



Dhaka Water Supply and Sewerage Authority

Office of the Managing Director

WASA Bhaban

98, Kazi Nazrul Islam Avenue, Dhaka-1215.

Website: www.dwasa.org.bd

Memo No.-46.113.208.00.16.4303.2009-1147

Date: 11.05.2026.

From : Secretary
Dhaka WASA.

To : Chief Accounts Officer
Dhaka WASA.

Subject : Sanction of Earned leave (Ex-Bangladesh leave) for 15(Fifteen) days.

The undersigned is directed to convey the approval of earned leave (Ex-Bangladesh leave) of Mr. Md. Mosaddekur Rahman, Assistant Engineer (c.c.), Dhaka Sanitation Improvement Project, Dhaka WASA for his medical treatment in India from 07.05.2026 to 21.05.2026 or 15(Fifteen) days from the actual date of departure under the following terms and conditions. He will be accompanied by his wife- S M Ayesha Siddiqua and son-Ayman Sajid.

2. Terms and conditions :

- All expenses including airfare shall be borne by Mr. Md. Mosaddekur Rahman.
- No part of his pay and allowance will be paid in foreign currency.
- He will not be allowed to stay abroad beyond the period mentioned above.
- On his return to Bangladesh, he will join to the respective Office.

3. This order is issued with the approval of the competent authority.

Sd/-

S M Jahangir Hossan

Secretary

Dhaka WASA.

Phone: +88 02 55012407.

Memo No.-46.113.208.00.16.4303.2009-1147

Date: 11.05.2026.

Copy for kind information and necessary action to (not according to seniority) :

01. Senior Secretary, Ministry of Foreign Affairs, Dhaka.
02. H.E. High Commissioner, Indian High Commission, Dhaka, Bangladesh.
03. H.E. High Commissioner, Bangladesh High Commission, New Delhi, India.
04. Director General, Department of Immigration & Passport, Dhaka.
05. Deputy Managing Director (Human Resource & Admin./O&M/RP&D/Finance), Dhaka WASA.
06. Chief Engineer, Dhaka WASA.
07. Additional Chief Engineer (RP&D), Dhaka WASA.
08. Director, Hazrat Shahjalal International Airport, Dhaka.
09. Project Director, Dhaka Sanitation Improvement Project, Dhaka WASA.
10. Chief Training Officer, Dhaka WASA.
11. Deputy Secretary (.....), Dhaka WASA.
- ✓ 12. System Analyst (M.I.S & Billing). Dhaka WASA (with request to upload to the Dhaka WASA website).
13. Mr. Md. Mosaddekur Rahman, Assistant Engineer (c.c.), Dhaka Sanitation Improvement Project, Dhaka WASA.
14. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka / Duty Officer, Cantonment Railway Station, Tejgaon, Dhaka / Duty Officer, Benapole Check post, Horidaspur, Jessore / Duty Officer, Gede Check post, Darshana, Chuadanga / Duty Officer, Darshana Railway, Banglabandha, Tetulia, Panchagar, Bangladesh.
15. P. A. to Managing Director, Dhaka WASA (for kind information to the Managing Director).
16. Record keeper/PIMS Cell, Administration Division-1, Dhaka WASA.
17. Office Copy.

11.05.2026
Secretary
Dhaka WASA.