

Dhaka Water Supply and Sewerage Authority

Office of the Managing Director

WASA Bhaban

98, Kazi Nazrul Islam Avenue, Dhaka-1215.

Website: www.dwasa.org.bd

Memo No.- 46.113.208.00.16.6267.2011-1042

Date: 30/04/2026.

From : Secretary
Dhaka WASA.

To : Chief Accounts Officer
Dhaka WASA.

Subject : Sanction of Recreation leave (Ex-Bangladesh leave) for 15(Fifteen) days.

The undersigned is directed to convey the approval of Ex-Bangladesh leave as recreation leave of Mr. Md. Hasanuzzaman, Sub-Assistant Engineer, Store Division, Dhaka WASA to visit Tourist attractions places in Sri Lanka and Maldives from 26 April 2026 to 10 May 2026 or 15(Fifteen) days from the actual date of departure under the following terms and conditions.

2. Terms and conditions :

- All expenses including airfare shall be borne by Mr. Md. Hasanuzzaman.
- No part of his pay and allowance will be paid in foreign currency.
- He will not be allowed to stay abroad beyond the period mentioned above.
- On his return to Bangladesh he will join to the respective Office.

3. This order is issued with the approval of the competent authority.

Sd/-

S M Jahangir Hossan

Secretary

Dhaka WASA.

Phone: +88 02 55012409.

Date: 30/04/2026.

Memo No.-46.113.208.00.16.6267.2011-1042

Copy for kind information and necessary action to (not according to seniority) :

01. Senior Secretary, Ministry of Foreign Affairs, Dhaka (with a request to issue a note verbal)
02. H.E. Ambassador, Embassy of Republic of Maldives, Dhaka, Bangladesh.
03. H.E. High Commissioner, High Commission of Sri Lanka, Dhaka, Bangladesh.
04. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Male, Maldives.
05. H.E. High Commissioner, High Commission of the People's Republic of Bangladesh, Colombo, Sri Lanka.
06. Director General, Department of Immigration & Passport, Dhaka.
07. Deputy Managing Director (Human Resource & Admin./O&M/RP&D/Finance), Dhaka WASA.
08. Chief Engineer, Dhaka WASA.
09. Director, Hazrat Shahjalal International Airport, Dhaka.
10. Superintending Engineer, SMWC Circle, Dhaka WASA.
11. Senior System Analyst (GIS / MIS), Dhaka WASA.
12. Executive Engineer, Store Division, Dhaka WASA.
13. Deputy Secretary (.....), Dhaka WASA.
14. System Analyst (M.I.S & Billing). Dhaka WASA (with request to upload to the Dhaka WASA website).
15. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
16. Mr. Md. Hasanuzzaman, Sub-Assistant Engineer, Store Division, Dhaka WASA.
17. P. A. to Managing Director, Dhaka WASA (for kind information to the Managing Director).
18. Record keeper/PIMS Cell, Administration Division-1, Dhaka WASA.
19. Office Copy.

Secretary
Dhaka WASA.