

Government of the People's Republic of Bangladesh  
Ministry of Local Government, Rural Development & Co-operatives  
Local Government Division  
Water Supply-1 Section  
[www.lgd.gov.bd](http://www.lgd.gov.bd)

No.46.00.0000.083.25.009.25- 644

Dated: 04/11/2025

To: Chief Accounts & Finance Officer  
Local Government Division  
CGA Bhaban (5<sup>th</sup> floor), Segunbagicha, Dhaka

**Subject: Government's sanction to participate in "Pre-event Workshop & "IWA Water and Development Congress & Exhibition 2025" to be held on 07 to 12 December, 2025 in Pathum Thani and Bangkok, Thailand.**

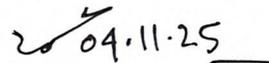
The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following officials for participating in "Pre-event Workshop & "IWA Water and Development Congress & Exhibition 2025" to be held in Pathum Thani and Bangkok from 07/12/2025 to 12/11/2025 (Excluding transit period). This leave is granted under the following terms and conditions:

1. Mr. Mr. Ehet Shamul Russel Khan (Passport no. E00104537), Additional Chief Engineer (Planning) (Additional Duties), Department of Public Health Engineering, Dhaka
2. Mr. Shishir Kumar Biswas (Passport no. E00161384), Executive Engineer, Survey Investigation and Research Division, Department of Public Health Engineering, Dhaka.

**Terms and conditions:**

- (i) The period to be spent for the exposure visit including transit will be treated as on duty.
- (ii) They will draw their usual pay and allowances from Bangladesh in local currency. No part of it shall be drawn in foreign currency.
- (iii) All expenses in connection with this Training Program will be borne by Asian Institute of Technology (AIT).
- (iv) They will not be allowed to stay abroad beyond the approved period.

02. This order is issued with approval of the competent authority.

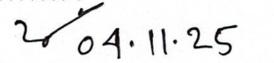
  
Md. Zakir Hossen  
Senior Assistant Secretary  
Phone: 02-9511603  
Email:lgwsl@lgd.gov.bd

No.46.00.0000.083.25.009.25- 644 / 1 (15)

Dated: 04/11/2025

**Copy for kind information and necessary action (not according to seniority):**

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs (with request to issue necessary note verbale).
3. H.E. Ambassador, Royal Thai Embassy, Dhaka, Bangladesh.
4. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Bangkok, Thailand.
5. Additional Secretary (Water Supply Wing), Local Government Division, Bangladesh Secretariat, Dhaka.
6. Director General, Department of Immigration & Passports, Dhaka.
7. Chief Engineer (Routine Duties), Department of Public Health Engineering, Dhaka.
8. Joint Secretary (Water Supply Branch), Local Government Division, Bangladesh Secretariat, Dhaka.
9. Director, Hazrat Shah Jalal International Airport, Dhaka.
10. PS to Hon'ble Advisor, Ministry of Local Government, Rural Development & Co-operatives.
11. PS to Secretary, Local Government Division, Bangladesh Secretariat, Dhaka.
12. System Analyst, Local Government Division (with request to Upload in website).
13. Accounts Officer, Local Government Division, Bangladesh Secretariat, Dhaka.
14. Mr. ....
15. Office Copy.

  
Md. Zakir Hossen  
Senior Assistant Secretary