

Memo No: 46.03.2600.500.19.014.23- 460

Date:03 /06/2024

Request for Expressions of Interest (Selection of Consulting Firm-National)

Country: Bangladesh

Name of Project: Bangladesh City Inclusive Sanitation Project (BCISP) in 25 Towns (GoB-AIIB)

Grant no.: S0553A

Assignment Title: Selection of a Consulting firm for Capacity Building Program.

Reference no.: Package no.: CIS-SER-06

Government of the People's Republic of Bangladesh has received a Project Preparation Special Fund (PPSF referred hereafter "Grant") from the Asian Infrastructure Investment Bank (AIIB) toward the cost of the project preparation for Bangladesh City Inclusive Sanitation Project (BCISP) in 25 Urban Local Bodies (ULBs), and intends to apply part of the proceeds for following consulting service.

The consultancy will be financed through the PPSF proceeds to conduct capacity building preparatory activities to help develop the capacity of the municipalities to cope with the improve implementation readiness & sustainability of the proposed Project and Project readiness and compliance with GoB's and AIIB's relevant policy requirements.

The consulting services ("the Services") include the following activities as per the Terms of Reference:

- I. Review of project documents (Desk review of project documents and related documentation.)
- II. Assessment of capacity assets needs and priority.
- III. Formulation of the capacity-building strategy and implementation plan.
- IV. Development of modules and course materials.
- V. Capacity building program for trainers of central government resources pool.
- VI. Capacity building program city/ward-based resource pool.
- VII. Capacity building program of sanitation workers and staff.

Note: For the above activities, it is targeted that the capacity building strategy and plan for the first 5 ULBs will be completed first (i.e. By 3rd month of the engagement).

The detailed Terms of Reference (TOR) is available at www.dphe.gov.bd

The short-listing criteria are:

- a) Firm's history, especially age of the firm/year of registration/incorporation
General Experience on conducting capacity building programs in similar projects.
- b) Experience in developing Training material and delivering different training sessions at the decentralized level. Successful completion of at least 3 (three) capacity building programs on sanitation & integrated waste management and 5R concept implementation in the last 05 years (counting backward from date of publication), capacity building activities in Government, Semi-Government organizations, and/or MDB fund projects, integrated waste management projects, (especially AIIB funded projects, will gain an added advantage) description of similar assignments, experience in completing similar task with the minimum value of BDT-three (3) Crore under a maximum of 2 (two) contracts in the last 05 (five) years with governments/semi-government/development partners/UN Organizations in Bangladesh/South Asia/south-east Asian region) to perform the Service.

- c) The Consultant(s) should have a team comprised of a mix of managerial and field extension agents to ensure that the assignment benefits from best practices of capacity-building programs and is coupled with in-depth knowledge of the local context of establishing sustainable sanitation and integrated waste management.
- d) Managerial and organizational (capacity-building programs) should be in place to handle such assignments, along with the availability of appropriate skills among staff, the firm's financial health, and other resources.

The duration of the services will be nine (9) months or up to the completion period of the PPSF fund, June 2025 whichever comes first, starting from **September 2024**.

The Department of Public Health Engineering (DPHE) now invites eligible Consultant firms to indicate their interest in providing the Services. Interested Consulting firms should provide information demonstrating that they have the required qualifications and relevant experience that mentioned above.

The attention of interested Consulting firms is drawn to Section II, paragraph 4.4, and paragraph 4.9 of the AIIB's "Procurement Instructions for Recipients" dated June 2, 2016, which set forth the AIIB's policy on conflict of interest and eligibility.

The consultant will be selected in accordance with the 'Open Competitive Selection of consulting firm' method set out in the 13.2 of Procurement Instructions for Recipients AIIB's June 2, 2016. Consultants may associate with other firms to enhance their qualifications but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract if selected.

A Consultant will be selected according to the Quality and Cost Based Selection (QCBS) method in the AIIB's Procurement Regulations.

Further information can be obtained at the address below during BST-9.00 AM to 4.00 PM office hours.

Expressions of interest must be submitted in writing to the address below by 1st July 2024, by 3:00 PM BST. Please clearly mark the submission with "**Request for Expression of Interest**" the contract package number, the name of the assignment applied for, and the name, address, and contact details of the firm. Submissions must be made in person. soft copy in pen drive has to submit along with the hard copy..



(Mahmud Kabir Chowdhury)
Project Director