

21. Assistant Director

(Controller of Vagrancy)

- a. To assist the Additional Director (Institution) through the Deputy Director (Institution) in matters of programme planning and programme development, supervision and administrative functions of Vagrants Homes of the Department, besides discharging responsibilities and functions in accordance with the provision of the relevant Act.
- b. To remain responsible for the matters relating to processing of financial demands for the Vagrants Homes.
- c. To be responsible for monitoring and processing of reports and returns on the activities of such institutions.
- d. Any other duties as may be assigned by the Deputy Director, Additional Director (Institution).
- e. He will be empowered to delegate his power or part thereof to the subordinate officers down to Upazila social service officers.