

Memo No: 58.02.0000.000.006.08.0014.23-4659

Date: 16/11/2025

Office Order

The undersigned is directed to convey that Mr. Md. SM Jahidul Islam (Passport Number: A01210439), Accountant, Department of Narcotics Control, District Office, Jessore, has been granted Ex-Bangladesh (earned leave) for his brother's medical treatment (Mr. Md. Zihad Al Nayeem; Passport Number: A09617586) as attendant for travelling to India from 19/10/2025 to 07/11/2025 or for 20 (twenty) days including transit and travel time from the date of commencement of leave, according to the provision of the Prescribed Leave Rules, 1959.

This leave is granted under the following terms and conditions:

- (a) He will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency.
- (b) There shall be no financial involvement of the Government in this travel, and all related expenses of travelling will be borne by him.
- (c) The provisions of Rule 34 of Appendix VIII of BSR (Part-1) are applicable for this approval.

2. This order is issued with the approval of the competent authority.


(Hasan Sadique Mahmood) 16.11/2025
Assistant Director
☎ 02226665107
✉ adcs@dnc.gov.bd

A copy has been sent for kind notice/necessary action (not in order of seniority):

1. Director (Administration/Operations/Treatment & Rehabilitation/Preventive Education), Department of Narcotics Control, Head Office, Dhaka
2. Additional Director, Department of Narcotics Control, Divisional Office, Khulna
3. Programmer, Department of Narcotics Control, Head Office, Dhaka (requested for publication on website)
4. Deputy Director, Department of Narcotics Control, District Office, Jessore
5. Assistant Director (Administration), Department of Narcotics Control, Head Office, Dhaka (copy to be kept in personal documents requested)
6. Staff Officer to DG (for the kind information of the Director General)
7. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka
8. Immigration Officer, Benapole Land Port
9. District Accounts and Finance Officer, District Accounts and Finance Office, Jessore
10. Mr. Md. SM Jahidul Islam, Accountant, Department of Narcotics Control, District Office, Jessore
11. Personal Assistant to the Additional Director General (for the kind information of the Additional Director General)
12. Office copy