

**Annual Procurement Plan (Goods)**  
FY: 2025-2026

Ministry: Environment, Forest and Climate Change  
Agency: Department of Environment  
Procuring Entity & Code: Director (Admin), 4541.

Sl No	Package No	Package Type	Description of Procurement Package	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Sources of Fund	Estid. Cost in (Tk)	Time code for process	Invite/ Advise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract signature	Time for completion of contract
1	2		3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
1	DoE/ GR-1	Manual	Supply of Cable Transmission Kit, Cable Lugs etc. with termination work of 11KV electric substation of doE	No	Cable Kit-05 set, Cable Lugs-18 pcs, P.I.V Tape-4 pcs & Ampier Tape-02 pcs	RFQ (National)	HOPE	GOB	86,000/-	Planned dates	18 Aug 2025	20 Aug 2025	20 Aug 2025	21 Aug 2025	21 Aug 2025	21 Aug 2025	21 Aug 2025	7
2	DoE/ GR-2	e-GP	Design, Printing & Supply of Climate Change Related Brochure, Event Guide Book & Position Paper for COP 30	No.	Brochure-500, Position Paper-50 & Event Guide Book-300	RFQ (National)	HOPE	GOB	1,50,000/-	Planned dates	26 Oct 2025	30 Oct 2025	02 Nov 2025	03 Nov 2025	04 Nov 2025	05 Nov 2025	05 Nov 2025	3
3	DoE/ GR-3	e-GP	Design and Printing Enforcement Bulletin and Poribesh Barta (Framework Agreement)	No.	6100	OTM (National)	HOPE	GOB	5,10,000/-	Planned dates	21 Aug 2025	04 Sep 2025	16 Sep 2025	17 Sep 2025	21 Sep 2025	06 Oct 2025	06 Oct 2025	46
4	DoE/ GR-4	e-GP	Supply of Refreshment & Lunch packed for training seminar and workshop organized by DoE, Head office. (Framework Agreement)	No	4,000	OTM (National)	HOPE	GOB	27,00,000/-	Planned dates	02 Nov 2025	12 Nov 2025	26 Nov 2025	03 Dec 2025	08 Dec 2025	22 Dec 2025	22 Dec 2025	60
5	DoE/ GR-5	e-GP	Supply of Firewall for DoE Data Center with subscription	No	01	OTM (National)	HOPE	GOB	20,00,000/-	Planned dates	03 Nov 2025	13 Nov 2025	27 Nov 2025	04 Dec 2025	09 Dec 2025	23 Dec 2025	23 Dec 2025	90

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Sl No	Package No	Package Type	Description of Procurement Package	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of Fund	Est'd. Cost In (Tk)	Time code for process	Invite/ Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract signature	Time to completion of contract
12.	DoE/ GR-12	e-GP	Supply of cleaning items for DoE Head office	No.	As per Demand	RFQ	HOPE	GOB	1,60,000/-	Planned dates	30 Nov 2025	04 Dec 2025	07 Dec 2025	08 Dec 2025	10 Dec 2025	14 Dec 2025	-	-
11.	DoE/ GR-11	e-GP	Supply of Uniforms for drivers and others	No.	15	RFQ (National)	HOPE	GOB	3,00,000/-	Planned dates	0	7	7	5	3	-	22	7
10.	DoE/ GR-10	e-GP	Supply of Tyre and Battery for DoE Vehicles. (Framework Agreement)	No.	Tyre-25 Battery-11	OTM (National)	HOPE	GOB	8,00,000/-	Planned dates	0	10	14	7	7	14	52	365
9.	DoE/ GR-9	e-GP	Supply of spare parts for repairing & Servicing of Air condition of DoE Auditorium	No.	1	OTM (National)	HOPE	GOB	13,00,000/-	Planned dates	0	10	14	7	6	14	51	365
8.	DoE/ GR-8	e-GP	Supply of various toner for printer, photocopier, fax machine for Department of Environment, Head Office, Dhaka (Framework Agreement)	No.	As per Demand	OTM (National)	HOPE	GOB	17,00,000/-	Planned dates	0	11	14	7	4	14	50	365
7.	DoE/ GR-7	e-GP	Supply of stationary and miscellaneous goods for Department, Head Office, Dhaka (Framework Agreement)	No.	As per Demand	OTM (National)	HOPE	GOB	15,00,000/-	Planned dates	0	10	14	7	6	14	51	365
6.	DoE/ GR-6	e-GP	Supply of Sound & Confer System with Conference Call for 01 (one) conference room DoE	No.	01	OTM (National)	HOPE	GOB	15,00,000/-	Planned dates	0	10	14	7	4	13	48	60
										Actual dates	-	-	-	-	-	-	-	-
										Planned dates	06 Nov 2025	16 Nov 2025	30 Nov 2025	07 Dec 2025	11 Dec 2025	17 Dec 2025	31 Dec 2025	-
										Actual dates	-	-	-	-	-	-	-	-
										Planned dates	10 Nov 2025	20 Nov 2025	04 Dec 2025	11 Dec 2025	17 Dec 2025	31 Dec 2025	-	-
										Actual dates	-	-	-	-	-	-	-	-
										Planned dates	12 Nov 2025	23 Nov 2025	07 Dec 2025	14 Dec 2025	18 Dec 2025	01 Jan 2026	-	-
										Actual dates	-	-	-	-	-	-	-	-
										Planned dates	13 Nov 2025	23 Nov 2025	07 Dec 2025	14 Dec 2025	21 Dec 2025	04 Jan 2026	-	-
										Actual dates	-	-	-	-	-	-	-	-
										Planned dates	20 Nov 2025	30 Nov 2025	14 Dec 2025	21 Dec 2025	28 Dec 2025	11 Jan 2026	-	-
										Actual dates	-	-	-	-	-	-	-	-

