

Government of the People's Republic of Bangladesh  
Office of the Chief Engineer, DPHE  
14, Shaheed Captain Monsur Ali Sarani  
Kakrail, Dhaka-1000.  
[www.dphe.gov.bd](http://www.dphe.gov.bd)

Memo No.46.03.0000.001.08.471.71- 4086

Dated : 03/12/2025

**Notification**

Mst Sopna Khatun, Night Guard, Department of Public Health Engineering (DPHE), Bheramar Upazila, Kushtia has been granted earned leave (Ex-Bangladesh) to perform Holy Omrah in the Kingdom of Saudi Arabia (KSA) for 15 (Fifteen) days from 07 December 2025 to 21 December 2025 or from the date of Commencement of leave. This leave is granted under the following terms and conditions.

**2. Terms and conditions:**

- i. She will draw her usual pay and allowances from Bangladesh in local currency.
- ii. She will not be allowed to stay abroad beyond the approved period.
- iii. There will be no financial involvement of the Bangladesh government.
- iv. This ex-Bangladesh leave will be deducted from her earned leave.
- v. All expenses related to this visit shall be borne by Mst Sopna Khatun.
- vi. Mst Sopna Khatun's Spouse Md Abdur Razzak and Son Yasin Uddin will accompany her on this visit.
- vii. The appropriate authorities must be informed before going abroad and after returning to the country.

  
(Md. Abdul Awal)  
Chief Engineer (Routine Charge)  
☎: 02-55130752  
Rf/ab/ab/ab

Copy forwarded for information and necessary action to (not according to seniority):

1. Director General, Immigration & Passport, Dhaka.
2. Director, Hazrat Shahjalal International Airport, Dhaka.
3. Additional Chief Engineer (Works), Department of Public Health Engineering, Dhaka.
4. Superintending Engineer, Department of Public Health Engineering, Khulna Circle, khulna.
5. Executive Engineer, Department of Public Health Engineering, kushtia District.
6. Programmer, MIS/GIS Unit, DPHE, Planning Circle, Dhaka (For uploading in the website).
7. Upazila Accounts and Finance Officer, Bheramar Upazila, Kushtia.
8. Assistant Engineer/Sub-Assistant Engineer, Department of Public Health Engineering (DPHE), Bheramar Upazila, Kushtia.
9. Mst Sopna Khatun, Night Guard, Department of Public Health Engineering (DPHE), Bheramar Upazila, Kushtia.
10. Establishment section (This Office), Dhaka.