



Government of the People's Republic of
Bangladesh
Ministry of Shipping
Department of Shipping
Admin Section
F-12/C-1, Agargaon, Sher-e-Bangla Nagar,
Dhaka-1207
www.dos.gov.bd



Record Number: 18.17.0000.000.008.31.0015.18.184

Date: 22/04/2025

Office Order

Md. Shahjahan Siraj, Inspector (C.C), Department of Shipping, Dhaka has been granted earn leave (Ex-Bangladesh) for performing Hajj in Saudi Arabia for 45 days from 15-05-2025 to 28-06-2025 or from the date of actual commencement of leave and journey. His wife Rufjan Akter, Passport no. A03339463 will accompany with him to Saudi Arabia. This leave is granted under the following terms and conditions:

1. All expenses of this visit shall be borne by Md. Shahjahan Siraj.
2. He will draw his pay and allowance in currency. No part of it should be drawn in foreign currency.
3. He will not be allowed to overstay.
4. He will not get TA/DA for this travel.
5. The provision of 34 of Appendix Viii of BSR (part-1) will be applicable for the approval of this leave.
6. This order is issued the approval of the competent authority.

22-04-2025

Commodore Mohammad Maksud Alam,
(E), BSP, NUP, BCGM, BCGMS, ndc,
psc, BN
Director General
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(16)

Date: 22/04/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Senior Secretary, Office of the Senior Secretary, Office of Shipping ministry;
2. Foreign Secretary, Ministry of Foreign Affairs;
3. H.E. High Commission of the People's Republic of Bangladesh Kingdom of Soudi Arabia, (KSA).;
4. H.E. High Commission of Kingdom of Soudi Arabia (KSA), Dhaka, Bangladesh.;
5. Director General, Department of Immigration and Passport, Agargaon, Dhaka;
6. Joint Secretary, Director (Admin), Director branch, Department of Shipping;
7. Chief Engineer and Ship Surveyor (In charge), Chief Engineer and Ship Surveyor Branch, Department of Shipping;
8. Director, Hazrat Shahjalal International Airport, Dhaka.;
9. Chief Accounts and Financial Officer, Ministry of Shipping, 22, Purana paltan, Dhaka.;
10. General Manager, Foreign Currency Division, Bangladesh Bank, Dhaka.;
11. System Analyst, ICT Section, Department of Shipping;
12. Chief Inspector, Inspection Section, Department of Shipping;
13. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.;
14. Accounts Officer, Department of Shipping;
15. PS to DG, Office of the Director General, Department of Shipping and
16. Mr. Md. Shahjahan Siraj, Inspector (Current duty), Inspection Section, Department of Shipping.



A handwritten signature in black ink, appearing to read 'Shahadat'.

22-04-2025

Muhammad Shahadat Hossain Sarker
Assistant Director (Admin)