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Package No	Package Type	Description of Procurement Package GOODS	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Sources of Fund	Extd. Cost in (Tk)	Time code for process		Invet/ Advise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract signature	Time for completion of contract
									Planned days	Actual days								
13	DoE/ GR-13	Supply of IP Camera for DoE	Set	1	OTM (National)	HOPE	GOB	10,00,000/-	Planned dates	0	4	3	1	2	4	14	7	
									Actual dates	01 Dec 2025	11 Dec 2025	28 Dec 2025	04 Jan 2026	07 Jan 2026	21 Jan 2026	21 Jan 2026	30	
14	DoE/ GR-14	Supply of Desktop Computer, Printer & Scanner	No.	Desk Com-18 Monitor-22 Printer-16 Scan-8	OTM (National)	HOPE	GOB	30,00,000/-	Planned dates	0	14	14	7	7	14	77	30	
									Actual dates	01 Dec 2025	15 Dec 2025	29 Dec 2025	05 Jan 2026	12 Jan 2026	26 Jan 2026	25 Jan 2026	90	
15	DoE/ GR-15	Supply of Spare Parts and different Equipments for 10 (Ten) CAMS and 15 (fifteen) C-CAMS (Environment SA).	Set	As per requirement	OTM (National)	HOPE	GOB	2,10,00,000/-	Planned dates	0	12	14	7	7	14	52	90	
									Actual dates	07 Dec 2025	14 Dec 2025	28 Dec 2025	04 Jan 2026	11 Jan 2026	25 Jan 2026	29 Dec 2025		
16	DoE/ GR-16	Supply of spare parts for repairing & Servicing of Real Time Display Board	No.	As per requirement	RFQ (National)	HOPE	GOB	80,000/-	Planned dates	-	7	4	5	6	-	22	7	
									Actual dates	09 Dec 2025	15 Dec 2025	21 Dec 2025	24 Dec 2025	30 Dec 2025	30 Dec 2025	-		
17	DoE/ GR-17	Supply of Sofa Set for DoE	Set	02	RFQ (National)	HOPE	GOB	3,00,000/-	Planned dates	0	6	6	3	5	-	20	7	
									Actual dates	09 Dec 2025	15 Dec 2025	21 Dec 2025	24 Dec 2025	30 Dec 2025	30 Dec 2025	-		
18	DoE/ GR-18	Supply of spare parts for repairing & Servicing of Lift and Generator	No.	Lift-03 Generator-01	OTM (National)	HOPE	GOB	5,00,000/-	Planned dates	0	10	21	7	7	14	59	30	
									Actual dates	14 Dec 2025	24 Dec 2025	07 Jan 2026	14 Jan 2026	21 Jan 2026	21 Jan 2026	14 Jan 2026	30	

