

Government of the People's Republic of Bangladesh
Department Of Environment
 Paribash Bhaban
 E/16, Agargaon, Sher-E-Bangla Nagar, Dhaka-1207
www.doe.gov.bd

Application Form
 for Enlistment of Subject Matter Expert

Instructions to applicants	For Administration Use Only (DoE)
I. All information must be typed. II. Application letter to DoE III. Recent passport sized Photograph IV. Please enclose a copy of the verified supporting document.	Application Number: Status of application: Complete Not complete

SECTION A – APPLICANT’S INFORMATION	
Name:	
Nationality:	
NID No.	
Passport No. (If available):	
Address:	
<i>Please (✓) the address used for correspondence (Letter, certificate etc.)</i>	
<input type="checkbox"/> Permanent Address Telephone No: Mobile No.: Email	<input type="checkbox"/> Present Address Telephone No: Mobile No.: Email

SECTION B – APPLICATION FEE & PAYMENT METHOD	
Application Fee : TK 500.00 Code: 14503 01124572 1441 299	Payment Method: Treasury challan (A. challan) Please enclose with application Form.

SECTION C – SELECTION AREA OF ENVIRONMENTAL IMPACT ASSESSMENT STUDY

Applicant is only allowed to choose maximum 3 (three) areas of Environmental Impact Assessment Study based on his/her expertise that gained from verified academic qualification, formal training and working experiences.

Subject or areas of Environmental Impact Assessment Study :	Air Quality	Modeling and Prediction	Tick (√)
		Pollution Control, Prevention and Monitoring.	
	Water Quality	Modeling and Prediction	
		Pollution Control and Prevention (ETP, STP) and Monitoring.	
	Ecology and Biodiversity		
	Land Use Planning		
	Waste Management		
	General Environmental Management,		
	Geology and Soils		
	Mining		
	Noise and Vibration		
	Groundwater and Hydrology		
	Social Impact Assessment		
	Risk Assessment and Hazard Management		
Health Impacts assessment			
Others		Please Specify	

SECTION D - ACADEMIC QUALIFICATIONS

*Please enclose copies of certificates and official transcripts

Name of degree	Name of University/Institution	Division/Grade/CGPA	Passing Year

SECTION E: EXPERIENCE					
(i) Experience in environmental impact assessment (EIA) study – minimum 5 Years					
No.	Name of Project (Enclose copy of relevant EIA report cover page or any other proof)	Position/Area of EIA Study (Enclose list of EIA study team members of the relevant EIA report or any other proof)	Responsibilities (Brief of your responsibilities and tasks in the study)	Duration (From – to)	Verification Source name of client/ entrepreneur/ company address, Mobile & telephone No., email
1.					
2.					
-					
ii) Study or research related to the consultant's expertise					
No.	Name of Study or research (Please Enclose relevant proof)	Position/Area of Study or research	Responsibilities	Duration (From – to)	Verification Source – name of client/organization/ entrepreneur/company, address, Mobile & telephone No, email
1.					
2.					
-					

SECTION F – TRAINING AND COURSE ONLY RELATED EIA STUDY AREA			
Please enclose copies of certificates for each training/courses attended			
No	Training/Course Title (Minimum one week duration)	Name of organization/ Institution	Date and Duration
1.			
2.			
-			

SECTION G - DECLARATION

I hereby declare that the information given in the application form is true to the best of my knowledge and no information has been concealed or distorted therein. I have no objection to take any legal action at any time if any information provided in the application form is found to be false or distorted.

Applicant's Signature :

Date:

IMPORTANT- CODE OF PRACTICE

All Subject Matter Expert are obliged to improve the standing of the environmental impact assessment profession by rigorously observing the following Codes of Practice. Failure to conform may result in suspension or deregistration. All registrants shall:

- ✓ *Act professionally, accurately and in an unbiased manner;*
- ✓ *Strive to increase the competence and prestige of the environmental impact assessment profession;*
- ✓ *Assist those under my supervision (if relevant) in developing their management, professional and environmental impact assessment skills;*
- ✓ *Not to undertake any job that I am not competent to perform;*
- ✓ *Not to represent conflicting or competing interests and to disclose to any client or employer any relationship that may influence my judgment;*
- ✓ *Not to accept any inducement, commission, gift or any other benefit from any interested party or knowingly allow colleagues to do so;*
- ✓ *Not to intentionally communicate false or misleading information that may compromise the integrity of any EIA study;*
- ✓ *Not to act in any way that would prejudice the reputation of the environment consultant and*
- ✓ *Initial Environmental Examination (IEE), Environmental Impact Assessment (EIA) and Environmental Management Plan (EMP) report of industrial establishments or projects have to prepare following Environmental Conservation Rules 2023.*

Please Submit the completed Application form to:

Director General
Department of Environment
Room No 201, Paribesh Bhaban (New Building),
Agargaon, Sher-E-Bangla Nagar, Dhaka 1207.
web: www.doe.gov.bd