ANNUAL PROCUREMENT PLAN FOR FY 2022-2023

BUDGET: REVENUE

Ministry /Divvision: Ministry of Education Code # 5 **Total cost: 214.79**

Name of Agency: Directorate of Secondary and Higher Education Code # 2531

Procuring Entity Name/Code: Finance & Procurement Wing Code # 114

Package No	Description of Procurement Package (GOODS)	Unit	Quantity	Procurement Method & (Type)	Contract Approving Authority	Source of Fund	Estd Cost (Lakh Taka)	Time code for process	Not used in Goods	Invite/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract signature	Time for completion of contract	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
GR-1	Procurement of Computer Accessories	Nos.	2040	OTM (NCB)	DG, DSHE	GOB	25.00	Planned dates		*22-Aug-22*	5-Sep-22	19-Sep-22	26-Sep-22	3-Oct-22	31-Oct-22		30-Nov-22	eGP
								Planned days		*0*	14	14	7	7	28	70	30	
								Actual dates										
GR-2	Procurement of Liveries	Set	241	OTM (NCB)	DG, DSHE	GOB	6.20	Planned dates		*25-Aug-22*	8-Sep-22	22-Sep-22	29-Sep-22	6-Oct-22	3-Nov-22		3-Dec-22	eGP
								Planned days		*0*	14	14	7	7	28	70	30	
								Actual dates										
GR-3	Procurement of Publication	Nos.	11503	OTM (NCB)	DG, DSHE	GOB	30.00	Planned dates		13-Sep-22	27-Sep-22	11-Oct-22	18-Oct-22	25-Oct-22	22-Nov-22		22-Dec-22	eGP
								Planned days		0	14	14	7	7	28	70	30	
								Actual dates										

GR-4	Procurement of Computer, Printer & Scanner	Nos.	120	OTM (NCB)	DG, DSHE	GOB	42.77	Planned dates		*20-Sep-22*	4-Oct-22	18-Oct-22	25-Oct-22	1-Nov-22	29-Nov-22		29-Dec-22	eGP
								Planned days		*0*	14	14	7	7	28	70	30	
								Actual dates										
GR-5	Procurement of Office Stationery	Nos.	27957	OTM (NCB)	DG, DSHE	GOB	17.50	Planned dates		*26-Sep-22*	10-Oct-22	24-Oct-22	31-Oct-22	7-Nov-22	5-Dec-22		4-Jan-23	eGP
								Planned days		*0*	14	14	7	7	28	70	30	
								Actual dates										
GR-6	Procurement of Training Materials (Bag ,Pen, Pad, Pencil, Cutter, Eraser,Name badge etc.)	Set	350	Request for Quotation	DG, DSHE	GOB	2.50	Planned dates		*29-Sep-22*	6-Oct-22	6-Oct-22	13-Oct-22				28-Oct-22	
								Planned days		*0*	7	0	7			14	15	
								Actual dates										
GR-7	Procurement of Repair of Furniture	Nos.	440	OTM (NCB)	DG, DSHE	GOB	16.50	Planned dates		*3-Oct-22*	17-Oct-22	31-Oct-22	7-Nov-22	14-Nov-22	12-Dec-22		11-Jan-23	eGP
								Planned days		*0*	14	14	7	7	28	70	30	
								Actual dates										
GR-8	Procurement of Repair of Computer	Nos.	200	OTM (NCB)	DG, DSHE	GOB	23.50	Planned dates		*12-Oct-22*	26-Oct-22	9-Nov-22	16-Nov-22	23-Nov-22	21-Dec-22		20-Jan-23	eGP
								Planned days		*0*	14	14	7	7	28	70	30	
								Actual dates										
GR-9	Procurement of Repair of Office Equipment	Nos.	300	OTM (NCB)	DG, DSHE	GOB	11.34	Planned dates		*18-Oct-22*	1-Nov-22	15-Nov-22	22-Nov-22	29-Nov-22	27-Dec-22		26-Jan-23	eGP
								Planned days		*0*	14	14	7	7	28	70	30	
								Actual dates										

GR-10	Procurement of Cleaning Equipment	Nos.	8105	OTM (NCB)	DG, DSHE	GOB	4.48	Planned dates		31-Oct-22	14-Nov-22	28-Nov-22	5-Dec-22	12-Dec-22	9-Jan-23		8-Feb-23	eGP
								Planned days		0	14	14	7	7	28	70	30	
								Actual dates										
GR-11	Procurement of Office Equipment	Nos.	2381	OTM (NCB)	DG, DSHE	GOB	20.00	Planned dates		*7-Nov-22*	21-Nov-22	5-Dec-22	12-Dec-22	19-Dec-22	16-Jan-23		15-Feb-23	eGP
								Planned days		*0*	14	14	7	7	28	70	30	
								Actual dates										
GR-12	Procurement of Furniture	Nos.	58	OTM (NCB)	DG, DSHE	GOB	15.00	Planned dates		*15-Nov-22*	29-Nov-22	13-Dec-22	20-Dec-22	27-Dec-22	24-Jan-23		23-Feb-23	eGP
								Planned days		*0*	14	14	7	7	28	70	30	
								Actual dates										
	Total Value of Goods Procurement in lakh taka						**214.79**											

In words: Two crore fourteen lac seventy nine thousand taka only

31-7-22
Apurba Sarkar
Data entry operator

31.07.2022
Procurement Officer(F&P)

31.07.22
Assistant Director(F&P)

31.07.2022
Deputy Director(F&P)

Director (F & P)

Director General
DSHE

ANNUAL PROCUREMENT PLAN FY 2022-2023

Ministry /Divvision: Ministry of Education-05
Name of Agency: Directorate of Secondary and Higher Education-2531
Procuring Entity Name/Code: Finance and Procurement wing

Total cost: 50.00
BUDGET: REVENUE

Package No	Description of Procurement Package SERVICES	Unit	Quantity	Procurement Method & (Type)	Contract Approving Authority	Source of Fund	Estd Cost (Lakh Taka)	Time code for process	Advertise EOI	Issue RFP	Technical Proposal Opening	Technical Proposal Evaluation	Financial Proposal Opening & Evaluation	Negotiation	Approval	Signing of Contract	Total time to contract of signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
SR-1	Software Firm for design, development & upgradation of MPO EFT Module and maintanence of existing EMIS Software Modules .		LS	QCBS (NTL)	DG	GOB	50.00	Planned dates	29-Aug-22	10-Oct-22	7-Nov-22	28-Nov-22	13-Dec-22	19-Dec-22	26-Dec-252	2-Jan-22		tbd
								Planned days	0	42	28	21	15	6	7	7	126	
								Actual dates										
	Total Value of Goods Procurement in lakh taka						50.00											

In words: Fifty lac taka only

31.7.22
Apurba Sarkar
Data entry operator

31.07.2022
Procurement Officer(F&P)

31.07.22
Assistant Director(F&P)

31.07.22
Deputy Director(F&P)

05.09.22
Director (F & P)

07/09/22
Director General
DSHE