

Government of the People's Republic of Bangladesh
Department of Narcotics Control
Head Office
41 Segunbagicha, Dhaka-1000
www.dnc.gov.bd

Number: 58.02.0000.006.08.011.23-4595


Date: 24/12/2024

Office order

The undersigned is directed to convey that under provision of the prescribed leave Rules 1959, Ex-Bangladesh (earned leave) has been granted to Mr. Tanzima Sultana, Senior Staff Nurse, Department of Narcotics Control, Central Drug Addiction Treatment Center, Tejgaon, Dhaka for travelling to India for Medical treatment from 5/11/2024 to 24/11/2024 or for 20 (twenty) days (including transit and travel time) from the date of commencement of leave. This leave is granted under the following terms and conditions:

- (a) She will draw her pay and allowances in local currency. No part of it should be drawn in Foreign currency;
- (b) All related expenses of travelling will be borne by her.
- (c) The provision of Rule 34 of Appendix viii of BSR (part-1) is applicable for this approval.

2. This order is issued with the approval of competent authority.


(Dipjoy Khisa)
Assistant Director (Common Service)
☎02226665107
✉adcs@dnc.gov.bd

A copy has been sent for kind notice/necessary action (not in order of seniority):

1. Director (Administration/Operations/Treatment & Rehabilitation/Preventive Education), Department of Narcotics Control, Head Office, Dhaka
2. Chief Consultant, Central Drug Addiction Treatment Centre, Tejgaon, Dhaka
3. Chief Accounts and Finance Officer, Ministry of Home Affairs, CGA Bhaban, Segunbagicha, Dhaka
4. Programmer, Department of Narcotics Control, Head Office, Dhaka (Requested for publication on website)
5. Assistant Director (Administration), Department of Narcotics Control, Head Office, Dhaka (copy to be kept in personal documents Requested)
6. Staff Officer to DG (for the kind information of the Director General)
7. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka
8. Mr. Tanzima Sultana, Senior Staff Nurse, Department of Narcotics Control, Central Drug Addiction Treatment Center, Tejgaon, Dhaka
9. Personal Assistant to the Additional Director General (for the kind information of the Additional Director General)
10. Office copy