

Government of the People's Republic of Bangladesh
Department of Narcotics Control
Head Office, 41 Segunbagicha, Dhaka-1000
www.dnc.gov.bd

Memo No: 58.02.0000.006.08.009.24-1231

Date: 17/4/2025

Office order

The undersigned is directed to convey that Mr. Mohammad Khorshed Alam, Sub-Inspector, Department of Narcotics Control, District Office, Shariatpur has been granted Ex-Bangladesh (earned leave) for travelling to Saudi Arabia for performing the holy Hajj from 27/4/2025 to 10/6/2025 or for 45 days (including transit and travel time) from the date of commencement of leave according to the under provision of the prescribed leave Rules, 1959. This leave is granted under the following terms and condition:

- (a) He will draw his pay and allowances in local currency. No part of it should be drawn in Foreign currency.
- (b) All related expenses of travelling will be borne by him.
- (c) His wife Ms. Mosammat Aklima Akter will accompany him during the travel in Saudi Arabia.
- (d) The provision of Rule 34 of Appendix viii of BSR (part-1) is applicable for this approval.

2. This order is issued with the approval of competent authority.

(Dipjoy Khisa)

Assistant Director (Common Service)

☎02226665107

✉adcs@dnc.gov.bd

Memo No: 58.02.0000.006.08.009.24-1231

Date: 17/4/2025

A copy has been sent for kind notice/necessary action (not in order of seniority):

1. Director (Administration/Operations/Treatment & Rehabilitation/Preventive Education), Department of Narcotics Control, Head Office, Dhaka
2. Additional Director, Directorate of Narcotics Control, Divisional Office, Dhaka
3. Programmer, Department of Narcotics Control, Head Office, Dhaka (Requested for publication on website)
4. Assistant Director (Administration), Department of Narcotics Control, Head Office, Dhaka (copy to be kept in personal documents Requested)
5. Assistant Director, Department of Narcotics Control, District Office, Shariatpur
6. Staff Officer to DG (for the kind information of the Director General)
7. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka
8. District Accounts and Finance Officer, District Accounts and Finance Office, Shariatpur
9. Mr. Mohammad Khorshed Alam, Sub-Inspector, Department of Narcotics Control, District Office, Shariatpur
10. Personal Assistant to the Additional Director General (for the kind information of the Additional Director General)
11. Office copy

(Dipjoy Khisa)

Assistant Director (Common Service)