Dhaka Water Supply and Sewerage Authority
Office of the Managing Director
WASA Bhaban
98, Kazi Nazrul Islam Avenue, Karwan Bazar, Dhaka-1215.
www.dwasa.org.bd



Memo No.-46.113.208.00.13.060.2026- 2720

Date: 29.10.2026.

From : Secretary
Dhaka WASA.

To : Chief Accounts Officer
Dhaka WASA.

Subject : Sanction of Earned leave (Ex-Bangladesh leave) for 10(Ten) days

The undersigned is directed to convey the approval of earned leave (Ex-Bangladesh leave) of Mr. Md. Mosaddekur Rahman, Assistant Engineer (c.c.), Dhaka Sanitation Improvement Project, Dhaka WASA for his medical treatment in India from 01.10.2026 to 10.10.2026 or 10(Ten) days from the actual date of departure under the following terms and conditions. He will be accompanied by his wife- S M Ayesha Siddique and son-Ayman Sajid.

2. Terms and conditions :
a) All expenses including airfare shall be borne by Mr. Md. Mosaddekur Rahman.
b) No part of his pay and allowance will be paid in foreign currency.
c) He will not be allowed to stay abroad beyond the period mentioned above.
d) On his return to Bangladesh, he will join to the respective Office.

5. This order is issued with the approval of the competent authority.

Sd/-
(Muhammad Abdul Hye Milton)
Secretary
Dhaka WASA
Phone: +88 02 55012409.

Memo No.-46.113.208.00.13.060.2026- 2720

Date: 29 . 10.2026.

Copy for kind information and necessary action to (not according to seniority) :

01. Senior Secretary, Ministry of Foreign Affairs, Dhaka.
02. H.E. High Commissioner, Indian High Commission, Dhaka, Bangladesh.
03. H.E. High Commissioner, Bangladesh High Commission, New Delhi, India.
04. Director General, Department of Immigration & Passport, Dhaka.
05. Deputy Managing Director (Human Resource & Admin./O&M/RP&D/Finance), Dhaka WASA.
06. Chief Engineer, Dhaka WASA.
07. Additional Chief Engineer (RP&D), Dhaka WASA.
08. Director, Hazrat Shahjalal International Airport, Dhaka.
09. Project Director, Dhaka Sanitation Improvement Project, Dhaka WASA.
10. Senior System Analyst (M.I.S & Billing/GIS). Dhaka WASA (with request to upload to the Dhaka WASA website).
11. Chief Training Officer, Dhaka WASA.
12. Deputy Secretary (.....), Dhaka WASA.
13. Mr. Md. Mosaddekur Rahman, Assistant Engineer (c.c.), Dhaka Sanitation Improvement Project, Dhaka WASA.
14. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka / Duty Officer, Cantonment Railway Station, Tejgaon, Dhaka /Duty Officer, Benapole Check post, Horidaspur, Jessore / Duty Officer, Gede Check post, Darshana, Chuadanga / Duty Officer, Darshana Railway, Banglabandha, Tetulia, Panchagar, Bangladesh.
15. P. A. to Managing Director, Dhaka WASA (for kind information to the Managing Director).
16. Record keeper/PIMS Cell, Administration Division-1, Dhaka WASA.
17. Office Copy.

Secretary 29.10.2026
Dhaka WASA.