

People's Republic of Bangladesh
Ministry of Housing and Public Works
Directorate of Government Accommodation
Admin (Central) Section

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Record Number: 25.43.0000.016.07.004.19.841

Date: 12/09/2024

Chief Accounts and Finance Officer, Ministry of Housing and Public Works, 2nd 12th Floor Government Office Building, Segunbagicha, Dhaka..

Subject: Permission to Visit India for Medical Purposes.

Reference: Application of Ms Nasima Akhter, Head Assistant, Directorate of Government Accommodation, Bangladesh Secretariat, Dhaka, Dated: 18-08-2024.

The undersigned is directed to convey the approval of the Directorate of Government Accommodation to grant 31 (thirty one) days of earned leave in favour of Ms Nasima Akhter, Head Assistant, Directorate of Government Accommodation, Bangladesh Secretariat, Dhaka to visit India for medical purposes along with her husband Mr Md. Abdul Malek Pathan, daughters Ms Momota Hena Pathan, Ms Nadia Sultana Pathan, Ms Nahida Sultana Pathan and her husband Kazi Ratul dated from 01-10-2024 to 31-10-2024 (31 days) or from the date of her actual departure from Bangladesh. Leave in this regard has been approved converting 15 (fifteen) days of Rest and Recreation Leave into Earned Leave from 01-10-2024 to 15-10-2024 (15 days) and from 16-10-2024 to 31-10-2024 (16 days) of Earned leave effective successively. She will enjoy her leave under the following terms and conditions:

1. She will enjoy the leave for medical purposes;
 2. All expenditure in this regard shall be borne by herself;
 3. She will receive her monthly pay from the Directorate in local currency in time of her leave;
 4. She will join her present post after returning from abroad;
 5. Leave granted in this regard shall not be extended;
 6. "Rule 34" of BSR (Part 1) Appendix VIII and other relevant rules shall be applicable in case of enjoying the said leave;
2. This letter is issued with approval of the competent authority.

Your Faithfully,



12-09-2024

Mohammad Zillur Rahman

Deputy Director

+880255100917

adminsec@doga.gov.bd

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A Copy for has been sent consideration and necessary (if applicable) action

(Not in the order of seniority)

:

1. H.E. the High Commissioner of Bangladesh to India, New Delhi, India.;
2. H.E. the High Commissioner of India to Bangladesh, Dhaka;
3. Additional Secretary (Administration), Ministry of Housing and Public Works, Bangladesh Secretariat, Dhaka;
4. Joint Secretary, Development Branch -8, Ministry of Housing & Public Works, Bangladesh Secretariat, Dhaka;
5. Deputy Director, Department of Immigration and Passport, Bangladesh Secretary, Dhaka;
6. Assistant Director, ICT Section, Directorate of Government Accommodation, Bangladesh Secretariat, Dhaka;
7. Assistant Secretary (Consular), Ministry of Foreign Affairs, Dhaka;
8. Immigration Officer, Hazrat Shahjalal International Airport, Bangladesh;
9. Immigration Officer, Benapool Checkpost, Jashore, Bangladesh;
10. Immigration Officer, Darshona Checkpost, Chuadanga, Bangladesh;
11. Accountant, Cash and Bill Section, Directorate of Government Accommodation, Bangladesh Secretariat, Dhaka;
12. PA to Director, Office of the Director, Directorate of Government Accommodation, Bangladesh Secretariat, Dhaka;
13. Ms Nasima Akhter, Head Assistant, Directorate of Government Accommodation, Bangladesh Secretariat, Dhaka;
14. PA to Additional Director, Office of the Additional Director, Directorate of Government Accommodation, Bangladesh Secretariat, Dhaka and
15. Office Front Desk, ICT Section, Directorate of Government Accommodation, Bangladesh Secretariat, Dhaka.



15-09-2024

Abdullah-Al-Nooman

Assistant Director