

ANNUAL PROCUREMENT PLAN 2023-24

Ministry/Division

: Divisional Social Welfare

Budget : Revenue

Agency : Department of Social Services

Procuring Entity Name & Code : Division Office, Department of Social Services, Khulna

Code : 1290216138602

In Lacs

Package no	Description of Procurement package Works	unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lakh Tk	Time code for Process		Advertise Prequel	Invite/A advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract
								SRFQ/ DPM	SRFQ/ DPM							
1	Repair & Maintenance of Motor Vehicle		As per requirement	SRFQ/ DPM	According to PPA, PPR and Delegation of Financial Power	GOB	2.00	SRFQ/ DPM	Planned Dates	10	11	12	13	14	15	16
									Planned Day		23/8/23	30/8/23	04/9/23	07/9/23	12/9/23	18/9/23
									Actual Dates							
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									Actual Dates							
									Planned Dates		11/09/23	18/09/23	22/09/23	25/09/23	29/09/23	04/10/23
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									Planned Dates		11/09/23	18/09/23	22/09/23	25/09/23	29/09/23	04/10/23
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									Actual Dates							
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									Actual Dates							
									Planned Dates		11/09/23	18/09/23	22/09/23	25/09/23	29/09/23	04/10/23
									Planned Day		00	7	5	3	5	5
									Actual Dates							
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									Planned Dates		11/09/23	18/09/23	22/09/23	25/09/23	29/09/23	04/10/23
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									Planned Dates		11/09/23	18/09/23	22/09/23	25/09/23	29/09/23	04/10/23
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									Actual Dates							
									Planned Dates		11/09/23	18/09/23	22/09/23	25/09/23	29/09/23	04/10/23
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									Actual Dates							
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									Actual Dates							
									Planned Dates		11/09/23	18/09/23	22/09/23	25/09/23	29/09/23	04/10/23
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									Planned Dates		11/09/23	18/09/23	22/09/23	25/09/23	29/09/23	04/10/23
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									Planned Dates		11/09/23	18/09/23	22/09/23	25/09/23	29/09/23	04/10/23
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									Planned Dates		11/09/23	18/09/23	22/09/23	25/09/23	29/09/23	04/10/23
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									Planned Dates		11/09/23	18/09/23	22/09/23	25/09/23	29/09/23	04/10/23
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									Actual Dates							
									Planned Dates							
									Planned Day		00	7	5	3	5	5
									Actual Dates							
									Planned Dates		11/09/23	18/09/23	22/09/23	25/09/23	29/09/23	04/10/23
									Planned Day		00	7	5	3	5	5

ANNUAL PROCUREMENT PLAN 2023-24

Ministry/Division : Divisional Social Welfare

Agency : Department of Social Services

Procuring Entity Name & Code : Division Office, Department of Social Services, Khulna

Budget : Revenue

Code : 1290216138602

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Package no	Description of Procurement package Goods	unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estimated Cost in Lakh Tk	Time code for Process		Advertise Prequel	Invite/A Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract Signature					
								9	10													
1	Office Equipment	No	As per requirement	SRFQ /DPM	According to PPA, PPR and Delegation of Financial Power	GOB	5.00	SRFQ	Planned Dates	10	11	12	13	14	15	16	17					
								Planned Day	11/09/23									18/09/23	22/09/23	25/09/23	29/09/23	04/10/23
								Actual Dates														
2	Furniture	No	As per requirement	SRFQ /DPM	According to PPA, PPR and Delegation of Financial Power	GOB	5.00	SRFQ	Planned Dates	11	12	13	14	15	16	17						
								Planned Day	18/09/23								25/09/23	29/09/23	02/10/23	06/10/23	11/10/23	
								Actual Dates														
3	Other Machinery & Equipment	No	As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	2.00	SRFQ	Planned Dates	12	13	14	15	16	17	18						
								Planned Day	N/A								N/A	N/A	N/A	N/A	N/A	
								Actual Dates														
4	Computer Software	No	As per requirement	SRFQ	According to PPA, PPR and Delegation of Financial Power	GOB	3.00	SRFQ	Planned Dates	13	14	15	16	17	18	19						
								Planned Day	27/07/23								02/8/23	07/08/23	11/08/23	16/08/23	21/08/23	
								Actual Dates														

