

Government of the People's Republic of Bangladesh
Department of Narcotics Control
41 Segunbagicha, Dhaka-1000.
www.dnc.gov.bd

Number: 58.02.0000.006.08.004.23.3454

Date: 03/09/2025

Office Order

The undersigned is directed to convey that Mr. Mohammad Monkir Hossan (Passport No. A11398805), Office Assistant-cum-Computer Typist, Department of Narcotics Control, District Office, Manikganj (attached to Dhaka Metro: North), has been granted earned leave (Ex-Bangladesh) for travelling to India for the medical treatment of his daughter, Ms. Mahafoza Hossan Bristee (Passport No. A06821978), from 01.09.2025 to 15.09.2025, or for 15 (fifteen) days including transit and travel time from the date of commencement of leave. This leave is granted under the following terms and conditions:

- He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency.
 - All related expenses of the travel will be borne by him.
 - His daughter, Ms. Mahafoza Hossan Bristee will accompany him during the travel in India.
 - The provision of Clause 34 of Appendix VIII of Rule 234 of BSR (Part-I) shall be applicable for this approval.
02. This order is issued with the approval of the competent authority.

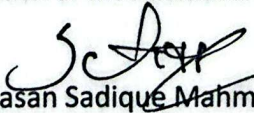

(Hasan Sadique Mahmood)
Assistant Director (Common Service)
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A copy has been sent for kind notice/necessary action (not in order of seniority):

- Director (Administration/Operations/Treatment & Rehabilitation/Preventive Education), Department of Narcotics Control, Head Office, Dhaka.
- Chief Consultant, Central Drug Addiction Treatment Centre, Tejgaon, Dhaka.
- Additional Director, Department of Narcotics Control, Divisional Office, Dhaka.
- Chief Accounts and Finance Officer, Ministry of Home Affairs, CGA Bhaban, Segunbagicha, Dhaka.
- Deputy Director, Department of Narcotics Control, Dhaka Metro: (North), Dhaka.
- Programmer, Department of Narcotics Control, Head Office, Dhaka (requested to publish on the website).
- Assistant Director (Administration), Department of Narcotics Control, Head Office, Dhaka (copy to be kept in personal documents).
- Assistant Director, Department of Narcotics Control, District Office, Manikganj.
- Staff Officer to DG (for the kind information of the Director General).
- Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka.
- Immigration Officer, Benapole Land Port/Darshana Land Port/ Cantonment Railway Station, Dhaka.
- Mr. Mohammad Monkir Hossan, Office Assistant-cum-Computer Typist, Department of Narcotics Control, District Office, Manikganj (attached to Dhaka Metro: (North), Dhaka).
- Personal Assistant to the Additional Director General (for the kind information of the Additional Director General).
- Office copy.


(Hasan Sadique Mahmood)
Assistant Director (Common Service)
03/09/2025