

Memo No: 46.03.2600.548.07.005.21-007

Date: 11/05/2021

Request for Expression of Interest (EOI)

Ministry/Division	:	Ministry of Local Government, Rural Development and Co-operative, Local Government Division
Agency	:	Department of Public Health Engineering (DPHE)
Procuring Entity Name	:	Office of the Project Director, Rural Water, Sanitation & Hygiene for Human Capital Development Project, DPHE Dhaka.
Procuring Entity Code	:	Not used at present
Procuring Entity District	:	Dhaka
Expression of Interest for Selection of	:	Individual Consultant (National) (Time-Based)
Title Of Service	:	Procurement Specialist (Package No: RWSHP-SD-05)
EOI Ref. No.	:	46.03.2600.548.07.005.21-007
Date	:	11/05/2021
KEY INFORMATION		
Procurement Sub-Method	:	Selection of Individual Consultant (SIC)
FUNDING INFORMATION		
Budget and Source of Funds	:	Development Budget Loan/Credit
Development Partners	:	International Development Association (IDA), Asian Infrastructure Investment Bank (AIIB)
PARTICULAR INFORMATION		
Project/Programme Name	:	Rural Water, Sanitation & Hygiene for Human Capital Development Project
EOI Closing Date and Time	:	01/06/2021 3.00 PM
Publication Date	:	11/05/2021

Brief Description of Assignment

- Develop procurement plan for goods, works and services under the project, and update the Plan as and when needed (at least quarterly) through the World Bank's online system- Systematic Tracking of Exchanges in Procurement (STEP). Upload and update the procurement transactions using STEP.
- Prepare Request for Expression of Interest (REOI), Invitation for Bids (IFB), Invitation for Prequalification (IFP), Bidding Document, Request for Proposals (RFP) and Pre-Bid Meeting Minutes as per the procurement procedure of the People's Republic of Bangladesh (Public Procurement Act 2006 and Public Procurement Rules 2008) and World Bank Procurement Regulations.
- Guide and conduct procurement in accordance with "the World Bank Procurement Regulations for IPF Borrowers, July 2016 (Revised November 2017 and August 2018)". Bank's Systematic Tracking of Exchanges in Procurement (STEP) system will be used to prepare, clear and update Procurement Plans and conduct all procurement transactions for the Project.
- Provide assistance to PMU for all sorts of correspondence with the World Bank particularly for no objection from the Bank, help PMU on necessary documentation and preparation of reports.
- Closely monitor procurement activities in reference to the Procurement Plan timeline and the procurement approval process of the Government and take necessary measures or provide suggestions to the Project Director if there is any deviation or delay in the process.
- Conduct diagnostic analyses on delays, inefficiency, etc. in the system, and provide recommendations to improve the same, if required.
- Conduct procurement activities under the project using CPTU's e-GP portal.
- Organize/assist opening and evaluation of bids, contract awards in accordance with IDA's Procurement/Consultant's Guide-lines/PPR and arrange for transmission of documentation to IDA for approval (if necessary).
- Assist the PMU in contract management.

Experience, Resources and Delivery Capacity Required

- a) Educational Qualification:
 - At least graduate in engineering/ procurement/ supply chain management/ commerce / finance/ business/ management/ law/environmental science or suitable equivalency.
- b) Experience:
 - Minimum ten (10) years of general experience out of which seven (7) years of experience as Procurement Consultant or working experience in Procurement team having dedicated/core procurement role against the designated post. Experiences in the projects of World Bank, ADB or other development partners.

- Specialized knowledge of procurement of goods; various forms of construction contracts; selection/ contracting of consultant services; preparation of bidding / contract documents for the international procurement of goods, works, services; public procurement policies; sustainable procure-ment; advanced contract management; FIDIC contracts etc.
- Experience in preparation of procurement plans for Government projects, bidding documents, RFPs and evaluation reports following donor agencies' guidelines shall be an added advantage.
- In depth knowledge of technical, commercial and legal aspects of procurement in development projects, financed by government and the World Bank is preferred.

Other Details (if applicable):

- The competent applicant is invited to provide information indicating that s/he is qualified to perform the services (complete CV along with description of similar assignments, experience in similar conditions, general qualifications and financial proposal)
- Expression of Interest must be delivered in a written form to the address below and clearly marked "Request for Expression of Interest", package number, name of the position applied for and name and address of the individual.
- Any interested applicant who has an ongoing contract in the World Bank Financed Project with a duration of more than 6 months from the last date of EOI submission, will not be considered for short listing.
- Duration of the consultancy services will be 60 months or project closing date whichever is earlier.
- Interested applicants may obtain the detailed Terms of Reference (ToR) upon request from the address provided below either by e-mail or in person during the office hours (09-00 am to 05-00 pm).
- The ToRs are also available at the DPHE website (<http://www.dphe.gov.bd>).
- For further information and clarification, intending applicant may contact at the address given below during office hours (9:00 am to 5.00 pm BST).

PROCURING ENTITY DETAILS

Name of Official Inviting EOI	Md. Tabibur Rahman Talukder	
Designation of Official Inviting EOI	Project Director	
Address of Official Inviting EOI	Rural Water, Sanitation & Hygiene for Human Capital Development Project, Level-4, Design Division, Department of Public Health Engineering 14, Shaheed Captain Monsur Ali Sarani, Kakrail, Dhaka.	
Contact details of Official Inviting EOI	Phone: 02-22223371	Email: pd.rwshcd@dphe.gov.bd

The Procuring Entity reserves the right to accept or reject all EOIs.

Md. Tabibur Rahman Talukder
Project Director
Rural Water, Sanitation & Hygiene for
Human Capital Development Project
Department of Public Health Engineering
14, Shaheed Captain Monsur Ali Sarani, Kakrail, Dhaka.
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