

Government of the People's Republic of Bangladesh
Road Transport and Highways Division
Dhaka Mass Transit Company Limited
Metro Rail Bhaban, MRT Line-6 Depot, Sonargaon Janapath
Sector: 15-16, Diabari, Uttara, Dhaka-1230
www.dmtcl.gov.bd

Number:35.05.0000.001.97.329.22- 666

Date:03.06.2025

Office Order

Mr. Md. Asrafuzzaman Khan (**Passport No: A09391482**), Station Controller, Dhaka Mass Transit Company Limited, has been granted Ex-Bangladesh leave as per his application for the purpose of advanced medical treatment in India. The leave will be effective from June 5, 2025 to September 2, 2025, or for a total of 90 (ninety) days starting from the date of commencement of his travel. This leave is granted under the following terms and conditions:

- a) There will be no financial involvement of Bangladesh Government or DMTCL for his travel.
- b) He will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency.
- c) Out of the total 90 days, 84 days will be on full average pay and 12 days on half average pay, thereby constituting a total of 90 days of Ex-Bangladesh leave with full average pay; and
- d) The provision of the Rule 34 of the appendix VIII of BSR (Part-1) is applicable for this approval.

This order is issued with the approval of the Competent Authority


03/06/25
(Md. Nasir Uddin Tarafder)
General Manager (HR & Admin)
Dhaka Mass Transit Company Limited
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Number:35.05.0000.001.97.329.22- 666 (10)

Copy for Kind Information and Necessary Action (Not according to the seniority):

1. H.E. High Commissioner, High Commission of the Government of the People's Republic of Bangladesh, New Delhi, India
2. Director General, Department of Immigration and Passports, Agargaon, Dhaka
3. Director (Finance and Accounts), DMTCL
4. Director (Operation), DMTCL
5. Executive Director, Hazrat Shahjalal(R) International Airport, Dhaka
6. PS to Managing Director, DMTCL
7. Immigration Officer, Hazrat Shahjalal(R) International Airport, Dhaka
8. System Analyst, DMTCL (With request to publish this 'Office Order' in the website of DMTCL)
9. Mr. Md. Asrafuzzaman Khan, Station Controller, DMTCL
10. Office Copy / Master Copy