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Sl No	Package No	Package Type	Description of Procurement Package GOODS	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of Fund	Est. Cost In (Tk)	Time code for process		Invite/ Tender	Tender (Opening)	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract signature	Time comp of contract
										Planned dates	Actual dates								
19	DoE/ GR-19	e-GP	Supply of Spare Parts and different equipments for (old use) CAMS (Telephone APN & Met One Instrument)	No.	As per Demand	OTM (National)	HOPE	GOB	1,10,00,000/-	Planned dates	Actual dates	14 Dec 2025	29 Dec 2025	19 Jan 2026	26 Jan 2026	02 Feb 2026	16 Feb 2026	63	90
20	DoE/ GR-20	e-GP	Supply of DSLR Camera with Tripod Gimbal and Wireless Microphone for DoE	Set	01	RFQ (National)	HOPE	GOB	5,00,000/-	Planned dates	Actual dates	17 Dec 2025	22 Dec 2025	28 Dec 2025	31 Dec 2025	5 Jan 2026	5 Jan 2026	21	7
21	DoE/ GR-21	e-GP	Supply of Office Furniture	No.	As per requirement	OTM (National)	HOPE	GOB	7,00,000/-	Planned dates	Actual dates	01 Jan 2026	11 Jan 2026	25 Jan 2026	01 Feb 2026	04 Feb 2026	18 Feb 2026	49	30
22	DoE/ GR-22	e-GP	Supply of Photocopier	No.	4	OTM (National)	HOPE	GOB	7,00,000/-	Planned dates	Actual dates	04 Jan 2026	14 Jan 2026	28 Jan 2026	04 Feb 2026	08 Feb 2026	22 Feb 2026	52	30
23	DoE/ GR-23	e-GP	Supply of Jeep Vehicle	No.	1	DPM	HOPE	GOB	85,00,000/-	Planned dates	Actual dates	05 Jan 2026	19 Jan 2026	02 Feb 2026	09 Feb 2026	12 Feb 2026	26 Feb 2026	52	30
24	DoE/ GR-24	e-GP	Supply of Spare parts for Maintenance of LAN and Wi-Fi Network of DoE	No.	01	RFQ (National)	HOPE	GOB	2,00,000/-	Planned dates	Actual dates	06 Jan 2026	11 Jan 2026	18 Jan 2026	22 Jan 2026	27 Feb 2026	27 Feb 2026	21	7
25	DoE/ GR-25	e-GP	Printing & Supply of Introducing DoE Books, Product Booklet, Souvenir, Paper Folder Certificates	Nos	As per Demand	OTM (National)	HOPE	GOB	10,00,000/-	Planned dates	Actual dates	16 Mar 2026	30 Mar 2026	21 Apr 2026	28 Apr 2026	05 May 2026	02 Jun 2026	52	30

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Package No	Package Type	Description of Procurement	Unit	Quantity	Procurement method & Type	Contracting Authority	Source of Fund	Est'd. Cost in (Tk)	Time code for Procress	Actual dates	Invite/ Advise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract signature	Time for completion of contract	
		and for world Environment Day & Environment Fair 2026 inauguration programme.																	
26.	DoE/ GR-26	e-GP	Printing and Supply of Invitation Card with Envelop for world Environment Day & Environment Fair 2026 inauguration programme.	No.	6,000	OTM (National)	HOPE	GOB	4,00,000/-		Planned dates 20 Mar 2026	Planned dates 04 Apr 2026	Planned dates 25 Apr 2026	Planned dates 02 May 2026	Planned dates 09 May 2026	Planned dates 06 Jun 2026	14	52	30
											Actual dates								
27.	DoE/ GR-27	e-GP	Printing and Supply Air Quality Report and File Cover, file Board for DOE	Nos	200+ 20000	OTM (National)	HOPE	GOB	7,00,000/-		Planned dates 25 Mar 2026	Planned dates 09 Apr 2026	Planned dates 30 Apr 2026	Planned dates 07 May 2026	Planned dates 15 May 2026	Planned dates 13 Jun 2026	14	52	30
											Actual dates								
28.	DoE/ GR-28	e-GP	Making of gate, Security boundary, Stage, Backdrop, Long Banner, Roman Banner, Festoon, Show Flag, Cutout, Letter Cutout with base, Standee, X-Banner, Kite, Shape, Festoon etc and Supply of Sound System, lighting system, LED wall, Video Camera and online Panel for World Environment Day 2026 inauguration Programme	No.	1	OTM (National)	HOPE	GOB	20,00,000/-		Planned dates 01 Feb 2026	Planned dates 11 Feb 2026	Planned dates 25 Feb 2026	Planned dates 04 Mar 2026	Planned dates 09 Mar 2026	Planned dates 23 Mar 2026	14	50	60
											Actual dates								
Total value for Goods Procurement =									6,42,86,000/-										

Taka in words: Six Crore Forty Two Lakh Eighty Six Thousand Only.

