

ANNUAL PROCUREMENT PLAN 2025-2026

Ministry/Division : Ministry of Social Welfare (MSW)
 Agency : Department of Social Services (DSS)
 Procuring Entity Name : Upazila Social Services Office, Pekua, Cox'sbazar

Budget: Revenue
 Code: 1290203117325

Package No	Description of Procurement Package (GOODS)	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estimated Cost in Hundred Taka	Time Code for Process	Not Used in Goods	Invite/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR 01	Seminar 3211111	No	As per Requirement	DPM	Us	GOV	1000	DPM	Planned Dates	-	N/A	N/A	N/A	N/A	N/A	N/A	June 2026
									Planned Days	-	-	-	-	-	-	-	365
									Actual Dates	-	-	-	-	-	-	-	
GR 02	Electricity Bill 3211111	Monthly	As per Requirement	DPM	As per Rule	GOV	450	DPM	Planned Dates	-	N/A	N/A	N/A	N/A	N/A	N/A	June 2026
									Planned Days	-	-	-	-	-	-	-	365
									Actual Dates	-	-	-	-	-	-	-	
GR 03	Currier 3211116	No	As per Requirement	DPM	As per Rule	GOV	800	DPM	Planned Dates	-	N/A	N/A	N/A	N/A	N/A	N/A	June 2026
									Planned Days	-	-	-	-	-	-	-	365
									Actual Dates	-	-	-	-	-	-	-	
GR 04	Internet/ Telex/ Fax Bill 3211117	Monthly	As per Requirement	DPM	As per Rule	GOV	450	DPM	Planned Dates	-	N/A	N/A	N/A	N/A	N/A	N/A	June 2026
									Planned Days	-	-	-	-	-	-	-	365
									Actual Dates	-	-	-	-	-	-	-	
GR 05	Books & Magazines 3211127	No	As per Requirement	DPM	As per Rule	GOV	400	DPM	Planned Dates	-	N/A	N/A	N/A	N/A	N/A	N/A	June 2026
									Planned Days	-	-	-	-	-	-	-	365
									Actual Dates	-	-	-	-	-	-	-	

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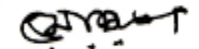
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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
GR 06	Training & Training Materials 3231301	No	As per Requirement	DPM	As per Rule	GOV	2000	DPM	Planned Dates	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2026
									Planned Days	-	-	-	-	-	-	-	-	365
									Actual Dates	-	-	-	-	-	-	-	-	
GR 07	Purchasing Petrol, Oil, Lubricant 3243101	Liter	As per Requirement	DPM	As per Rule	GOV	480	DPM	Planned Dates	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2026
									Planned Days	-	-	-	-	-	-	-	-	365
									Actual Dates	-	-	-	-	-	-	-	-	
GR 08	Travel Expenses 3244101	Monthly	As per Requirement	DPM	As per Rule	GOV	5000	DPM	Planned Dates	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2026
									Planned Days	-	-	-	-	-	-	-	-	365
									Actual Dates	-	-	-	-	-	-	-	-	
GR 09	Purchasing Computer Consumable 3255101	No	As per Requirement	DPM	As per Rule	GOV	700	DPM	Planned Dates	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2026
									Planned Days	-	-	-	-	-	-	-	-	365
									Actual Dates	-	-	-	-	-	-	-	-	
GR 10	Purchasing Stamp & Seal 3255104	No	As per Requirement	DPM	As per Rule	GOV	60	DPM	Planned Dates	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2026
									Planned Days	-	-	-	-	-	-	-	-	365
									Actual Dates	-	-	-	-	-	-	-	-	
GR 11	Monihari Item 3255105	No	As per Requirement	DPM	As per Rule	GOB	4500	DPM	Planned Dates	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2026
									Planned Days	-	-	-	-	-	-	-	-	365
									Actual Dates	-	-	-	-	-	-	-	-	
GR 12	Event/Festival 3257301	No	As per Requirement	DPM	As per Rule	GOV	800	DPM	Planned Dates	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2026
									Planned Days	-	-	-	-	-	-	-	-	365
									Actual Dates	-	-	-	-	-	-	-	-	

