Dhaka Water Supply and Sewerage Authority
Office of the Managing Director
WASA Bhaban
98, Kazi Nazrul Islam Avenue, Karwan Bazar, Dhaka-1215.
www.dwasa.org.bd

Memo No.-46.113.208.00.13.060.2026- 2721 Date: 29 .10.2026.

From : Secretary
Dhaka WASA.

To : Chief Accounts Officer
Dhaka WASA.

Subject : Sanction of Earned leave (Ex-Bangladesh leave) for 22(Twenty two) days

The undersigned is directed to convey the approval of earned leave (Ex-Bangladesh leave) of Mr. Kawsar, Assistant Engineer (c.c), P&D (E&M) Division, Dhaka WASA to mountaineering expedition Mount Lobuche East 6119meters in Nepal from 05 November 2026 to 26 November 2026 or 22(Twenty two) days from the actual date of departure under the following terms and conditions.

2. Terms and conditions :
   a) All expenses including airfare shall be borne by Mr. Kawsar.
   b) He will not be allowed to stay abroad beyond the period mentioned above.
   c) No part of his pay and allowance will be paid in foreign currency.
   d) On his return to Bangladesh he will join the respective office.

4. This order is issued with the approval of the competent authority.

Sd/-
(Muhammad Abdul Hye Milton)
Secretary
Dhaka WASA
Phone: +88 02 55012409.

Memo No.-46.113.208.00.13.060.2026- 2721 Date: 29.10.2026.

Copy for kind information and necessary action to (not according to seniority) :

01. Senior Secretary, Ministry of Foreign Affairs, Dhaka (with a request to issue a note verbal)
02. H.E. Ambassador, Embassy of the Government of Nepal, Dhaka, Bangladesh.
03. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Kathmandu, Nepal.
04. Director General, Department of Immigration & Passport, Dhaka.
05. Deputy Managing Director (Human Resource & Admin./O&M/RP&D/Finance), Dhaka WASA.
06. Chief Engineer, Dhaka WASA.
07. Additional Chief Engineer (RP&D), Dhaka WASA.
08. Director, Hazrat Shahjalal International Airport, Dhaka.
09. Superintending Engineer, P & D Circle, Dhaka WASA.
10. Senior System Analyst (MIS& Billing/GIS), Computer Center, Dhaka WASA (with request to upload to the Dhaka WASA website).
11. Deputy Secretary (.....), Dhaka WASA.
12. Executive Engineer, P&D (E&M) Division, Dhaka WASA.
13. Mr. Kawsar, Assistant Engineer (c.c), P&D (E&M) Division, Dhaka WASA.
14. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
15. P. A. to Managing Director, Dhaka WASA (for kind information to the Managing Director).
16. Record keeper/PIMS Cell, Administration Division-1, Dhaka WASA.
17. Office Copy.

29.10.2026
Secretary
Dhaka WASA.