

Annual Procurement Plan (APP) : 2025-26

Ministry/Division: Ministry of Social Services
 Agency: Upozila Social Services Office,Kaliganj, Department of Social Services
 Procuring Entity Name & Code: Upozila Social Services Officer, Code: 117384

Budget: Government Revenue

Package No	Description of Procurement Package (Goods)	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost (in lac Taka)	Time Code for Process	Not Used in GOODS	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR 1	Purchase of entertainment commodities	Number						Planned Dates	-	NA	-	NA	NA	-	NA	-	-
								Actual Dates	-	-	-	-	-	-	-	-	-
								Planned Days	-	-	-	-	-	-	-	-	
GR 2	seminar	1	As per requirement	DPM	PE (usso)	GOB	0.70	Planned Dates	-	NA	NA	NA	NA	NA	NA	NA	27/06/2026
								Actual Dates	-	-	-	-	-	-	-	-	
								Planned Days	-	NA	NA	NA	NA	NA	NA	27/06/2026	
GR 3	Audio-Video documentary	Number						Planned Dates	-	-	-	-	-	-	-	-	-
								Actual Dates	-	-	-	-	-	-	-	-	
								Planned Days	-	NA	NA	NA	NA	NA	NA	27/06/2026	
GR 4	Purchase of Books and Newspaper	150	As per requirement	DPM	PE (usso)	GOB	0.15	Planned Dates	-	NA	NA	NA	NA	NA	NA	NA	27/06/2026
								Actual Dates	-	-	-	-	-	-	-	-	
								Planned Days	-	NA	NA	NA	NA	NA	NA	27/06/2026	
GR 5	Publication	Number						Planned Dates	-	0	06	06	NA	NA	08	07	10
								Actual Dates	-	-	-	-	-	-	-	-	
								Planned Days	-	-	-	-	-	-	-	-	
GR 6	Training	1	As per requirement	DPM	PE (usso)	GOB	0.40	Planned Dates	-	NA	NA	NA	NA	NA	NA	NA	27/06/2026
								Actual Dates	-	-	-	-	-	-	-	-	
								Planned Days	-	NA	NA	NA	NA	NA	NA	27/06/2026	

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR 7	Purchase of Petrol, oil and lubricants	150 liter	As per requirement	DPM	PE (usso)	Gob	0.40	Planned Dates Planned Days	-	NA	NA	NA	NA	NA	NA	NA	27/06/2026
GR 8	Purchase of computer equipment	15	As per requirement	DPM	PE (usso)	Gob	1.00	Planned Dates Planned Days Actual Dates	-	NA	NA	NA	NA	NA	NA	NA	27/06/2026
GR 9	Printing and binding of Envelops & files	Number						Planned Dates Planned Days Actual Dates	-	0	06	06	NA	NA	08	07	10
GR 10	Purchase of stationary Goods	100	As per requirement	DPM	PE (usso)	Gob	2.00	Planned Dates Planned Days Actual Dates	-	NA	NA	NA	NA	NA	NA	NA	27/06/2026
GR 11	Ceremonies/Festivals	5/6	As per requirement	DPM	PE (usso)	Gob	0.50	Planned Dates Planned Days Actual Dates	-	NA	NA	NA	NA	NA	NA	NA	27/06/2026
GR 12	Sports event	Number						Planned Dates Planned Days Actual Dates	-	-	-	-	-	-	-	-	-
GR 13	Cultural event	3/4	As per requirement	OTM	PE (usso)	Gob	0.50	Planned Dates Planned Days Actual Dates	-	0	14	14	7	7	28	70	72
GR 14	Purchase of ICT Equipment	5	As per requirement	RFQ	PE (usso)	Gob	0.50	Planned Dates Planned Days	-	05/01/2026	10/01/2026	10/01/2026	NA	NA	08	07	22/01/2026

