

Government of the People's Republic of Bangladesh
Office of the Project Director,
Project for Improvement of sustainable Water Supply, Sanitation
and Hygiene System in Haor areas
DPHE Bhaban, (8th Floor), I4 Shaheed Captain Monsur Ali Sarani,
Kakrail, Dhaka-1000



শেখ হাসিনার মূলনীতি
গ্রাম শহরের উন্নতি

Memo No: 46.03.2600.547.14.18.20- 209

Date: 31-05-21

Request for Expressions of Interest (EOI)
(Consulting Services –NGO)

Country	: Bangladesh
Name of the Project	: Project for Improvement of sustainable Water Supply, Sanitation and Hygiene System in Haor areas
Assignment Title	: Services for Awareness program, training, orientation activities in Project areas.
Reference No.	: Memo No. 46.03.2600.025.06.001.15-171, Dated : 31/5/2021
EOI Closing Date & Time	: 16/06/2021 at 3:00PM

Project for Improvement of sustainable Water Supply, Sanitation and Hygiene System in Haor areas is being implemented by the Department of Public Health Engineering (DPHE), under the Ministry of Local Government, Rural Development and Co-operatives, Government of Bangladesh. The main objective of the project is to provide safe water, sanitation and hygiene to the haor area population of project areas. To achieve the sustainable water supply and sanitation in the haor areas hygiene promotion activities are the prime need. Through different types of promotional activities or awareness program or capacity building of local people of haor area, it will be ensured to achieve the required coverage of water supply and sanitation of Haor project. In this context, there is a item in the Project Proforma named "hygiene promotion through NGO" in this project. For completing the task, an NGO need to be hired. The project intends to hire a competent, qualified and experienced NGO (registered in the NGO Bureau/ districts with working experiences in the districts of last five years) to assist DPHE in the implementation of the awareness activities in the haor unions of the project.

The detailed Terms of Reference (ToR) for the assignment can be found at the following website: (www.dphe.gov.bd) or from the office of the undersigned. Selection of NGO will be made by Quality and Cost Based Selection (QCBS) method set out in the Procurement Regulations.

The PE reserve the right to accept or decline all the EOI's .

The scope of work of the firm includes the following:

The objective of the service is to mobilize communities and enhance awareness for behavior change focusing hand washing, efficient use of safe water, hygiene practice, operation & maintenance of constructed water sources as well as toilets and fecal sludge management and demand creation to sustain the impact of these changes. The consultancy service includes, among others:

- Conduct a sample survey or assessment on present WATSAN situation of Haor area and develop a database.
- Designing and piloting behavioral changes & communication campaign focusing sustainability of services up to union level (340 union).
- Training and capacity building for a selected numbers of user-group of Improved Toilet for mobilizing communities for sanitation and hygiene behavioral changes up to upazila level.
- Training and capacity building for the caretakers of different water points on O&M.
- Training and capacity building for the faecal sludge waste management staffs on Hose Pipe function up to upazila level.
 - Orientation meeting at districts, upzila and union levels.
 - Prepare relevant Training Manuals/Documents/Guidelines as and when required.

Duration of the consultancy services is eight (08) months. The payment would be output basis (after completion of the tasks)

DPHE, Haor Project office, now invites eligible NGO to indicate their interest in providing the services. Interested NGO should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The short-listing criteria are:

- NGO must have experiences (at least 10 years) in the implementation of Water supply, Sanitation and Hygiene (WASH) projects of the GOB, UN bodies and International Organizations in both urban and rural areas.
- NGO must have inhouse training facilities/ Training centers of its own.
- Must have a proven track record of similar campaign and training experiences of minimum BDT 175.0 lakh in last five years.
- Must have sound turn over (minimum two crore per year for a period of 3 consecutive years) to be proven by Audit Report and Bank Statement.
- Preference will be given to those having work experiences in chars and/or haors with health & hygiene education being a permanent program.
- The NGO must have the experts in its permanent position in the WASH/ training/ IEC sector.
- Extensive knowledge and experience in working with local government Institution (LGIs)
- Corporate Capacity of the NGO (Annual Turnover, Financial Information for last 5 years, but no audited financial statements in this regard).

Key Experts will not be evaluated at the shortlisting stage.

Consultants may associate with other NGO to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

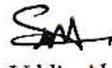
Selection of NGO will be made by Quality and Cost Based Selection (QCBS) method set out in the Procurement Regulations.

The Expressions of Interest should include as minimum the following:

- Legal names and address of NGO including country of registration (i.e. legal documents, Up to date Trade License, VAT and Tax Certificate);
- Brochure of the NGO;
- Description of relevant experience with all necessary information;
- List of professional strength with name, qualification and experience;
- Annual turnover supported by audited financial statements;
- Forwarding letter with detail address (i.e. mail address, telephone, fax, email) and contact person for communication.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail) by 16/6/2021 up to 3:00 pm.

For any clarification and background information, intending entities may contact DPHE at the address given below during office hours (i.e. 0900 to 1700 hours).


(Sohrab Uddin Ahmed) 31.5.21
Project Director

Project for Improvement of sustainable Water
Supply, Sanitation and Hygiene System in Haor
areas, DPHE, Dhaka

Phone: 02-55130746, Email: pd.haor@dphe.gov.bd

Copy forwarded:

1. Chief Engineer, Department of Public Health Engineering, Government of Bangladesh, Dhaka.
2. Additional Chief Engineer (Works/Planning), Department of Public Health Engineering, Dhaka.
3. Director General, CPTU, IMED, Ministry of Planning, CPTU BHABAN, Sher-e-Bangla Nagar, Dhaka (with request of publishing the notice on website).
4. Project Director, ----- Project, DPHE, Dhaka.
5. Supertending Engineer, ----- Circle, -----
6. Executive Engineer, DPHE, ----- District,
7. Programmer, Local Government Division (with request of publishing the notice on LGD website).
8. Programmer, MIS, DPHE (with request of publishing the notice and ToR on DPHE website).
9. DPD/AE/SAE, DPHE, Haor Project, Dhaka.
10. Notice. Board