



Dhaka Water Supply and Sewerage Authority

Office of the Managing Director

WASA Bhaban

98, Kazi Nazrul Islam Avenue

Kawran Bazar, Dhaka-1215.

website: www.dwasa.org.bd

Memo No-46.113.212.00.00.000.2026.1583

Date: 07.04.2026.

From : Deputy Secretary (Admin-2)
Dhaka WASA.

To : Chief Accounts Officer
Dhaka WASA.

Subject : Approval of Rest & Recreation Leave (Ex Bangladesh Leave) for 60 (Sixty) days.

The undersigned is directed to convey the sanction of earned leave (Ex Bangladesh Leave) of SHAFIQUEL ISLAM (Passport No-A13256405), Pump Operator, MODS Zone-9, Dhaka WASA to INDIA for medical treatment from 08.04.2026 to 06.06.2026 or 60 (Sixty) days from the actual date of his departure under the following terms and conditions.

- a) All expenses including air fare shall be borne by himself
- b) No part of his pay and allowance will be paid in foreign currency.
- c) He will not be allowed to stay abroad beyond the period mentioned above.
- d) On his return to Bangladesh he will join the respective Office.

2. This order is issued with the approval of the competent authority.

07.04.2026
S M Jahangir Hossain
Secretary
Dhaka WASA.

Memo No-46.113.212.00.00.000.2026-1583

Date: 07.04.2026.

Copy forwarded for kind information and necessary action to :

01. Director General, Department of Immigration & Passport, Dhaka.
02. Manager, Hazrat Shahjalal International Airport./Duty Officer-Banglabandha/ Haridaspur/ Benapole Checkpost, Jessore, Bangladesh.
03. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka
04. Deputy Managing Director (Admin / O&M/ RP&D/ Finance), Dhaka WASA.
05. Chief Engineer, Dhaka WASA.
06. Secretary, Dhaka WASA.
07. Director, Hazrat Shahjalal International Airport, Dhaka.
08. Chief Revenue/ Chief Training Officer, Dhaka WASA.
09. System Analyst (MIS & Billing) Computer Center, Dhaka WASA (with request to upload to the Dhaka WASA website)
10. P. A. to Managing Director, Dhaka WASA (for kind information to the Managing Director).
11. PMIS Cell/Record keeper, Administration Division-1, Dhaka WASA.
12. SHAFIQUEL ISLAM, Pump Operator, MODS Zone-9, Dhaka WASA
13. Office copy.

07.04.2026
Secretary
Dhaka WASA.