

Memo No: 46.03.2600.061.07.084.15-403

Date: 09/10/2019

Request for Expressions of Interest (EoI)
(Consulting Services – Local NGO)

Country	:	Bangladesh
Name of the	:	Arsenic Risk Reduction Project (ARRP)
Assignment Title	:	Services for Arsenic screening, training, orientation and supervision activities
Reference No.	:	46.03.0000.537.14.112.18-1244(18) Date-04/09/2019

Arsenic Risk Reduction Project (ARRP) is being implemented by the Department of Public Health Engineering (DPHE), under the Ministry of Local Government, Rural Development and Co-operatives, Government of Bangladesh. The main objective of the project is to provide safe water to the arsenic affected population in upzila having union(s) more than 60% arsenic contaminated as identified by the Situation Analysis of Arsenic Mitigation 2009 by DPHE and JICA. To identify the present situation of arsenic contamination of the country by blanket screening of the point water sources is the second important objective of the project. The project intends to hire a competent, qualified and experienced local NGO to assist DPHE in the implementation of the screening activities in the arsenic contaminated unions of the country.

The detailed Terms of Reference (ToR) for the assignment can be found at the following website: (www.dphe.gov.bd) or from the office of the undersigned.

The scope of work of the firm includes the following:

- To provide hands on training on "Arsenic Test" to Field Arsenic Testers (1 mechanic, 6 testers & 1 UP representative per union) in respective areas.
- Orientation meeting at districts and upzila levels.
- Prepare relevant Training Manuals/Documents/Guidelines as and when required.
- Ensure the quality, monitoring and reporting of the arsenic screening activity.
- Supervision and reporting of the arsenic screening activities.
- Duration of the consultancy services is six (06) months
- The payment would be output basis (after completion of the tasks)

DPHE, Dhaka Division, Dhaka now invites eligible Local NGO to indicate their interest in providing the services. Interested Local NGO (registered in the districts/ working experiences in the districts of last five years) should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The short-listing criteria are:

- The Local NGO should have at least ten (10) years of experience in WASH services including five (5) years in Arsenic Screening having required personnel with experience for similar type of projects in Arsenic Screening activities at District level.
- Must have a proven track record of arsenic screening or similar water quality (arsenic and chloride) test and training experiences of minimum BDT 65 lakh in last five years.
- Must have sound turn over (minimum one crore per year for a period of 3 consecutive years) to be proven by Audit Report and Bank Statement.
- Extensive knowledge and experience on 'training on social mobilization, Arsenic Screening and behavioral pattern of mass community.
- Extensive knowledge and experience in working with local government Institution (LGIs)
- Corporate Capacity of the Local NGO (Annual Turnover, Financial Information for last 5 years, but no audited financial statements in this regard).

Key Experts will not be evaluated at the shortlisting stage.

Consultants may associate with other NGO to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

Selection of Local NGO will be made by Quality and Cost Based Selection (QCBS) method set out in the Procurement Regulations.

The Expressions of Interest should include as minimum the following:

- Legal names and address of local NGO including country of registration (i.e. legal documents, Up to date Trade License, VAT and Tax Certificate);
- Brochure of the local NGO;
- Description of relevant experience with all necessary information;
- List of professional strength with name, qualification and experience;
- Annual turnover supported by audited financial statements;
- Forwarding letter with detail address (i.e. mail address, telephone, fax, email) and contact person for communication.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail) by 30 October, 2019 up to 3:00 pm.

For any clarification and background information, intending entities may contact DPHE at the address given below during office hours (i.e. 0900 to 1700 hours).


(Mohammad Shaikh Sadi Rahmatullah)
Executive Engineer

Government of the People's Republic of Bangladesh
Department of Public Health Engineering
Office of the Executive Engineer
Dhaka Division, Dhaka.

E-mail: ee.dhaka@dphe.gov.bd Phone:029582014

উন্নয়নের গণতন্ত্র
শেখ হাসিনার মূলমন্ত্র

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Date: 09/10/2019

To : 1. The Manager, Advertisement
The Daily -----
3. The Manager , Advertisement
The Daily -----

2. The Manager, Advertisement
The daily -----

Subject: Notice for Advertisement of "Request for Expressions of Interest (EoI) of Local NGO for Consultancy Services for Arsenic screening, training, orientation and supervision activities"

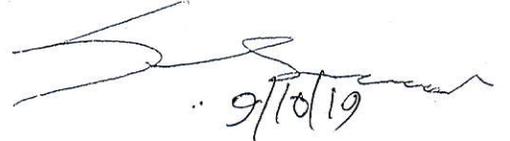
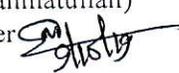
Ref: DPHE,Dhaka Division Office Memo-403

Date: 09/10/2019

Please find enclosed herewith one copy of notice for advertisement, under the caption invitation of "Request for Expressions of Interest (EoI) for Consultancy Services for Arsenic screening, training, and orientation and supervision activities" under Arsenic Risk Reduction Project (ARRP), DPHE.

It will be appreciated if you kindly publish the attached advertisement for one day at 4"x3column at inner page in your daily newspaper in all editions of the day on 10 October, 2019. You are also requested to send two copies (as complementary) of the issue publishing the advertisement in your daily to the office of the undersigned.

Attachment: One copy of the notice.


9/10/19
(Mohammad Shaikh Sadi Rahmatullah)
Executive Engineer 

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Copy with enclosure to:

1. ✓ Programmer, MIS Unit, Planning Circle, DPHE, Dhaka. Please publish the notice of EoI in DPHE web site.

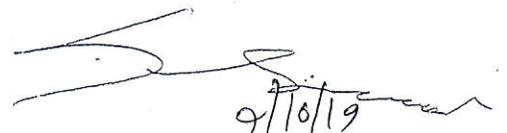

9/10/19
(Mohammad Shaikh Sadi Rahmatullah)
Executive Engineer 

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Copy forwarded for information to:

1. Additional Chief Engineer (Works/Planning), DPHE, Govt. of Bangladesh, Dhaka.
2. Project Director, Arsenic Risk Reduction Project, Dhaka.
3. Office copy.


9/10/19
(Mohammad Shaikh Sadi Rahmatullah)
Executive Engineer 