*Proshenjit Chakrovarty*  
 22.10.2025  
 Proshenjit Chakrovarty  
 Assistant Director (Service)  
 Department of Environment

*Md. Abul Kalam Azad*  
 22.10.2025  
 Md. Abul Kalam Azad  
 Deputy Director (Admin)  
 Department of Environment

*Md. Abdullah Al Masod*  
 22.10.2025  
 Md. Abdullah Al Masod  
 Director (Admin)  
 Department of Environment

*Dr. Md. Kamruzzaman*  
 22.10.2025  
 Dr. Md. Kamruzzaman  
 Director General  
 Department of Environment

**Annual Procurement Plan (Works)  
FY: 2025-2026**

Ministry: Environment, Forest and Climate Change  
Agency: Department of Environment  
Procuring Entity & Code: Director (Admin), 4541.

Sl no.	Package No	Package Type	Description of Package	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of Fund	Estd. Cost (Tk)	Time code for process	Invite/ Advise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract signature	Time for completion of contract
1	DoE/WR-1	Manual	Construction of Glass of Thai Rooms	No.	As per Demand	RFQ (National)	HOPE	GOB	5,00,000/-	9 Planned dates	10 10 Dec 2025	11 17 Dec 2025	12 24 Dec 2025	13 29 Dec 2025	14 04 Jan 2026	15 11 Jan 2026	16 32	17 7
2	DoE/WR-2	Manual	Repair and Maintenance Work for DoE New Building	No.	As per Demand	RFQ (National)	HOPE	GOB	10,00,000/-	9 Planned dates	10 10 Feb 2026	11 17 Feb 2026	12 24 Feb 2026	13 01 Mar 2026	14 04 Mar 2026	15 11 Mar 2026	16 29	17 15
Total value for Works Procurement=									15,00,000/-	9	10	11	12	13	14	15	16	17

Taka in words: Fifteen Lakh only.

*Proshenjit Chakrovarty*  
22.10.2025  
Proshenjit Chakrovarty  
Assistant Director (Service)  
Department of Environment

*Md. Abul Kalam Azad*  
22.10.25  
Md. Abul Kalam Azad  
Deputy Director (Admin)  
Department of Environment

*Md. Abdullah Al Masod*  
22.10.25  
Md. Abdullah Al Masod  
Director (Admin)  
Department of Environment

*Dr. Md. Kamruzzaman*  
22.10.25  
Dr. Md. Kamruzzaman  
Director General  
Department of Environment

Annual Procurement Plan (Physical Services)  
 FY: 2025-2026

Sl No.	Package No	Package Type	Description of Procurement Package Physical Services	Unit	Quantity	Procurement method & Type	Contact Approving Authority	Source of Fund	Est. Cost in (Lk)	Time code for process	Not Read in Goods	Invited/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract signature	Time for sample submission of contract
1	2	Manual	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
1	DoI/ PS-1	Manual	Hiring Outsourcing Manpower for DoI	No	39	OIM (One stage two envelop) (National)	HOPE	GOB	1,24,00,000/-	Planned dates		21 Aug 2025	09 Sep 2025	28 Oct 2025	07 Nov 2025	10 Nov 2025	24 Nov 2025	18	19
2	DoI/ PS-2	Manual	Repair and Maintenance work for 5 (five) CAMS (Celebrite API & Met One Instrument) for Department of Environment	No	01	OIM (National)	HOPE	GOB	50,00,000/-	Planned dates		10 Nov 2025	20 Nov 2025	11 Dec 2025	15 Dec 2025	21 Dec 2025	04 Jan 2026	55	365
3	DoI/ PS-3	Manual	Repairing of Vehicle (Dhaka Metro-Gha-13-8741, Dhaka Metro-Gha-13-6544, Dhaka Metro-Gha-51-8306, Dhaka Metro-Gha-13-3747 & Dhaka Metro-Gha-34-8262)	Nos	5	DPM (National)	HOPE	GOB	3,50,000/-	Planned dates		12 Nov 2025	26 Nov 2025	14 Dec 2025	21 Dec 2025	24 Dec 2025	07 Jan 2026	54	30
4	DoI/ PS-4	Manual	Hiring minibuses including drivers and related services by tend	No	05	OTM (National)	HOPE	GOB	50,00,000/-	Planned dates		05 Nov 2025	16 Nov 2025	07 Dec 2025	14 Dec 2025	21 Dec 2025	04 Jan 2026	60	365
5	DoI/ PS-5	Manual	Repairing of Vehicle (Dhaka Metro-Gha-13-8678, Dhaka Metro-Gha-13-4213, Dhaka Metro-Gha-13-8761, Dhaka Metro-Gha-34-8261 & Dhaka Metro-Gha-13-...	Nos	5	DPM (National)	HOPE	GOB	3,70,000/-	Planned dates		03 Dec 2025	17 Dec 2025	31 Dec 2025	07 Jan 2026	12 Jan 2026	26 Jan 2026	54	30

