

(To be replaced with same date and memo)
Government of the People's Republic of Bangladesh
Foreign Training and NPO Section
Ministry of Industries
91, Motijheel C/A, Dhaka-1000
www.moind.gov.bd

No. 36.00.0000.000.052.25.0003.26.141

Dated: 18 August 2026

To:

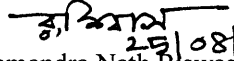
Chief Accounts and Finance Officer
Ministry of Industries
CGA Bhaban, Segunbagicha, Dhaka

Subject: Permission to participate in 'The JPO/IPR Training Course on Information Technology' to be held on 30 September 2026 to 05 October 2026 in Tokyo, Japan.

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh in favour of the following officials to participate in the aforesaid program to be held on 30 September 2026 to 05 October 2026 or nearest possible date (excluding transit and travel time) in Tokyo, Japan:

Sl.	Name, Designation and Office	Passport Number
(i)	Md Ashaduzzaman Sarker, System Analyst, Department of Patents, Industrial Designs and Trademarks (DPDT), Dhaka	E00137514
(ii)	Tanmoy Saha, Assistant Programmer, Department of Patents, Industrial Designs and Trademarks (DPDT), Dhaka	E00227090

2. The terms and conditions are as follows:
 - a. All related expenses will be borne by Japan Patent Office (JPO).
 - b. They will be treated as on duty during the tour and transit and will receive pay & allowances for this period accordingly.
 - c. They will not be allowed to draw their pay and allowances in foreign currency.
 - d. They will not be allowed to extend their stay abroad beyond the permitted time.
 - e. They will have to submit a brief report to the Secretary, Ministry of Industries within seven days of their return from Japan.
3. This order is issued with the approval of the competent authority.

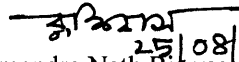

25/08/26
Ramendra Nath Biswas
Deputy Secretary
Phone: +8802223358792
E-mail: dsfortr@moind.gov.bd

No. 36.00.0000.000.052.25.0003.26.141/1(13)

Dated: 18 August 2026

Copy forwarded for kind information and necessary action: (Not in order of seniority)

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka (With request to take necessary action for issuing Note Verbale).
3. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Tokyo, Japan (By diplomatic bag).
4. H.E. Ambassador, Embassy of Japan, Dhaka, Bangladesh (By diplomatic bag).
5. Director General, Department of Immigration and Passport, Dhaka.
6. P.S. to Honorable Minister (Joint Secretary), Ministry of Industries, Dhaka
7. Director, Hazrat Shahjalal International Airport, Dhaka.
8. P.S. to Secretary, Ministry of Industries, Dhaka.
9. Senior Assistant Secretary (Admin-Establishment), Ministry of Industries, Dhaka.
10. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
11. System Analyst, Ministry of Industries, Dhaka (With request to upload the G.O. in the website of Ministry of Industries).
12. **Mr. Md Ashaduzzaman Sarker**, System Analyst, DPDT, Dhaka.
13. **Mr. Tanmoy Saha**, Assistant Programmer, DPDT, Dhaka.


25/08/26
Ramendra Nath Biswas
Deputy Secretary