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সেখ জাভেদ আলী
প্রোগ্রামিং ও ইন্টারনেট সিস্টেমস
বিভাগীয় প্রোগ্রামার/কার্যালয়
খুলনা।

কালিজ চাকমা
উপ-প্রোগ্রামার
বিভাগীয় প্রোগ্রামার/কার্যালয়
খুলনা।

সাদিক হক
অতিরিক্ত প্রোগ্রামার
বিভাগীয় প্রোগ্রামার/কার্যালয়
খুলনা।

চাঁদ আলী
প্রোগ্রামার (উপ-প্রোগ্রামার)
বিভাগীয় প্রোগ্রামার/কার্যালয়
খুলনা।

Ministry/Division

Agency : Divisional Social Welfare

Procuring Entity Name & Code : Department of Social Services

Procuring Office, Department of Social Services, Khulna

ANNUAL PROCUREMENT PLAN 2023-24

পাবলিক প্রকিউরমেন্ট বিধিমালা, ২০০৮, তফসিল-৬, অংশ-গ, (f

Budget : Revenue

Code : 12902138602

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Pac kag e no	Description of Procurement package Works	unit	Quantity	Procure ment Method & Type	Contract Approving Authority	Sourc e of Funds	Est. Cost in Lakh Tk	9		10	11	12	13	14	15	16	17	Total Time to Cont ract Signa ture
								Time code for Process	Adver tise Prequ el									
1	Entertainment Expenses	no	Ls/As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	0.70	Planned Dates	Planned Dates		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Electricity Bill	Monthly	As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	1.00	Planned Dates	Planned Day		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Carrier	no	As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	0.50	Planned Dates	Planned Day		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Internet/ Fax /telex	Monthly	As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	1.50	Planned Dates	Planned Day		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Seminar, Conference	No	Ls/As per requirement	SRFQ /DPM	According to PPA, PPR and Delegation of Financial Power	GOB	5.00	Planned Dates	Planned Day	23/8/23	30/8/23	04/9/23	07/9/23	12/9/23	18/9/23			0:

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সেখ আবেদ আলী
কোম্পিউটার প্রোগ্রামার
বিভাগীয় কর্মসূচী কার্যালয়
স্বাধীনতার আধিকারভা, খুলনা।

ফর্ম

কাজের আওতা
উপপরিচালক
বিভাগীয় কর্মসূচী কার্যালয়
স্বাধীনতার আধিকারভা, খুলনা।

W

স্বাধীনতার আধিকার
কাজের আওতা
উপপরিচালক
বিভাগীয় কর্মসূচী কার্যালয়
স্বাধীনতার আধিকারভা, খুলনা।

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সেখ আবেদ আলী
কোম্পিউটার প্রোগ্রামার
বিভাগীয় কর্মসূচী কার্যালয়
স্বাধীনতার আধিকারভা, খুলনা।

