

No: 05.04.0000.009.08.005.17/

Date:

## Notification

Ms. Jannatul Ferdous Chowdhury, Caretaker of Bangladesh Stationery Office under the Department of Printing and Publications (Currently attached to Bangladesh Form and Publications Office) has been granted earned leave (Ex-Bangladesh) for Holy Haj in The Kingdom of Saudia Arabia for 45 (Forty Five) days starting from 20.4.2026 to 3.6.2026 or from the date of commencement of leave. This leave is granted for the purpose of Holy Haj in Saudia Arabia under the following terms and conditions:

- i. She will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
  - ii. All related expenses of the travel will be borne by herself;
  - iii. She will submit her joining letter to the Deputy Director, Bangladesh Form and Publications office on the 1st working day after the sanctioned leave;
  - iv. If she fails to fulfill the above conditions, she has to bear the responsibility.
2. This order has been issued with the approval of the appropriate authority.

Signed/-

(Abu Fahad Md.Suhag)  
Assistant Director (Admin-1)  
Phone:226603929  
e-mail: ad1@dpp.gov.bd

Memo No: 05.04.0000.009.08.005.17/ 582/8

date: 8-4-2026

Copy for kind information and necessary action (not according to seniority):

1. Director General, Department of Immigration & Passports, Agargaon, Dhaka
2. Deputy Director, Bangladesh Stationery Office, Tejgaon Dhaka-1208
3. Deputy Director, Bangladesh Form and Publications Office, Tejgaon Dhaka-1208
4. Immigration Officer, Hazrat Shahjalal (R:) International Airport, Dhaka
- ✓ 5. System Analyst, Department of Printing and Publications (For publication on the Department's website).
6. Ms. Jannatul Ferdous Chowdhury, Caretaker, Bangladesh Stationery Office (Currently attached to Bangladesh Form and Publications Office), Tejgaon, Dhaka
7. PA to Director General (For the kind information of the Director General).
8. PA to Director (For the kind information of the Director).

(Abu Fahad Md.Suhag)  
Assistant Director (Admin-1)  
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