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Package Type	Description of Procurement Package	Unit	Quantity	Procurement method & Type	Contact Approving Authority	Source of Fund	Estd. Cost in (Tk)	Time code for Process	Not Used in Goods	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contact signature	Time for completion of contact
2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	Department of Environment							Actual dates									
Total value for Service Procurement =							5,17,50,000/-										

Taka in words: Five Crore Seventeen Lakh Fifty Thousand Only.

*Proshmit*  
22.10.2015  
Proshmit Chakrovarty  
Assistant Director (Service)  
Department of Environment

*MD. ABUL KALAM AZAD*  
22.10.15  
Md. Abul Kalam Azad  
Deputy Director (Admin)  
Department of Environment

*Md. Abdullah Al Masod*  
22.10.2015  
Md. Abdullah Al Masod  
Director (Admin)  
Department of Environment

*DR. Md. Kamruzzaman*  
22.10.25  
Dr. Md. Kamruzzaman  
Director General  
Department of Environment

**Annual Procurement Plan (Consultancy Services)**  
**FY: 2025-2026**

Ministry: Environment, Forest and Climate Change  
 Agency: Department of Environment  
 Procuring Entity & Code: Director (Admin) . 4541.

Sl No.	Package No	Package Type	Description of Procurement Package	Unit	Quantity	Procurement method & Type	Contacting Authority	Source of Fund	Estid. Cost in (Tk)	Time code for process	Advertiser use EOI	Issue RFP	Technical Proposal Opening	Technical Proposal Evaluation	Financial Proposal opening & Evaluation	Negotiation	Approval	Signing of contract	Total time to contact signature	Time for completion of contract
1	2	Manual	Recruitment of Junior consultant for 06 (Six) Months for DoE IT Section	No.	01	SIC 3CV (National)	HOPE	GOB	4,50,000/-	Planned dates	-	23 Jul 2025	28 Jul 2025	03 Aug 2025	-	04 Aug 2025	07 Aug 2025	10 Aug 2025	19	20
2	CS-2	Manual	Recruitment 02 (Two) Panel Lawyers for Department Environment.	No.	02	SIC (National)	HOPE	GOB	89,50,000/-	Planned dates	-	13 Jul 2025	31 Jul 2025	04 Sep 2025	-	7	7	21	71	365
3	DoE/CS-3	Manual	Primary Scientific, Socio-Economic, and Cadastral Assessment for the Declaration of Nine Areas in Sylhet Districts as Ecologically Critical Areas (ECAs)	No.	01	QCBS/SSS (National)	HOPE	GOB	15,00,000/-	Planned dates	-	30 Nov 2025	28 Dec 2025	11 Jan 2026	18 Jan 2026	25 Jan 2026	01 Feb 2026	01 Mar 2026	91	120
4	DoE/CS-4	Manual	Recruitment 01 (One) Panel Lawyers for Department Environment.	No.	01	SIC (National)	HOPE	GOB	48,00,000/-	Planned dates	-	12 Nov 2025	30 Nov 2025	11 Dec 2025	18 Dec 2025	24 Dec 2025	01 Jan 2026	22 Jan 2026	71	365
Total value for Service Procurement = 1,57,00,000/-																				

Taka in words: One Crore Fifty Seven Lakh Only.

*Proshenjit*  
 22.10.2025  
 Proshenjit Chakravarty  
 Assistant Director (Service)  
 Department of Environment

*Abul Kalam Azad*  
 19.10.2025  
 Md. Abul Kalam Azad  
 Deputy Director (Admin)  
 Department of Environment

*Abdul Masod*  
 10.10.2025  
 Md. Abdul Masod  
 Director (Admin)  
 Department of Environment

*Kamruzzaman*  
 22.10.25  
 Dr. Md. Kamruzzaman odc  
 Director General  
 Department of Environment