

Government of the People's Republic of Bangladesh
Security Services Division, Ministry of Home Affairs
Department of Narcotics Control
Head Office
41 Segunbagicha, Dhaka-1000.
Website: www.dnc.gov.bd

Memo No:-58.02.0000.006.08.009.24-4308

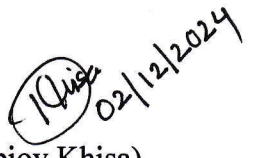
Date: 02/12/2024

Office order

The undersigned is directed to convey that under provision of the prescribed leave Rules 1959, Ex-Bangladesh (earned leave) has been granted to Mrs. Jerin Sultana, Sub-Inspector, Department of Narcotics Control, Dhaka Metro: (North) Office, Dhaka for travelling to Saudi Arabia for performing the holy Umrah Hajj from 08/12/2024 to 22/12/2024 or for 15 (fifteen) days (including transit and travel time) from the date of commencement of leave. This leave is granted under the following terms and condition:

- (a) She will draw her pay and allowances in local currency. No part of it should be drawn in Foreign currency;
- (b) All related expenses of travelling will be borne by her.
- (c) Her Mother Mrs. Jahora Khatun and Brother Mr. Dewan Mohammad Jamilur Rahman will accompany her during the travel in Saudi Arabia.
- (d) The provision of Rule 34 of Appendix viii of BSR (part-1) is applicable for this approval.

02. This order is issued with the approval of competent authority.


(Dipjoy Khisa)
Assistant Director (Common Service)
Phone: 01404072025
E-mail: adcs@dnc.gov.bd

A copy has been sent for kind notice/necessary action (not in order of seniority):

01. Director (Administration/Operations/Treatment & Rehabilitation/Preventive Education), Department of Narcotics Control, Head Office, Dhaka.
02. Additional Director, Department of Narcotics Control, Divisional Office, Dhaka.
03. Chief Accounts and Finance Officer, Ministry of Home Affairs, CGA Bhaban, Segunbagicha, Dhaka.
04. Deputy Director, Department of Narcotics Control, Dhaka Metro: (North) Office, Dhaka.
05. Programmer, Department of Narcotics Control, Head Office, Dhaka (Requested for publication on website).
06. Assistant Director (Administration), Department of Narcotics Control, Head Office, Dhaka (copy to be kept in personal documents Requested).
07. Staff Officer to DG (for the kind information of the Director General).
08. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka.
09. Mrs. Jerin Sultana, Sub-Inspector, Department of Narcotics Control, Dhaka Metro: (North) Office, Dhaka.
10. Personal Assistant to the Additional Director General (for the kind information of the Additional Director General).
11. Office copy.