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR 15	Purchase of Computers and accessories	2	As per requirement	RFQ	PE (usso)	Gob	1.50	Planned Dates Planned Days Actual Dates	- - -	05/12/2025 0 -	10/12/2025 06 -	10/12/2025 06 -	NA NA -	NA NA -	12/12/2025 08 -	- 07 -	22/12/2025 5 -
GR 16	Telephon equipment	2/3	As per requirement	DPM	PE (usso)	Gob	0.20	Planned Dates Planned Days Actual Dates	- - -	NA NA -	NA NA -	NA NA -	NA NA -	NA NA -	NA NA -	NA NA -	27/06/2026 6 -
GR 17	Purchase of Electrical equipment	5	As per requirement	RFQ	PE (Director)	Gob	0.50	Planned Dates Planned Days Actual Dates	- - -	05/12/2025 0 -	10/12/2025 06 -	10/12/2025 06 -	NA NA -	NA NA -	12/03/2026 08 -	- 07 -	22/12/2025 5 -
GR 18	Purchase of Office equipment	6	As per requirement	RFQ	PE (usso)	Gob	0.60	Planned Dates Planned Days Actual Dates	- - -	05/03/2026 0 -	10/03/2026 06 -	10/03/2026 06 -	NA NA -	NA NA -	12/03/2026 08 -	- 07 -	22/03/2026 6 -
GR 19	Purchase of Office furniture	7/8	As per requirement	RFQ	PE (usso)	Gob	1.50	Planned Dates Planned Days Actual Dates	- - -	05/11/2025 0 -	10/11/2025 06 -	10/11/2025 06 -	NA NA -	NA NA -	12/11/2025 08 -	- 07 -	22/11/2025 5 -
GR 20	Purchase of Other Office machinery and equipment	5	As per requirement	RFQ	PE (usso)	Gob	0.50	Planned Dates Planned Days Actual Dates	- - -	05/03/2026 0 -	10/03/2026 06 -	10/03/2026 06 -	NA NA -	NA NA -	12/03/2026 08 -	- 07 -	22/03/2026 6 -
GR 21	Repair of Motor vehicle	2	As per requirement	DPM	PE (usso)	Gob	0.40	Planned Dates Planned Days Actual Dates	- - -	NA NA -	NA NA -	NA NA -	NA NA -	NA NA -	NA NA -	NA NA -	27/06/2026 6 -

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GR 1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR 22	Repair of Furniture's	4	As per requirement	DFM	PE (usso)	GovB	0.50	Planned Dates	-	05/11/2025	10/11/2025	10/11/2025	-	-	12/11/2025	-	22/11/2025
								Planned Days	-	0	06	06	NA	NA	08	07	10
								Actual Dates	-	-	-	-	-	-	-	-	-
GR 23	Repair of Computers	2/3	As per requirement	DFM	PE (usso)	GovB	0.50	Planned Dates	-	05/11/2025	10/11/2025	10/11/2025	-	-	12/11/2025	-	22/11/2025
								Planned Days	-	0	06	06	NA	NA	08	07	10
								Actual Dates	-	-	-	-	-	-	-	-	-
GR 24	Repair of office equipment's	5	As per requirement	DFM	PE (usso)	GovB	0.50	Planned Dates	-	NA	NA	NA	NA	NA	NA	NA	27/06/2025
								Planned Days	-	NA	NA	NA	NA	NA	NA	NA	6
								Actual Dates	-	-	-	-	-	-	-	-	-
GR 25	Repair of other machinery and equipment's	5/6	As per requirement	DFM	PE (usso)	GovB	0.30	Planned Dates	-	NA	NA	NA	NA	NA	NA	NA	27/06/2025
								Planned Days	-	NA	NA	NA	NA	NA	NA	NA	6
								Actual Dates	-	-	-	-	-	-	-	-	-
GR 26	Repair of telecommunication equipment	2	As per requirement	DPM	PE (usso)	GovB	0.20	Planned Dates	-	NA	NA	NA	NA	NA	NA	NA	27/06/2025
								Planned Days	-	NA	NA	NA	NA	NA	NA	NA	6
								Actual Dates	-	-	-	-	-	-	-	-	-
GR 27	Repair of fittings and fixtures	1	As per requirement	DPM	PE (usso)	GovB	0.40	Planned Dates	-	NA	NA	NA	NA	NA	NA	NA	27/06/2025
								Planned Days	-	NA	NA	NA	NA	NA	NA	NA	6
								Actual Dates	-	-	-	-	-	-	-	-	-
Total Value of Goods Procurement								12.10									