

41. **Deputy Director**

(Registration and Control of Voluntary Agencies)

- a. To assist the Additional Director (Community-based Services) in matters of Registration and control of Voluntary Agencies both local and foreign at the National level.
- b. To assist the Additional Director in formulating policy on matters relating to supervision and control of Voluntary Agencies.
- c. To deal with matters relating to inspection and audit of Voluntary Agencies.
- d. To assist the Additional Director in all matters relating to the National Council of Social Welfare and Grants-in-aid Programme of the Department of Social Services.
- e. To prepare reports and returns "about the activities of Voluntary Social Welfare Agencies and utilization of Grants-in-aid fund.
- f. To assist the Additional Director in matters relating to coordination of the activities of the Voluntary Agencies and evaluation of their programmes.
- g. Any other duties as may be assigned by the Director/Additional Director.