

Government of the People's Republic of Bangladesh
Department of Narcotics Control
Head Office, 41 Segunbagicha, Dhaka-1000
www.dnc.gov.bd

Memo No:58.02.0000.000.006.08.0012.23-3208

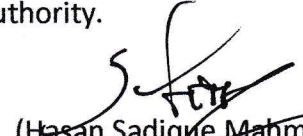
Date: 20/8/2025

Office Order

The undersigned is directed to convey that Ms. Shahida Begum (Passport No: A16771855), Inspector, Department of Narcotics Control, Head Office, Dhaka has been granted ex-Bangladesh leave for the purpose of performing holy Umrah in Saudi Arabia for 15 (fifteen) days starting from 19/08/2025 to 02/09/2025 or from the commencement date of departure. This leave is granted under the following terms and conditions:

- a. She will draw her pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- b. All related expenses of the visit will be borne by her husband, Mr. Md. Nurul Islam;
- c. Her husband, Mr. Md. Nurul Islam (Passport No: A09158744), her two sons—Mr. Mohammad Khairul Kader (Passport No: A13647838) and Mr. Mohammad Abrarul Kader (Passport No: A09385735)—and her mother, Ms. Parul Begum (Passport No: A09385828) will accompany her during the visit;
- d. The provision of Clause 34 of Appendix VIII of Rule 234 of BSR (Part-1) is applicable for this approval.

02. This order is issued with the approval of competent authority.

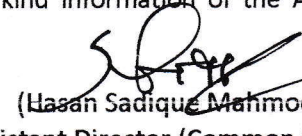

(Hasan Sadique Mahmood) 20/08/2025
Assistant Director (Common Service)
☎ 02226665107
✉ adcs@dnc.gov.bd

Memo No:58.02.0000.000.006.08.0012.23-3208

Date: 20/8/2025

A copy has been sent for kind notice/necessary action (not in order of seniority):

01. Director (Administration/Operations/Treatment & Rehabilitation/Preventive Education), Department of Narcotics Control, Head Office, Dhaka
02. Chief Accounts and Finance Officer, Ministry of Home Affairs, CGA Bhaban, Segunbagicha, Dhaka
03. Programmer, Department of Narcotics Control, Head Office, Dhaka (Requested for publication on website)
04. Assistant Director (Administration), Department of Narcotics Control, Head Office, Dhaka (copy to be kept in personal documents)
05. Staff Officer to DG (for the kind information of the Director General)
06. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka
07. Ms. Shahida Begum, Inspector, Department of Narcotics Control, Head Office, Dhaka
08. Personal Assistant to the Additional Director General (for the kind information of the Additional Director General)
09. Office copy


(Hasan Sadique Mahmood) 20/08/2025
Assistant Director (Common Service)