

Government of the People's Republic of Bangladesh  
Department of Narcotics Control  
Head Office, 41 Segunbagicha, Dhaka-1000  
www.dnc.gov.bd

Memo No: 58.02.0000.006.08.009.24-540

Date: 12/2/2025

Office order

The undersigned is directed to convey that under provision of the prescribed leave Rules 1959, Ex-Bangladesh (earned leave) has been granted to Mr. Muhammod Sajedul Alam, Inspector, Department of Narcotics Control, District Office, Gazipur as attendant for Medical treatment of his brother-in-law Mr. Md. Nurul Alam Milon for travelling to Singapore from 15/2/2025 to 15/3/2025 or for 29 days (including transit and travel time) from the date of commencement of leave. This leave is granted under the following terms and condition:

- (a) There shall be no financial involvement of the government in this travel and all related expenses of travelling will be borne by his brother-in-law Mr. Md. Nurul Alam Milon.
- (b) Mr. Muhammod Sajedul Alam is not allowed to stay more beyond approved date.
- (c) The provision of Rule 34 of Appendix viii of BSR (part-1) is applicable for this approval.

2. This order is issued with the approval of competent authority.

By order of the DG  
**Signed/-**  
(Dipjoy Khisa)  
Assistant Director (Common Service)  
☎02226665107  
✉adcs@dnc.gov.bd

Memo No: 58.02.0000.006.08.009.24-540

Date: 12/2/2025

A copy has been sent for kind notice/necessary action (not in order of seniority):

1. Director (Administration/Operations/Treatment & Rehabilitation/Preventive Education), Department of Narcotics Control, Head Office, Dhaka
2. Additional Director, Department of Narcotics Control, Divisional Office, Dhaka
3. Deputy Director, Department of Narcotics Control, District Office, Gazipur
4. Programmer, Department of Narcotics Control, Head Office, Dhaka (Requested for publication on website)
5. Assistant Director (Administration), Department of Narcotics Control, Head Office, Dhaka (copy to be kept in personal documents Requested)
6. Staff Officer to DG (for the kind information of the Director General)
7. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka
8. District Accounts and Finance Officer, District Accounts and Finance Office, Gazipur
9. Mr. Muhammod Sajedul Alam, Inspector, Department of Narcotics Control, District Office, Gazipur
10. Personal Assistant to the Additional Director General (for the kind information of the Additional Director General)
11. Office copy

(14/12/2025)  
(Dipjoy Khisa)  
Assistant Director (Common Service)