

Memo No. 35.05.0000.610.99.001.23-34

Date:04/11/2024

Office Order


The undersigned is directed to convey the nomination of the following officials of Dhaka Mass Transit Company Limited (DMTCL) to attend the 18 days abroad training on Electrification System (Schedule No. -5, Item No. C 501) under Contract Package CP-07 of MRT Line-6 in Japan from 06 November 2024 to 23 November 2024 or nearer date from the start of the journey under the conditions described in Part-2:

S.L.	Name	Designation	Department
1.	Md. Al-Amin Mollik	Assistant Engineer (Electrical)	Electrical
2.	Ramjan Ali	Section Engineer (Electrical)	Electrical
3.	Md. Mustafizur Rahman	Section Engineer (Electrical)	Electrical
4.	Md. Mosharaf Hossain	Section Engineer (Electrical)	Electrical

02. Terms and Conditions:

- I. They will be treated as on duty during the period;
- II. They will draw their pay and allowances in local currency; no part of it shall be drawn in foreign currency;
- III. All expenses in this connection shall be borne by the contractor Marubeni-L&T JV;
- IV. They will not be allowed to stay abroad more than the approved period; and
- V. They will have to submit a report on the program to the authority.

03. The order is issued with the approval of the competent authority.


04.11.2024

Khondaker Ehteshamul Kabir
(Joint Secretary)
Company Secretary (Additional Charge)
Dhaka Mass Transit Company Limited
Phone: +88-02-55138670
E-mail: companysecretary@dmtcl.gov.bd

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Copy forwarded for kind information and necessary action to: (Not according to the seniority):

1. Managing Director, DMTCL
2. Project Director, Dhaka Mass Rapid Transit Development Project (Line-6)
3. Additional Project Director (Electrical, S&T and Track), MRT Line-6, DMTCL
4. Director (Admin), DMTCL
5. Director (Finance & Accounts), DMTCL

6. Director (Operation & Maintenance), DMTCL
7. Controller of Foreign Currency, Bangladesh Bank
8. Executive Director, Hazrat Shahjalal (R) International Airport, Dhaka
9. System Analyst, DMTCL
10. Customs Officer, Hazrat Shahjalal (R) International Airport, Dhaka
11. Immigration Officer, Immigration & Passport Control, Hazrat Shahjalal (R) International Airport, Dhaka
12. The Embassy of Japan, Dhaka, Bangladesh
13. Team Leader, NKDM Association, Bangladesh
14. Contractor's Representative, Marubeni-L&T JV for Contract Package (CP)-07 of MRT Line-6
15. Mr., DMTCL
16. Office Copy
17. Master Copy



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Khondaker Ehteshamul Kabir

(Joint Secretary)

Company Secretary (Additional Charge)

Dhaka Mass Transit Company Limited

Phone: +88-02-55138670

E-mail: companysecretary@dmtcl.gov.bd

Sl. No.	Name of the Officer/Institution	Designation	Remarks
1	Mr.
2
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