

People's Republic of Bangladesh  
Ministry of Housing and Public Works  
Directorate of Government Accommodation  
Admin (Central) Section  
www.doga.gov.bd

**Record Number:** 25.43.0000.000.016.07.0004.19.196

**Date:** 28/04/2025

Chief Accounts and Finance Officer, Ministry of Housing and Public Works, 2nd 12th Floor Government Office Building, Segunbagicha, Dhaka.

**Subject: Permission to visit the Kingdom Saudi Arabia for performing Umrah Hajj .**

Reference: Application of Md. Momin Hossain , Assistant Sub-Inspector, Directorate of Government Accommodation, Bangladesh Secretariat, Dhaka; Dated: 15-04-2025.

The undersigned is directed to convey the approval of the Directorate of Government Accommodation to grant 10(Ten) days of earned leave in favour of Md. Momin Hossain , Assistant Sub-Inspector, Directorate of Government Accommodation, Bangladesh Secretariat, Dhaka to visit the Kingdom Saudi Arabia for performing Umrah Hajj dated from 20-04-2025 to 29-04-2025 10(Ten) days or the date of his actual departure. he enjoy his leave under the following terms and conditions:

1. He will enjoy the leave for the purpose of performing Umrah Hajj;
2. All expenditure in this regard shall be borne by himself;
3. He will receive his monthly pay from the Directorate in local currency in time of his leave;
4. He will join his present post after returning from abroad;
5. Leave granted in this regard shall not be extended; and
6. "Rule 34" of BSR (Part 1) Appendix VIII and other relevant rules shall be applicable in case of enjoying the said leave;
7. The office order issued vide memorandum No.117,dated 06-03-2023 of this department is hereby deemed cancelled.

2. This order is issued with approval of the competent authority.

Your Faithfully,



28-04-2025

Mohammad Zillur Rahman

Deputy Director

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adminsec@doga.gov.bd

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**A Copy for has been sent consideration and necessary (if applicable) action (Not in the order of**

**seniority):**

1. H.E. the Ambassador of Bangladesh to the Kingdom Saudi Arabia , Riyadh, Saudi Arabia.;
2. H.E. the High Commissioner of the Kingdom Saudi Arabia to Bangladesh, Baridhara, Dhaka;
3. Additional Secretary (Administration),Ministry of Housing and Public Works, Bangladesh Secretariat, Dhaka;
4. Deputy Director, Department of Immigration and Passport, Bangladesh Secretariat, Dhaka;
5. Assistant Secretary (Consular),Ministry of Foreign Affairs, Dhaka;
6. Immigration Officer, Hazrat Shahjalal International Airport, Bangladesh;
7. Immigration office, Chuadanga Darshona Checkpost, Bangladesh, Dhaka, ;
8. Assistant Director, ICT Section, Directorate of Government Accommodation (With request to upload and publish this order on the official website of the Directorate);
9. Accountant, Directorate of Government Housing.Bangladesh Secretariat, Dhaka.;
10. PA to Director, Office of the Director, Directorate of Government Accommodation;
11. Md. Momin Hossain , Assistant Sub-Inspector, Directorate of Government Accommodation, Bangladesh Secretariat, Dhaka, ;
12. PA to Additional Director, Office of the Additional Director, Directorate of Government Accommodation and
13. Office Front Desk, ICT Section, Directorate of Government Accommodation.



  
28-04-2025  
Abdullah-Al-Nooman  
Assistant Director