

26. Deputy Director

(Rural Social Services and Community-based Programme)

- a. To assist the Additional Director for implementation of Rural Social Services Programme in the field.
- b. To be responsible for supervision and guidance to field officers of Rural Social Services for programme implementation.
- c. To assist the Additional Director in processing all financial and administrative matters including logistic support relating to the programme.
- d. To assist the Additional Director in respect of maintaining liaison with other Nation-building Departments and Foreign and local agencies in respect of Rural Social Services programme.
- e. To be responsible for audit and inspection of the financial matters relating to the Rural Social Services Programmes.
- f. To be responsible for organising in-service training of field staff.
- g. To be responsible for monitoring and maintenance of data relating to the programme and activities (RSS).