

AP
16.03.2026
DUMZ

(বিদেশি সংস্থা সংশ্লিষ্ট থাকায় ইংরেজিতে লিখা)

Dhaka South City Corporation
Nagar Bhaban
Dhaka-1000, Bangladesh
www.dscc.gov.bd

Memo No.: 46.207.011.03.01.3343.1995-167

Date: 26 Falgun 1432
16.3.2026

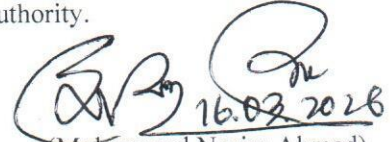
Office Order

The undersigned is directed to convey the sanction of earned leave (ex Bangladesh leave) in favor of Mr. Ramchandra Debnath, Word Secretary, Administration Branch, Word No-05, Zone-02 of Dhaka South City Corporation, Dhaka (Bearing Passport No. A00170491) for travelling India in order to His wife's cancer treatment from 18th March 2026 to 06th April 2026 or nearer 20 (Twenty) days from the date of travelling under the following terms and conditions:

02. Terms & Conditions:

- All expenses in this connection shall be borne by himself and no part of it will be borne by Dhaka South City Corporation or Government of Bangladesh.
- During the said period, he will be treated as on leave.
- He will draw his usual salary and allowances from Bangladesh in local Currency.
- He will not be allowed to stay abroad beyond the sanctioned period.
- His wife Taposhi Debnath (Passport No. A00023134) will accompany himself during this tour.
- He will inform the concerned authority after his return to the country.

03. This sanctioned is issued with the approval of the competent authority.


16.03.2026
(Mohammad Nasim Ahmed)
Secretary

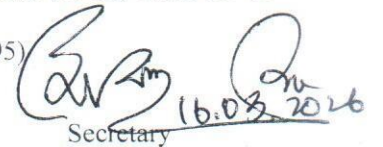
Dhaka South City Corporation
Phone: +8802-223383507
Email: secretary@dscc.gov.bd

Memo No.: 46.207.011.03.01.3343.1995-167

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Copy for kind information & necessary action to (not according to the seniority):

- Senior Secretary, Ministry of Foreign Affairs (Attn: Director General- Consular, with the request to issue necessary Note Verbale).
- Secretary, Local Government Division, Ministry of Local Government, Rural Development and Cooperatives, Bangladesh Secretariat, Dhaka.
- H. E. Ambassador, Embassy of the People's Republic of Bangladesh, 9, Circus Ave, Bangabandhu Sheikh, Elgin, Kolkata, West Bengal 700017, India.
- H. E. Ambassador, Royal Embassy of India, House No-2, -1, Road No-142, Dhaka-1212, Bangladesh.
- Director General, Department of Immigration & Passport, Dhaka.
- Private Secretary to the Honorable Administrator, Dhaka South City Corporation, Dhaka.
- Director, Hazrat Shah Jalal (R.) International Airport, Dhaka.
- Immigration Officer, Hazrat Shah Jalal (R.) International Airport, Dhaka.
- Chief Accounts Officer, Dhaka South City Corporation, Dhaka.
- Zonal Executive Officer, Zone-02, Dhaka South City Corporation.
- Staff Officer to the Chief Executive Officer, Dhaka South City Corporation, Dhaka.
- System Analyst, Dhaka South City Corporation, Dhaka (with the request to upload the Office Order in the DSCC's official website).
- Ramchandra Debnath, Word Secretary, Administration Branch, Word No-05, Zone-02 of Dhaka South City Corporation, Dhaka.
- Office copy (File No.: 46.207.011.03.01.3343.1995, Dated: 25.05.1995)


16.03.2026
Secretary

Dhaka South City Corporation