

Government of the People's Republic of Bangladesh
Department of Social Services
E-8/B-1, Agargaon, Sher-e-Bangla Nagar, Dhaka-1207
www.dss.gov.bd

Request for Expression of Interest (EOI)

1	Ministry/Division	Ministry of Social Welfare			
2	Agency	Department of Social Services (DSS)			
3	Name of Procurement Entity	Director (Administration & Finance), DSS			
4	Procurement Entity Code	Not Applicable			
5	Procurement Entity District	Dhaka			
6	Expression of Interest for	Upgradation, New Feature Development and Maintenance of Financial Management and Services Delivery Support System (FMSDSS)			
7	EOI Ref No	41.01.0000.010.20.007.2025-170			
8	Date (dd/mm/yyyy)	11/01/2026			
KEY INFORMATION					
9	Procurement Method	Quality and Cost Based Selection (QCBS)			
FUNDING INFORMATION					
10	Budget and Source of Funds	GoB			
11	Development Partner (if Applicable)	Not Applicable			
PARTICULAR INFORMATION					
12	Project/Programme Code (if Applicable)	Not Applicable			
13	Project/Programme Name (if Applicable)	FMSDSS Upgradation and Maintenance			
14	EOI Submission Location	Room No: 102, Store, Equipment & Transport Section, Department of Social Services, E-8 B-1, Agargaon, Dhaka-1207			
15	EOI Closing Date & Time	02/02/2026; 05:00 PM			
INFORMATION FOR APPLICANT					
16	Brief Description of the Assignment	The objective is to upgrade the existing FMSDSS to enhance financial management, transparency, and service delivery. The system streamlines budget management, fund disbursement, expenditure tracking, and performance monitoring. The scope includes system upgradation, development of new features (Advanced Dashboard, Real-time Notification, Report Module), UI/UX optimization, ensuring security standards (OWASP/CLASP), and providing 08 months of post-deployment support and maintenance.			
17	Experience, Resources & Delivery Capacity Required	<ol style="list-style-type: none"> 1. Must have minimum 10 years' experience in ICT business as a registered company in Bangladesh 2. Must have at least 8 years' experience in working with Govt./Semi-Govt. organizations or donor agencies (like UNDP). 3. Must have valid Trade License, TIN, VAT, and Tax payment certificates (last 2 years). 4. Must submit updated financial audit reports for the last 2 years. 5. Yearly turnover of the company should be minimum BDT 4 Crore for the last 2 years. 6. Experience in developing similar large-scale MIS will be given high priority. 7. Must have required full-time ICT personnel (Project Manager, System Analyst, Database Expert, Sr. Software Engineer, UI/UX Expert, QA Engineer, Infrastructure Expert, Trainer, and Support Engineer) as specified in the ToR. 8. Must submit a list of relevant projects and company profile (brochures, core functions, and logistic capacity). 			
18	Other Details (if applicable)	Interested firms are invited to provide information and produce documents indicating that they are competent to perform the services (Brochures, Description of similar assignments, experience in similar activities, updated VAT Certificate, Income Tax certificate etc.)			
19	Association with foreign firms is	Not Encouraged			
20	Ref No	Phasing of Services	Location	Indicative Start Date	Indicative Completion Date
	SR-4	Single	Dhaka	From contract award	12 Months (365 Days)
PROCURING ENTITY DETAILS					
21	Name of the Official Inviting EOI	Mostafa Mostaqur Rahim Khan			
22	Designation of the Official Inviting EOI	Director (Administration & Finance), DSS			
23	Address of the Official Inviting EOI	E-8 B-1, Agargaon, Sher-e-Bangla Nagar, Dhaka-1207			
24	Contact Details of the Official Inviting EOI	Tel: +88 02 55007023, E-mail: director-admin@dss.gov.bd			
25	The Procurement Entity reserves the right to accept or rejects all EOI.				



11.01.2026

Mostafa Mostaqur Rahim Khan
Director (Administration & Finance)
Department of Social Services