

ANNUAL PROCUREMENT PLAN FOR FY 2024-2025

BUDGET: REVENUE

Ministry /Division: Ministry of Education

Code # 5

Total cost: 328.03

Name of Agency: Directorate of Secondary and Higher Education

Code # 2531

Procuring Entity Name/Code: Finance & Procurement Wing

Code # 114

Package No	Description of Procurement Package (GOODS)	Unit	Quantity	Procurement Method & (Type)	Contract Approving Authority	Source of Fund	Estd Cost (Lakh Taka)	Time code for process	Not used in Goods	Invite/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract signature	Time for completion of contract	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
GR-1	Procurement of Cleaning Equipment	Nos.	1512	OTM (NCB)	DG, DSHE	GOB	4.48	Planned dates		20-Aug-24	3-Sep-24	17-Sep-24	24-Sep-24	1-Oct-24	29-Oct-24		28-Nov-24	eGP
								Planned days		0	14	14	7	7	28	70	30	
								Actual dates										
GR-2	Procurement of Publication	Nos.	20200	OTM (NCB)	DG, DSHE	GOB	30.00	Planned dates		30-Aug-24	13-Sep-24	27-Sep-24	4-Oct-24	11-Oct-24	8-Nov-24		8-Dec-24	eGP
								Planned days		0	14	14	7	7	28	70	30	
								Actual dates										
GR-3	Procurement of Computer Accessories	Nos.	7760	OTM (NCB)	DG, DSHE	GOB	50.00	Planned dates		7-Sep-24	21-Sep-24	5-Oct-24	12-Oct-24	19-Oct-24	16-Nov-24		16-Dec-24	eGP
								Planned days		0	14	14	7	7	28	70	30	
								Actual dates										
GR-4	Procurement of Office Stationery	Nos.	27087	OTM (NCB)	DG, DSHE	GOB	37.00	Planned dates		17-Sep-24	1-Oct-24	15-Oct-24	22-Oct-24	29-Oct-24	26-Nov-24		26-Dec-24	eGP
								Planned days		0	14	14	7	7	28	70	30	
								Actual dates										
GR-5	Procurement of Liveries	Set	231	OTM (NCB)	DG, DSHE	GOB	6.50	Planned dates		26-Sep-24	10-Oct-24	24-Oct-24	31-Oct-24	7-Nov-24	5-Dec-24		4-Jan-25	eGP
								Planned days		0	14	14	7	7	28	70	30	
								Actual dates										

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
GR-6	Procurement of Repair of Furniture	Nos.	798	OTM (NCB)	DG, DSHE	GOB	17.25	Planned dates		8-Oct-24	22-Oct-24	5-Nov-24	12-Nov-24	19-Nov-24	17-Dec-24		16-Jan-25	eGP
								Planned days		0	14	14	7	7	28	70	30	
								Actual dates										
GR-7	Procurement of Repair of Computer	Nos.	585	OTM (NCB)	DG, DSHE	GOB	24.00	Planned dates		16-Oct-24	30-Oct-24	13-Nov-24	20-Nov-24	27-Nov-24	25-Dec-24		24-Jan-25	eGP
								Planned days		0	14	14	7	7	28	70	30	
								Actual dates										
GR-8	Procurement of Repair of Office Equipment	Nos.	535	OTM (NCB)	DG, DSHE	GOB	12.00	Planned dates		22-Oct-24	5-Nov-24	19-Nov-24	26-Nov-24	3-Dec-24	31-Dec-24		30-Jan-25	eGP
								Planned days		0	14	14	7	7	28	70	30	
								Actual dates										
GR-9	Procurement of Computer & Equipment	Nos.	117	OTM (NCB)	DG, DSHE	GOB	88.00	Planned dates		31-Oct-24	14-Nov-24	28-Nov-24	5-Dec-24	12-Dec-24	9-Jan-25		8-Feb-25	eGP
								Planned days		0	14	14	7	7	28	70	30	
								Actual dates										
GR-10	Procurement of Office Equipment	Nos.	1912	OTM (NCB)	DG, DSHE	GOB	22.00	Planned dates		12-Nov-24	26-Nov-24	10-Dec-24	17-Dec-24	24-Dec-24	21-Jan-25		20-Feb-25	eGP
								Planned days		0	14	14	7	7	28	70	30	
								Actual dates										
GR-11	Procurement of Furniture	Nos.	94	OTM (NCB)	DG, DSHE	GOB	32.00	Planned dates		21-Nov-24	5-Dec-24	19-Dec-24	26-Dec-24	2-Jan-25	30-Jan-25		1-Mar-25	eGP
								Planned days		0	14	14	7	7	28	70	30	
								Actual dates										