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18		
GR 13	Repairing of Vehicles 3258101	No	As per Requirement	DPM	As per Rule	GOV	400	DPM	Planned Dates	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2026
									Planned Days	-	-	-	-	-	-	-	-	-	365
									Actual Dates	-	-	-	-	-	-	-	-	-	
GR 14	Repairing of Furniture 3258102	No	As per Requirement	DPM	As per Rule	GOV	300	DPM	Planned Dates	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2026
									Planned Days	-	-	-	-	-	-	-	-	-	365
									Actual Dates	-	-	-	-	-	-	-	-	-	
GR 15	Repairing of Computer 3258103	No	As per Requirement	DPM	As per Rule	GOV	400	DPM	Planned Dates	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2026
									Planned Days	-	-	-	-	-	-	-	-	-	365
									Actual Dates	-	-	-	-	-	-	-	-	-	
GR 16	Repairing of Other machinery and equipment 3258105	No	As per Requirement	DPM	As per Rule	GOV	300	DPM	Planned Dates	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2026
									Planned Days	-	-	-	-	-	-	-	-	-	365
									Actual Dates	-	-	-	-	-	-	-	-	-	
GR 17	ICT Equipment 4112201	No	As per Requirement	DPM	As per Rule	GOV	800	DPM	Planned Dates	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2026
									Planned Days	-	-	-	-	-	-	-	-	-	365
									Actual Dates	-	-	-	-	-	-	-	-	-	
GR 18	Purchase of Computers and accessories 4112202	No	As per Requirement	RFQ	As per Rule	GOV	1500	RFQ	Planned Dates	-	27.11.25	04.12.25	08.12.25	10.12.25	14.12.25	18.12.25	-	04.01.26	
									Planned Days	-	00	07	05	03	05	05	25	39	
									Actual Dates	-	27.11.25	04.12.25	08.12.25	10.12.25	14.12.25	18.12.25	-	04.01.26	
GR 19	Electric Equipment	No	As per Requirement	DPM	As per Rule	GOV	600	DPM	Planned Dates	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	June 2026	

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	4112303								Planned Days	-	-	-	-	-	-	-	365
									Actual Dates	-	-	-	-	-	-	-	-
GR 20	Office Equipmen 4112310 t	No	As per Requirement	DPM	As per Rule	GOB	500	DPM	Planned Dates	-	N/A	N/A	N/A	N/A	N/A	N/A	June 2026
									Planned Days	-	-	-	-	-	-	-	365
									Actual Dates	-	-	-	-	-	-	-	-
GR 21	Purchasing Furniture 4112314	No	As per Requirement	RFQ	As per Rule	GOB	3000	RFQ	Planned Dates	-	27.11.25	04.12.25	08.12.25	10.12.25	14.12.25	18.12.25	04.01.26
									Planned Days	-	00	07	05	03	05	05	25
									Actual Dates	-	27.11.25	04.12.25	08.12.25	10.12.25	14.12.25	18.12.25	04.01.26
GR 22	Computer Software 4113301	No	As per Requirement	DPM	As per Rule	GOB	500	DPM	Planned Dates	-	N/A	N/A	N/A	N/A	N/A	N/A	June 2026
									Planned Days	-	-	-	-	-	-	-	365
									Actual Dates	-	-	-	-	-	-	-	-
GR 23	Database 4113302	No	As per Requirement	DPM	As per Rule	GOB	350	DPM	Planned Dates	-	N/A	N/A	N/A	N/A	N/A	N/A	June 2026
									Planned Days	-	-	-	-	-	-	-	365
									Actual Dates	-	-	-	-	-	-	-	-



(Md. Abul Kalam Azad)

Upazila Social Services Officer (Additional Charge)

Pekua, Cox'sbazar