

Government of the People's Republic of Bangladesh  
Department of Narcotics Control  
Head Office, 41 Segunbagicha, Dhaka-1000  
www.dnc.gov.bd

Memo No: 58.02.0000.000.006.08.0015.24-1440

Date: 28/4/2025

Office order

The undersigned is directed to convey that Mr. S.M. Shamsul Kabir, Inspector, Department of Narcotics Control, Dhaka Metro: (North), Dhaka has been granted Ex-Bangladesh (earned leave) for attending his daughter Ms. Sara Kabir Tisha's PhD orientation ceremony at Federation University, Australia from 27/7/2025 to 15/8/2025 or for 20 days (including transit and travel time) from the date of commencement of leave according to the under provision of the prescribed leave Rules, 1959. This leave is granted under the following terms and condition:

- (a) He will draw his pay and allowances in local currency. No part of it should be drawn in Foreign currency.
- (b) All related expenses of travelling will be borne by him.
- (c) The provision of Rule 34 of Appendix viii of BSR (part-1) is applicable for this approval.

2. This order is issued with the approval of competent authority.

(Dipjoy Khisa)

Assistant Director (Common Service)

☎02226665107

✉adcs@dnc.gov.bd

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A copy has been sent for kind notice/necessary action (not in order of seniority):

01. Director (Administration/Operations/Treatment & Rehabilitation/Preventive Education), Department of Narcotics Control, Head Office, Dhaka
02. Additional Director, Department of Narcotics Control, Divisional Office, Chittagong/Dhaka
03. Chief Accounts and Finance Officer, Ministry of Home Affairs, CGA Bhaban, Segunbagicha, Dhaka.
04. Deputy Director, Department of Narcotics Control, Chittagong Metro: (South), Chittagong
05. Deputy Director, Department of Narcotics Control, Dhaka Metro: (North), Dhaka
06. Programmer, Department of Narcotics Control, Head Office, Dhaka (Requested for publication on website)
07. Assistant Director (Administration), Department of Narcotics Control, Head Office, Dhaka (copy to be kept in personal documents Requested)
08. Staff Officer to DG (for the kind information of the Director General)
09. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka
10. Mr. S.M. Shamsul Kabir, Inspector, Department of Narcotics Control, Dhaka Metro: (North), Dhaka
11. Personal Assistant to the Additional Director General (for the kind information of the Additional Director General)
12. Office copy

(Dipjoy Khisa)

Assistant Director (Common Service)