



Government of the People's Republic of Bangladesh
Ministry of Shipping
Department of Shipping
Admin Section
F-12/C-1, Agargaon, Sher-e-Bangla Nagar,
Dhaka-1207
www.dos.gov.bd



Record Number: 18.17.0000.000.008.31.0016.21.60

Date: 04 Feb 2026

Office Order

Mr. Muhammad Shahanowaz, Word processor, Department of Shipping, Dhaka has been granted earn leave (Ex-Bangladesh) for performing Hajj in Saudi Arabia for 20 days from 12-02-2026 to 03-03-2026 or from the date of actual commencement of leave and journey. His and his family members' passport numbers are as follows:

S.I.	Name	relationship	Passport No.
1.	Muhammad Shahanowaz	Self	A18035219
2.	Sufia Khatun	Wife	A20804506
3.	Samsun Nahar Begum	Mother	A20887593
4.	Md. Safwan	Son	A20804505
5.	Shakera Newaz	Daughter	A20806001

This leave is granted under the following terms and conditions:

1. All expenses of this visit shall be borne by Mr. Muhammad Shahanowaz.
2. He will draw his pay and allowance in currency. No part of it should be drawn in foreign currency.
3. He will not be allowed to overstay.
4. He will not get TA/DA for this travel.
5. The provision of 34 of Appendix Viii of BSR (part-1) will be applicable for the approval of this leave.
6. This order is issued the approval of the competent authority.

04-02-2026

Commodore Md. Shafiul Bari, (ND),
OSP, ndc, psc, BN
Director General
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Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Secretary, Office of the Secretary, Office of Shipping ministry;
2. Foreign Secretary, Office of the Foreign Secretary, Ministry of Foreign Affairs;
3. H.E. High Commission of the People's Republic of Bangladesh, Kingdom of Soudi Arabia (KSA),
;
4. H.E. High Commission of Kingdom of Soudi Arabia (KSA), Dhaka, Bangladesh,
;
5. Director, Director (Passport & Visa), DIP;
6. Chief Naval Architect (Regular Duty), Director branch, Department of Shipping;
7. Engineer and Ship Surveyor, Chittagong, Department of Shipping;
8. Director, Hazrat Shahjalal International Airport, Dhaka.,
;
9. Chief Accounts and Finance Officer, Chief Accounts and Finance Officer, Office of the Chief Accounts and Finance Officer, Ministry of Shipping Bangladesh House Building Finance Corporation (7th Floor), 22, Purana Paltan, Dhaka-1000,
;
10. General Manager, Foreign Currency Division, Bangladesh Bank, Dhaka,
;
11. System Analyst, ICT Section, Department of Shipping;
12. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka,
;
13. Accounts Officer, Department of Shipping;
14. PS to DG, Office of the Director General, Department of Shipping and
15. Muhammed Shahanowaz, Word processor, Department of Shipping.



A handwritten signature in blue ink, located above the name of the Director General.

04-02-2026

Commodore Md. Shafiul Bari, (ND),
OSP, ndc, psc, BN
Director General