEO, DYDF;
12. Director, The Earth;

Copy to:

01. Programmer, DYD, Dhaka (He is requested to upload the copy on the website)
02. PA to the Director General (Grade-1), Department of Youth Development, Dhaka
03. PA to the Director (Planning), Department of Youth Development, Dhaka


(Saleh Uddin Ahmed)

Assistant Director (Planning-1)

And

Member-Secretary
Technical Committee
Bijoyee Project
Mobile:01712-473348