Package no	Description of Procurement package Works	unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Lakh Tk	Time code for Process		Advertisement Prequal	Invite/Advertisement Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	To the
								Planned Dates	Actual Dates								
1	Post	No /taka	As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	0.10	Planned Dates	27/7/23	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
								Actual Dates	02/8/23								
2	Telephone Bill	Monthly	As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	0.90	Planned Dates	27/7/23	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
								Actual Dates	02/8/23								
3	Publicity & Advertisement	No	As per requirement	SRFQ /DPM	According to PPA, PPR and Delegation of Financial Power	GOB	4.50	Planned Dates	27/7/23	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
								Actual Dates	02/8/23								
4	Audio-Video/Film Making	No	As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	1.00	Planned Dates	27/7/23	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
								Actual Dates	02/8/23								
5	Book & Samoyek	NO	As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	2.00	Planned Dates	27/7/23	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
								Actual Dates	02/8/23								
6	Publicity & Advertisement	No	As per requirement	SRFQ /DPM	According to PPA, PPR and Delegation of Financial Power	GOB	4.00	Planned Dates	27/7/23	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
								Actual Dates	02/8/23								
7	Training materials	No	LS/As per requirement	SRFQ /DPM	According to PPA, PPR and Delegation of Financial Power	GOB	7.00	Planned Dates	27/7/23	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
								Actual Dates	02/8/23								
8	Purchase of Petrol Well & Lubricant	LTR/LS	As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	3.00	Planned Dates	27/7/23	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
								Actual Dates	02/8/23								
9	Purchase of Computer Materials	no	As per requirement	OTM	According to PPA, PPR and Delegation of Financial Power	GOB	4.00	Planned Dates	27/7/23	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
								Actual Dates	02/8/23								
10	Printing & Binding	No	As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	2.00	Planned Dates	27/7/23	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
								Actual Dates	02/8/23								

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 প্রোগ্রামার

Pack /Page /no	Description of Procurement package Works	unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Est'd Cost in Lakh Tk	Time code for Process		Advertiser Prequal	Invite/A tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time by Contract Sign
								9	10								
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	17
	Purchase of Stamp & Seal	NO	As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	0.50	Planned Dates Planned Day Actual Dates		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Monthari item	NO	As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	8.00	Planned Dates Planned Day Actual Dates		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Research	NO	As per requirement	FBS/QCBS	According to PPA, PPR and Delegation of Financial Power	GOB	1.00	Planned Dates Planned Day Actual Dates		02/11/23	16/11/23	30/11/23	07/12/23	14/12/23	14/01/23	28	70
	Honorarium	NO	As per requirement	G2G	According to PPA, PPR and Delegation of Financial Power	GOB	1.00	Planned Dates Planned Day Actual Dates		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Event/Festival Celebrating National And International Days	Taka	LS/As per requirement	DPM	According to PPA, PPR and Delegation of Financial Power	GOB	3.00	Planned Dates Planned Day Actual Dates		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Sports Programme	no	As per requirement	SRFQ /DPM	According to PPA, PPR and Delegation of Financial Power	GOB	16.00	Planned Dates Planned Day Actual Dates		11/10/23	18/10/23	23/10/23	26/10/23	31/10/23	6/11/23	6	26
	Cultural Programme	no	As per requirement	SRFQ/DPM	According to PPA, PPR and Delegation of Financial Power	GOB	10.00	Planned Dates Planned Day Actual Dates		11/10/23	18/10/23	23/10/23	26/10/23	31/10/23	6/11/23	6	26
	Computer and Misc	No	As per requirement	SRFQ /DPM	According to PPA, PPR and Delegation of Financial Power	GOB	3.00	Planned Dates Planned Day Actual Dates		27/7/23	02/8/23	07/8/23	11/8/23	16/8/23	21/8/23	5	25
	Tele Communication Equipment	no	As per requirement	SRFQ /DPM	According to PPA, PPR and Delegation of Financial Power	GOB	0.50	Planned Dates Planned Day Actual Dates		14/09/23	28/09/23	12/10/23	19/10/23	26/10/23	23/11/23	7	70
	Electric Equipment	NO	As per requirement	SRFQ /DPM	According to PPA, PPR and Delegation of Financial Power	GOB	5.00	Planned Dates Planned Day Actual Dates		27/7/23	02/8/23	07/8/23	11/8/23	16/8/23	21/8/23	5	25
	ICT Equipment	NO	As per requirement	SRFQ /DPM	According to PPA, PPR and Delegation of Financial Power	GOB	2.00	Planned Dates Planned Day Actual Dates		11/09/23	18/09/23	22/09/23	25/09/23	29/09/23	04/10/23	5	25

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কর্তৃপক্ষের
স্বাক্ষর

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কর্তৃপক্ষের
স্বাক্ষর