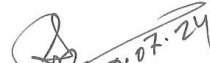
Package No	Description of Procurement Package (GOODS)	Unit	Quantity	Procurement Method & (Type)	Contract Approving Authority	Source of Fund	Estd Cost (Lakh Taka)	Time code for process	Not used in Goods	Invite/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract signature	Time for completion of contract	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
GR-12	Procurement of Training Materials (Bag ,Pen, Pad etc.)	Set	350	Request for Quotation	DG, DSHE	GOB	2.80	Planned dates		20-Aug-24	27-Aug-24	27-Aug-24	3-Sep-24	10-Sep-24			25-Sep-24	
								Planned days		0	7	0	7	7			15	
								Actual dates										
GR-13	Procurement of Indoor Decoration and Others for Showcasing Innovation Idea for Different Institution Under DSHE	Set	1	Request for Quotation	DG, DSHE	GOB	2.00	Planned dates		4-Sep-24	11-Sep-24	11-Sep-24	18-Sep-24	25-Sep-24			10-Oct-24	
								Planned days		0	7	0	7	7			15	
								Actual dates										
	Total Value of Goods Procurement in lakh taka						328.03											

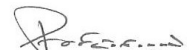
In words: Three crore Twenty Eight lac Three Thousand taka only

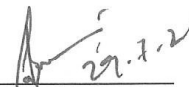

29.07.24
Soleh Uddin Md. Arif
Computer Operator


29.07.24
Procurement Officer (F&P)


29.07.24
Assistant Director(F&P)


29.07.24
Deputy Director(F&P)


29.07.24
Director (F & P)


29.7.24
Director General
DSHE

ANNUAL PROCUREMENT PLAN FOR FY 2024-2025

BUDGET: REVENUE
Total cost: 60.00

Ministry /Division: Ministry of Education
Name of Agency: Directorate of Secondary and Higher Education
Procuring Entity Name/Code: Finance & Procurement Wing

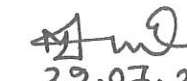
Code # 5
Code # 2531
Code # 114

Package No	Description of Procurement Package (Non Consulting Services)	Unit	Quantity	Procurement Method & (Type)	Contract Approving Authority	Source of Fund	Estd Cost (Lakh Taka)	Time code for process	Not used in Goods	Invite/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract signature	Time for completion of contract	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
NS-1	Hiring of Vehicle for Transport Support	Nos.	4	OTM (NCB)	DG, DSHE	GOB	60.00	Planned dates		28-Aug-24	11-Sep-24	25-Sep-24	2-Oct-24	9-Oct-24	6-Nov-24		6-Dec-24	
								Planned days		0	14	14	7	7	28	70	30	
								Actual dates										
	Total Value in lakh taka						60.00											

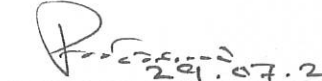
In words: Sixty lac taka only

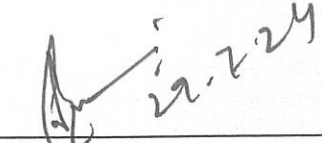

29.07.24
Soleh Uddin Md. Arif
Computer Operator


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Deputy Director(F&P)


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Director (F & P)


29.7.24
Director General
DSHE